

# Appendix 4 - EIA Record

Date of EIA 3.10.06  
 Directorate Education, Children's Services and Libraries

		<b>Step</b>
Function or policy to be assessed	Adoption Agency Policy and Procedure 2006	<b>1</b>
Is it a policy or function	<input checked="" type="checkbox"/> Policy <input type="checkbox"/> Function	
Is it a new or existing policy or function?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
Aim / objective / purpose of the policy or function	The purpose of the policy/function is to: Set out the policy and procedure for the service following the implementation of the Adoption and Children Act 2002 on 30.12.2005.	
Who is responsible for the policy or function?	The person/section/team responsible for this policy/function is: The Head of Service, Health and Wellbeing.	
With regard to the equalities themes, which groups might be <b>impacted</b> by the policy or function?	<input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Disability <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <input checked="" type="checkbox"/> Religion or Belief <input checked="" type="checkbox"/> Sexual Orientation	<b>2</b>
Which groups might be <b>affected adversely</b> ?	<input type="checkbox"/> Race <input type="checkbox"/> Disability <input type="checkbox"/> Gender <input type="checkbox"/> Age <input type="checkbox"/> Religion or Belief <input type="checkbox"/> Sexual Orientation	
On what grounds can adverse or differential impact be justified?	No differential impact is anticipated.	
What evidence has been found to indicate that the policy or function might need to be amended? (Include any consultation undertaken)	None.	<b>3</b>
What consultation will be necessary to support or confirm your conclusions?	<i>If evidence cannot be found to suggest how a function or policy can be amended, additional research and consultation must be considered.</i> The impact of the revised policy will be monitored within the Family Placement Service.	<b>4</b>
Will the conclusions drawn reduce or remove adverse or differential impact?	Yes	<b>5</b>
What changes are proposed to the policy or function to reduce or remove adverse or differential impact?	None	<b>6</b>
Has the information in this EIA been made publicly available and where?	Yes Place- BFBC website, intranet and internet.	<b>7</b>

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In to which plan or strategy has the necessary action been incorporated?	Review of Children's Services Policy Framework, which includes the introduction of new policies and procedures compliant with the Adoption and Children Act 2002.	<b>8</b>
What monitoring arrangements have been put in place?	The impact of the policy will be monitored by the Family Placement Service, and the service will be subject to regular inspection by the Commission for Social Care Inspection.	<b>9</b>