

BRACKNELL FOREST BOROUGH COUNCIL**DECLARATION
QUALIFICATION AS A GOVERNOR or ASSOCIATE MEMBER**

Please carefully read this form, complete the relevant sections and return it to the Clerk to the Governing Body/Returning Officer, with any documentation required, as soon as possible. Your position/nomination as governor or associate member cannot be confirmed until this form is satisfactorily completed and returned.

I declare that I am not disqualified from serving as a school governor/ associate member * and that: *(* delete as appropriate)*

- **I am** aged 18 or over at the date of this election or appointment; *(does not apply to associate members)*
- **I am not** a registered pupil of the school, *(does not apply to associate members)*
- **I do not** already hold a governorship of the same school;
- **I am not** detained under the Mental Health Act 1983;
- **I am not** the subject of a bankruptcy restriction order or an interim order. My estate has not been sequestrated (temporarily repossessed) and the sequestration not discharged, annulled or reduced.
- **I am not** subject to a disqualification order or disqualification undertaking under the Company Directors Act 1986, a disqualification order under Part 2 of the Companies(Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, nor to an order made under Section 429(2) of the insolvency Act 1986 (failure to pay under County Court Administration Order);
- **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 34 of the Charities and trustees Investment (Scotland) Act 2005, from participating in the management or control of any body;
- **I am not** included in the list of people considered by the Secretary of State as unsuitable for working with children;
- **I am not** disqualified from working with children, or subject to a direction under section 142 of the Education Act 2002;
- **I am not** disqualified from registration for childminding or providing daycare;
- **I am not** disqualified from registration under Part 3 of the Childcare Act 2006;
- **I have not**, been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor;
- **I have not**, received a prison sentence of 2 ½ years or more in the 20 years before becoming a governor;
- **I have not**, at any time received a prison sentence of 5 years or more;
- **I have not** been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor.
- **I will** allow an application to the Criminal Records Bureau for a criminal records certificate, if required.

Signature: **Date:**

(You are advised to read the disqualification and removal criteria on page 3)

Please complete page 2

First section to be completed by the person who signed the declaration:-

First Name:	Last Name:
Previous Name(s)/Aliases:	
Address:	
.....	
..... Postcode:	
Tel. No:	(home) (.....)
	(work) (.....)
School:	
DfES Teacher Reference No:	Date of Birth:
(if appropriate)	

Second section to be completed by the Headteacher:

The headteacher must be satisfied that the person above is who they say they are. The following checklist of documents may assist this process.

CONFIRMATION OF IDENTITY - CHECK LIST

	Document	✓
	Birth Certificate (check date of birth with information given above) <u>or</u>	
	Driving Licence Licence No:	
	Passport Passport No:	

I confirm that I am satisfied that the person named above is who they say they are.

Signed: **Date:**
(Headteacher)

This form together with the Declaration of qualification as a governor should be **retained by the Clerk to the Governing Body**

DISQUALIFICATION RULES

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- is detained under the Mental Health Act 1983 during their period of office ;
- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex-officio governors);
- is subject to a bankruptcy restriction order or an interim order;
- has had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- Is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Criminal Records Bureau for a criminal records certificate.