

Arrangements for monitoring and supervision

The researcher is responsible for identifying an appropriately qualified and experienced research supervisor who is able and willing to provide guidance, support and advice about the research. The researcher is also responsible for securing the supervisor's agreement to undertake this task. If the research is being done through or as part of a university course, the research supervisor will probably be a member of the university's academic staff.

The local authority will also appoint a named person, usually an experienced manager, who will be the council's research link for each research project that has been approved. This person's role is to facilitate access to research participants and to oversee and monitor the progress of the research, however s/he is not responsible for providing support and advice about the research itself.

Once a research supervisor has been chosen by the researcher and approved by the local authority, the local authority should ensure that the supervisor is fully aware of their role and in particular of the need to: -

- Ensure that the researcher is aware of the council's research governance process.
- Offer regular support and advice throughout the conduct of the study and to monitor the research progress.
- Ensure the researcher maintains regular contact with the named internal manager responsible for overseeing the research on behalf of the council.
- Promptly bring to the council's attention any matter that affects the ability of the researcher to continue the research or of the supervisor to continue to provide supervision.
- Promptly bring to the council's attention any matter that may adversely impact on the interests of the participants, their families or carers or of the council and its officers.
- Promptly bring to the council's attention any other matter that the supervisor considers relevant.