

Bracknell Forest Partnership Board – DRAFT Work Programme 2009/10

Workstream A – Sustainable Community Strategy (SCS) development

To undertake an annual refresh of the Sustainable Community Strategy 2008-2014 evidence base and to assess this evidence for significant changes. To work with theme partnerships to begin rationalisation of the various needs assessments and to publish an annual Story of Place for Bracknell Forest.

Workstream B – Local Area Agreement (LAA) development

To publish and launch the latest refreshed version of the Local Area Agreement 2008-2011 and complete the 09/10 annual refresh in line with Government guidance.

Workstream C – Annual Report development

To develop an Annual Report for Bracknell Forest Partnership that sets out achievements both in terms of outcomes for residents and improvements in partnership working and to hold an annual event to celebrate successes.

Workstream D – Performance management

To manage and develop the outcome-based performance framework that includes reporting against the 198 National Indicator Set, the LAA and the SCS and to embed performance management within the key theme partnerships. To establish a partnership approach to Comprehensive Area Assessment and to develop more transparent methods of collating performance data through a shared IT system.

Workstream E – Governance

To review and where necessary amend the governance arrangements of Bracknell Forest Partnership and to publish and launch the governance self-assessment tool for use by theme partnerships. To implement the recommendations of the Spring 2009 audit of partnership governance including development of standard wording for partnership terms of reference and development of partnerships role descriptions.

Workstream F – Scrutiny

To support the Overview and Scrutiny Working Group in developing and implementing an approach to scrutiny for the work of Bracknell Forest Partnership.

Workstream G – Continuous improvement

To keep an overview of the work programme, to undertake a self assessment of the BFP Board, to develop a partnership-wide information sharing protocol and to review and manage the strategic risk register and associated action plans.

Workstream H – Responding to new agendas

To oversee specific agendas where these are not managed currently by a theme partnership, to provide responses to key strategic local and regional consultations and to respond to new agendas as these might emerge.

Workstream I – Communication and engagement

To improve the internal and external communications of Bracknell Forest Partnership including securing the future of Community TV, updating the BFP Handbook, producing quarterly newsletters and achieving media coverage where possible.