



**Birch Hill & Hanworth Neighbourhood  
Action Group**  
03 December 2009  
6.00 - 5.50 pm  
Birch Hill Primary School



Present: NSO Michael Foot, Thames Valley Police  
Pat Kennewell, Birch Hill & Hanworth Community Liaison Group  
Jo Legg, Chairman  
Sgt Charlie Parker, Thames Valley Police  
Councillor Mark Phillips, Bracknell Forest Council  
David Young, Resident

In attendance: Ian Boswell, Bracknell Forest Council  
Anne Gibbons, Resident and School Governor, St Margaret Clitherow  
Primary School  
Emma Silverton, Bracknell Forest Council  
Faye Theuma, Parent at St Margaret Clitherow Primary School

Apologies: Councillor Chas Baily, Bracknell Forest Council  
PCSO Hilary Hyslop, Thames Valley Police  
Sarah Moore, Friends of South Hill Park Grounds  
Sue Sarginson, Birch Hill Primary School  
Fran Valentine, Head Teacher, St Margaret Clitherow Primary School

#### Action Points

Minute	Item
1	<p><b>Notes of Previous Meeting</b></p> <p>The notes of the meeting held on 23 July 2009 were agreed as a correct record subject to the addition of the following action point:</p> <p>It was reported that vans and cars used the bus only lane (from Ringmead onto the A3095 Crowthorne Road) near the St Margaret Clitherow Primary School and that this was dangerous to the children on their way to school. Thames Valley Police had undertaken checks of the bus lane however these had not resulted in many incidents of improper use. The situation would continue to be monitored. <b>(Action: Michael Foot)</b></p> <p><u>Speed Watch</u></p> <p>It was agreed that any information resulting from a Speed Watch exercise should be handed into Bracknell Police Station marked for the attention of Michael Foot or Charlie Parker who would ensure the information was passed on to the Speed Watch co-ordinator at the police point in Sandhurst. <b>(Action: Michael Foot/ Charlie Parker)</b></p>

	<p><u>New parking</u></p> <p>It was reported that plans had been drafted for new parking in the area. The plans included converting some of the grass verge in to new parking whilst reinforcing the remaining grass areas to prevent parking. Confirmation on the exact location of the planned new parking would be sought, although Paul Trevis had informed Jo Legg that Oakengates and Nutley were already in the plan. <b>(Action: Gill Birch)</b></p> <p>It was reported that the Council were consulting with residents to address possible measures that could be implemented to tackle parking issues on certain roads in the neighbourhood. This was an ongoing issue.</p> <p><u>Litter</u></p> <p>The Chair had spoken to David Steeds regarding litter outside of local business' premises. It was noted that the Council were seeking to address this issue across the Borough. Stuart Ballantine would be invited to a future NAG meeting to discuss the issue for the local area. <b>(Action: Jo Legg)</b></p> <p><u>Wooden notice boards</u></p> <p>The wooden notice boards in the area at South Hill Park had been cleaned and refurbished by Bracknell Forest Council and where now being used by the council to advertise local events in.</p>
2	<p><b>Neighbourhood Forum: Feedback</b></p> <p>The notes of the Birch Hill &amp; Hanworth Neighbourhood Forum would be circulated once they became available. Around 34 people attended the forum which proved successful and resulted in a front page article in the Bracknell Standard regarding parking issues in the local area.</p> <p>Feedback resulting from the post-it note exercise would be circulated with the forum minutes. Issues raised from the feedback would be discussed with Bracknell Forest Council. <b>(Action: Jo Legg)</b></p>
3	<p><b>2009 Priority Issues Updates</b></p> <p><u>Speeding</u></p> <ul style="list-style-type: none"> <li>• Ringmead</li> </ul> <p>It was reported that not all roads in Birch Hill and Hanworth could not be monitored by speed checks as some areas were not practical or were unsafe, however monitoring would continue where possible.</p> <p>It was suggested that Police enforcement alone was not the solution to</p>

	<p>reducing speeding in the area. Possible use of Vehicle Activated Signs would be investigated for use in speeding 'hot spots'. It was agreed that progress and future action for the speeding priority would be discussed at the next NAG meeting when the groups new priorities would be set.</p> <ul style="list-style-type: none"> <li>• St Margaret Clitherow</li> </ul> <p>It was reported that the Council were not prepared to reduce the speed limit outside of the school at the current time, however safety issues outside the school would be raised by the School Travel Plan. It was suggested that a poster or flyer highlighting the issues could be designed and distributed by the school. Michael Foot would provide details of police monitoring in the area to Jo Legg.</p> <p style="text-align: right;"><b>(Action: Michael Foot)</b></p> <p><u>Parking</u></p> <p>It was reported that parking on Pembroke was at times causing obstruction, particularly if emergency vehicles required access. It was noted that many parking issues occurred during drop-off and pick-up from the school. It was agreed that awareness raising was needed amongst parents which could be co-ordinated via the school. A series of targeted awareness raising events such as walk to school days, and leaflets could be used to highlight the dangers and suggest alternative parking. Jo Legg would speak to Fran Valentine regarding awareness raising.</p> <p style="text-align: right;"><b>(Action: Jo Legg/ Fran Valentine)</b></p> <p><u>Litter &amp; Environment</u></p> <p>It was reported that there was graffiti on the Market Garden Wall at the rear of South Hill Park wood. Jo Legg would speak to Bracknell Forest Council about the possibility of removing the graffiti.</p> <p style="text-align: right;"><b>(Action: Jo Legg)</b></p> <p>The Group noted that the next litter pick was to held from 9.30am on 2 January 2010.</p>
4	<p><b>Police: Community Issues Update</b></p> <p>The Group noted that PCSO Hilary Hyslop had won a Pride of Bracknell Award for her work as a PCSO.</p> <p>It was reported that from 8 January 2010 the youth club at Birch Hill Community Centre would be open to 11 year olds. The youth group would be applying for charity status to further improve its facilities and the opportunities it could provide. If more volunteers could be found there was a possibility if the youth club moving from every other Friday evening to every Friday evening.</p> <p>Plans for a Police Point in Birch Hill were still underway. Michael Foot would follow up on progress.</p> <p style="text-align: right;"><b>(Action: Michael Foot)</b></p> <p>Current and upcoming Police initiatives included:</p>

	<ul style="list-style-type: none"> <li>• Operation Ladybird to tackle burglary. It was noted that this was not a particular problem for Birch Hill and Hanworth.</li> <li>• Operation Lion Cub</li> <li>• December was Thames Valley Police's Drink Driving Awareness month</li> </ul>
5	<p><b>Neighbourhood Issues</b></p> <p><u>"Community Point" information notice board</u></p> <p>Funding for the Birch Hill Community Point had been received from the Police Fund. The size of the notice board meant that planning permission was not needed to erect the community Point.</p> <p style="text-align: right;"><b>(Action: Pat Kennewell)</b></p> <p>The Group thanked Pat Kennewell for her work obtaining funding for the Community Point.</p> <p><u>Friends of South Hill Park Grounds</u></p> <p>The Friends of South Hill Park Grounds were keen to work with local community groups including the youth group.</p> <p>It was suggested that to identify the Birch Hill and Hanworth area each community group could design a tile and create a collage.</p> <p><u>South Hill Park Grounds: Redevelopment Project Update</u></p> <p>Plans for the redevelopment of South Hill Park Grounds had been submitted to Bracknell Forest Council. It was noted that the redevelopment of the grounds did not include traffic issues which were a separate issue.</p> <p><u>Community Centre: Flowerbed Project</u></p> <p>It was reported that the local Girl Guides and Brownies had taken over the running and management of the Community Flowerbed project. Once completed the Flowerbed would be dedicated to the late Councillor Alan Browne.</p>
6	<p><b>Any Other Business</b></p> <p><u>Light Pollution</u></p> <p>It was noted that there was a large number of lights left on during the night, particularly the Wilde Theatre at South Hill Park and the Aldi supermarket sign. Jo Legg had spoken to Bracknell Forest Council and was told that this was a Borough wide issue that the Council would be addressing. It was agreed that the head of street lighting at Bracknell Forest Council would be invited to attend a meeting of the NAG to discuss particular issues for Birch Hill and Hanworth.</p> <p style="text-align: right;"><b>(Action: Jo Legg)</b></p>

7	<p><b>Dates of Future Meetings</b></p> <p>It was noted that the next meeting of the Birch Hill &amp; Hanworth Neighbourhood Action Group would be in February of 2010 and that the number of meetings would be reduced from 4 to 3 in 2010.</p>
8	<p><b>Date of next meeting</b></p> <p>Details of the next Birch Hill &amp; Hanworth Neighbourhood Action Group meeting would be circulated once confirmed.</p>

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