



Easthampstead Park Cemetery Regulations



Cemetery Regulations

The Cemetery office is situated at Easthampstead Park Cemetery & Crematorium, Nine Mile Ride, Wokingham, Berkshire RG40 3DW and is open Monday to Friday from 8.30 a.m. to 4.30 p.m. (except public holidays) under the control of the Cemetery & Crematorium Manager. For further information or advice please call 01344 420314.

Bracknell Forest Council welcomes all visitors to the cemetery and they are asked to respect the peace, dignity and reverence of the facilities.

The Cemetery is operated and managed under current legislation covering Burial and Cremation in England and Wales. These Guidelines are a necessary requirement for the management of Easthampstead Park Cemetery. Every effort has been made to avoid restricting the rights and choices of the individual. Therefore, these Guidelines have been prepared with a balance between individual rights and the need to regulate for safe and tidy grounds.

Interpretation

"The Council" means Bracknell Forest Council acting as the Burial Authority for the said Council in exercise of the powers and duties conferred upon them by the Local Government Act 1972, Article 3 of the Local Authorities' Cemeteries Order 1977, and of all other powers and duties regarding the general management, regulation and control of the cemeteries provided by them.

"The Cemetery" means the Cemetery under the control of the said Borough Council and situated at Easthampstead Park Cemetery & Crematorium, Nine Mile Ride, Wokingham, Berkshire. RG40 3DW

"The Manager" means the person for the time being appointed by the Council to be in charge of the Cemetery and to act as Registrar thereof.

1. The Cemetery will be open to visitors: -

Month	Weekdays	Saturdays, Sunday and Public Holidays
November to February	08.30-16.30 hours	09.30-16.30 hours
March to October	08.30-18.00 hours	09.30-16.30 hours

The Cemetery & Crematorium Office is open for public business Monday to Friday from 08.30 to 16.30 hours. The office is closed on specified holidays, which include Good Friday, Christmas Day, Easter, Spring etc.

When making funeral arrangements three clear days notice must be given to the relevant Cemetery & Crematorium Manager for interment in an earthen grave. These days notice must exclude the day of interment and exclude Saturday, Sunday and specified holidays which include Good Friday, Christmas Day, Easter, Spring etc.

Interments normally take place between 09.00 hours and 15.45 hours each day Monday to Friday, however, during winter months the times will be changed due to daylight conditions to allow the backfilling of the grave in safety. By special arrangement, interments can take place on Saturdays, Sundays and specified holidays: an additional charge will apply (during winter daylight conditions still apply).

Applications for Interment

No burial shall take place, no cremated remains shall be scattered and no monument or memorial shall be placed in the Cemetery nor shall any additional inscription be made on a memorial without the prior consent of the Council.

All notices of Interment, applications for grave spaces shall be given or made in the first instance by telephone to the cemetery office and subsequently confirmed in writing. Requests should be made during office hours three working days before the proposed date of burial.

All notice of interment shall be given in writing and signed by the owner of the Exclusive Right of Burial. If burying the owner of the Exclusive Right of Burial, (provided there is room within the grave space) then a near relative or the person legally responsible for the fees for the burial of the deceased may sign, on the prescribed form supplied for the purpose and then passed to the cemetery office by 09.30 the working day before the burial. If unsure concerning ownership of the Exclusive Rights of Burial, please consult the cemetery office in the first instance and refer to the Grave Ownership or Deed Transferral booklet supplied by the cemetery office but also available on our website www.bracknell-forest.gov.uk/grave-ownership-or-deed-transferral-information.pdf

Certificates Required

The Certificate for the Disposal issued by the Registrar of Births and Deaths or in any case where a Coroner's inquest has been held, a Coroner's Order for Burial or a duplicate thereof must be delivered to the Manager or his/her authorised officer by 09.30 the previous working day prior to the time of the funeral. In the case of a still-born child the above applies if the birth does not come within the definition of "Still-born" or "Still-birth" as mentioned in the Still-birth (Definition) Act 1992. If within the definitions of the Still-birth (Definitions) Act 1992, a certificate from a Medical Practitioner or other responsible person attendant at the birth, stating that it took place before the twenty fourth week of pregnancy, must be produced.

Before the interment of cremated remains of any person, a certificate must be produced from the appropriate officer of the Crematorium which carried out Cremation.

Exhumation

No body or cremated remains may be removed from a grave without the written and signed consent of the registered owner of the Exclusive Right of Burial for that grave, together with all statutory documentation.

No body or cremated remains may be removed from a grave/below ground vault without the following conditions: To exhume human remains, from Easthampstead Park Cemetery & Crematorium you must first apply for Secretary of State's Licence.

www.justice.gov.uk/downloads/guidance/burials-and-coroners/exhuming-human-remains-faq.pdf

Obtaining a Secretary of State's Licence

You can apply for a Secretary of State's Licence from:

The Ministry of Justice, Coroners and Burials Division, 102 Petty France, London SW1H 9AJ. Telephone 0203 334 6390. Fax 0203 334 6452.

E-mail: coroners@justice.gsi.gov.uk

Funeral services

All graves will be dug or excavated by persons employed by the Council. At the time of the first interment in a grave the prospective owner may choose to have the grave excavated for up to two interments. After the

final interment in a grave the grave may be used for up to six interments of cremated remains.

The Council reserves the right to place excavated soil on graves adjacent to those that need to be opened for an interment, without notice. The spoil will be removed immediately following the interment and the area restored as much as possible to its former condition. The Council reserves the right of passage over all graves for the purposes connected with the Cemetery and the right to remove and replace memorials adjacent to those that need to be opened for interment, without notice, to provide access for equipment. Any memorials disturbed this way will be re-instated as soon as possible after the interment. The Council will not be held responsible in the event of a memorial being lost, broken or damaged through any cause other than their own negligence.

No interment will be permitted unless the body of the deceased person is fully enclosed in a traditional wooden coffin or ecologically friendly coffin or casket considered suitable by the Cemetery and Crematorium Manager. Under no circumstances will the interment of metal or metal lined coffins be allowed in any purchased or unpurchased earthen grave.

The coffin/casket size must be confirmed in writing. The size must be exact and include mouldings and any open handles. Any alteration to these sizes must be notified to the Cemetery office by 09.30 the previous working day prior to the time of the funeral. Every coffin or casket must have attached some permanent form of identification marker bearing the name of the deceased and their date of death. Each individual body, whether an adult or child, must be brought to the cemetery in a separate coffin, except where:

- (a) a mother has died in childbirth, in which case both the mother and child may be interred in the same coffin; or
- (b) twins or multiple twins have died in childbirth, in which case the children may be interred in the same coffin, or
- (c) the Manager has exercised his/her discretion to authorise some other arrangement

The Manager shall be informed by the person giving notice if the deceased suffered from or died of an infectious or notifiable disease or was exposed to radiation. No Funeral director or other person shall be permitted to remove coffin lids from any coffin at any interment within the cemetery on any pretence whatever. All treatment, washing or dressing of bodies must be undertaken prior to arrival at the cemetery.

Representatives of the deceased may, at their own risk, backfill the grave after an interment, but must strictly adhere to the instructions of the Manager or his/her representative in attendance. The Council will provide the equipment. Shoring must remain in place and may only be removed by Council employees at the appropriate time.

Cremated remains must be contained in a casket or urn for burial within the cemetery fully identified with the name of deceased. A Register of all burials shall be kept by the Manager at the Cemetery office, where searches may be made during office hours and certified extracts or certificates obtained on payment of the prescribed fees.

Exclusive Right of Burial

The Council will grant on such terms and subject to such conditions as they think proper and upon payment of the appropriate fee or fees of any person aged sixteen years or over, for a period of seventy five years, the Exclusive Right of Burial in any grave space or grave. The full name and address of the person to be registered as the owner thereof shall be supplied.

Purchasers of Exclusive Rights for Burial for future use may select the location of any grave space for interment subject to a Plot Selection fee, the approval of the Manager and consistent with the Cemeteries general plan. Exclusive Rights of Burial will not be sold to a Funeral director, or firm of Funeral directors, their agents or a partner in such a firm, unless evidence is submitted by a Funeral director satisfactory to the manager that the grave is required for use by the applicant as a private individual and not for the purposes of his business. The Council will mark every grave space accordingly.

The purchase of an Exclusive Right of Burial entitles the deed holder the sole right to determine who is buried in the grave and whether a memorial can be erected on the grave. The Council will not be held responsible if due to factors outside its control the full number of interments cannot be achieved. No body shall be buried or cremated remains interred in any grave in which the Exclusive Right of Burial for the time being subsists, except with the consent in writing of the owner of that right.

Upon payment of the appropriate fee, the purchaser of the Exclusive Right of Burial in any grave space shall be furnished with a certificate thereof, and the particulars thereof shall be entered in a registry book to be kept for that

purpose. The certificate will stipulate the full name of the owner and the terms on which the certificate has been issued.

(a) The right of burial shall be exercisable only for a period of seventy five years from the date of purchase. At the end of this period the right of burial can no longer be exercised and all rights relating to the grave in question, and in relation to any memorial erected thereon, revert to the Council.

(b) During the period of the Exclusive Right of Burial the registered owner will have the right to erect upon the specified grave a memorial that complies in all respects, including any inscription thereon, with the requirements of these regulations.

For every opening of a private grave the certificate of ownership or any assignment thereof and the written consent of the owner must also be produced and given to the manager on giving notice of burial. If the burial is to be that of the registered owner, written permission to open the grave will not be required, only production of the grant together with all other relevant documentation. The name of the deceased as shown on the Registrar's Certificate for Disposal must be exactly the same as the name on the Grant of Exclusive Right of Burial. The Council reserves the right to require, in appropriate cases, an indemnity from the person applying for interment of a deceased registered owner if, in the opinion of the Manager, the documentation produced in support of the application is inadequate.

Transfer of ownership can take place on production of any of the following relevant original documentation at the Cemetery office

(a) Grant of Probate: Normally granted to the executor(s) appointed in the will of the deceased person once the will has been proven in court. Only the original "sealed" Grant will be acceptable at the Cemetery office i.e. it must bear the embossed seal of the Court.

(b) Grant of Letters of Administration: When a deceased dies intestate (i.e. without making a valid will) then the next of kin (or some other person of sufficient interest) can apply to the Court to be made Administrator of the Estate. As with Grant of Probate the original document must be produced bearing the embossed seal of the Court.

(c) Form of Assent: Normally completed by the deceased's personal representative or other holder of either the Grant of Probate or Letters of Administration when it is necessary to transfer the ownership of the grave to a family member on closure of the deceased's estate.

(d) Statutory Declaration: An original document to be completed and witnessed by a Magistrate or Commissioner of Oaths. Normally used where no other official documents have been issued or applied for.

Purchased Graves

All memorials shall be kept in repair at the expense of the registered grave owner including repairs necessary due to vandalism. In the event of any memorial falling into disrepair and the necessary repairs not being carried out within six months after notice from the Council, the memorial may be removed by the Council subject and in accordance with the provisions of Schedule 3 to the Local Authorities' Cemeteries Order 1977. The Manager shall make reasonable efforts to communicate with the grave owner by giving written notice by post to the owner when repairs are needed. The Burial Authority can accept no responsibility for damage to memorials, and owners are advised to seek adequate insurance cover.

The area of the grave may not be interfered with by the owner of the grave or any persons on his/her behalf otherwise than in accordance with these regulations. The registered grave owner is responsible for maintaining the grave space, with memorial, in good condition and repair. Graves will be allocated by the Council in accordance with the sequence marked on the cemeteries plans. The site allocated will be the next available vacant site at the date when the first interment takes place in that grave. The purchase of and interment in a grave space will be conditional upon the acceptance by the purchaser of the specification relating to memorials and the regulations governing their erection.

All adult grave spaces are 9 feet by 4 feet (2745mm x 1220mm) of which the first 18 inches (900mm) shall form the earthen plot. The children's section has two grave sizes, 6 feet by 4 feet (1828mm x 1219mm) and 4 feet by 3 feet (1219mm x 914mm). Earthen plots within the children's section are up to 12 inches (304mm). The grave will be dug to the depth required by the purchaser and in no case will a grave be allowed to be deepened after the first interment.

Residents shall include a person who at the time of purchasing a grave was a resident within Bracknell Forest. The purchaser or owner of the Exclusive Right of Burial, shall if that Right was purchased whilst a resident of the Borough, be entitled to have interred in any grave to which that right exists,

the body of any person who at the time of purchase was a resident within the Borough but at death resided elsewhere, without payment of an extra fee. Resident status may be granted to other persons at the discretion of the Council.

Persons not residing in the Borough will be charged extra fees. The interment fee and associated charges will be doubled where:

(a) the deceased is not a resident or Council tax payer of Bracknell Forest Council. If exceptionally the deceased lived in the Borough for the majority of their life but took up residence outside the Borough boundary to receive full time care within two years of death, resident status will be granted.

Unpurchased Graves

Are available for those requiring burial, but who choose not to purchase the Exclusive Right of Burial. When it is desired that the interment shall take place in an unpurchased grave, the Notice of Interment must be signed by a near relative of the deceased, and/or accompanied by a form of consent in writing signed by a near relative, or consent in writing signed by a person acting on behalf of the relatives of the deceased authorising the interment in an unpurchased grave.

The position of all new unpurchased graves will be determined by the Manager in rotation amongst other graves for which the Exclusive Rights have been purchased. Relatives of the deceased have no right to be buried in that grave nor do they have any right to place a memorial on the same. However, it will remain open for relatives of the deceased to purchase the Exclusive Right of Burial in an unpurchased grave for a period of five years immediately following the interment. Thereafter, the Council may re-open the grave for further interments at its discretion.

The erection of a memorial on an unpurchased/public/common grave will be subject to the discretion of the Council and in accordance with these regulations and upon payment of the appropriate fee. Where permission is granted to erect a memorial on such a grave, it will be subject to the right of representatives of other persons interred in the grave to have those persons commemorated thereon. As there is no right to erect a memorial on an unpurchased, public or common grave, such a memorial does not itself confer any rights and remains at the pleasure of the Council.

Muslim & Bahai section

These two separate sections have been allocated exclusively for the use of the Muslim & Bahai community. The Council reserves the right to restrict the burials in any such section to members of the community for which the section is reserved. Graves within this section are all oriented towards Mecca.

Fees & Charges

Fees and charges for all cemetery services will be determined by the Council in accordance with the powers derived under Article 15 (1) of the Local Authorities' Cemeteries Order 1977. They are normally reviewed annually and increments applied accordingly.

Right to Erect Memorials

Memorials may only be erected over graves in respect of which the Exclusive Right of Burial has been produced. The right to erect a memorial rests with the Exclusive Right deed holder and will be for the term of the memorial deed. No work must be carried out before the Council has granted permission and the appropriate fee paid. It is an offence to wilfully interfere with a memorial or to cut additional inscriptions on a memorial without the Council's authority.

No memorial will be allowed to be fixed upon any grave without the written authority of the Owner, nor shall any lettering or cleaning be permitted without such authority being first delivered to the Manager. Memorials will be admitted into the Cemetery provided all fees have been paid. The Council reserves the right to remove a memorial if for any reason the prescribed fees have not been paid. The grave owner will be advised sensitively of their responsibilities.

No masons, letter cutters or other work people engaged in fixing, delivering, painting or repairing memorials will be admitted to the cemetery on Saturdays, Sundays, Christmas Day, Good Friday and public or local fixed holidays, or on any other day before 09.00 and no later than the official closing time.

All Mason's employed on behalf of the owner of the Exclusive Right of Burial must be registered to the councils Memorial Masons Registration Scheme. All registered masons must adhere to the scheme without deviation and carry out their work strictly under the direction of the council and shall:

(a) Comply with all reasonable directions and requirements of the Manager or Cemetery Staff at the cost of the owner to fill up and level the ground, remove all waste and unwanted material and make good any damage or injury whatsoever occasioned in the process of work to the satisfaction of the Manager.

(b) provide their own tools and equipment and continue any work in connection with any memorial with due dispatch until fully complete.

The position for headstones and memorials shall be subject to the approval of the Manager and fixed on the concrete grip/landing provided and in alignment with adjacent memorials.

All headstones, monuments or memorials shall be completely worked before they are admitted to the Cemetery. No hewing, sawing, dressing of memorials will be permitted within the Cemetery except the cutting of an inscription which cannot be made prior to the erection of such a memorial but only once the Registered Mason has obtained the consent of the Cemetery Manager.

Subject to Regulations, flower containers may be placed on private graves without a fee provided they are not made of glass, bear no personal inscription and do not exceed 12" (304 mm) in height and 9" (228 mm) in thickness and do not exceed the width of any memorial as specified in the Regulations for the specific memorial types. There is no restriction on the colour for containers provided they are in accordance with the dignity of the Cemetery.

No article placed upon a grave may be taken from the Cemetery without the Cemetery & Crematorium Managers permission.

All memorials (and quarried vases) shall have the number of the grave space cut conspicuously thereon in the right hand base of the memorial (or vase) the expense thereof being borne by the applicant.

Permanent memorials must be made of best quarried materials. Limited use of etched and enamelled ornamentation will be accepted subject to the approval of the Cemetery & Crematorium Manager. All dowels and ground anchors shall be in accordance with the NAMM (National Association of Memorial Masons) Code of Working Practice (or as subsequently updated) and in accordance with the Councils Memorial Masons Registration Scheme, Portland, Caen, Bath or other free stone and soft York stone must not be used. Permanent memorials may not be of wood or metals.

Foundation bases could be of either best-quarried materials or reinforced concrete conforming to BS 7263.

Dimensions

Memorials on Graves 1-1380 are subject to the following dimensions and conditions:

Flat Memorial Tablet – 2 feet (610 mm) in length and 1 foot (305mm) in depth

The memorial tablet to be let into the grave space adjoining the pathway with the top surface at ground level. If an additional memorial tablet is required this may be sited to the left of the grave.

Headstones cannot be erected in this section.

Memorials on Graves 1381 - 1702 Sections A, B, Bahai & Muslim are subject to the following dimensions and conditions:

Memorial Overall (including base)

3 feet (914mm) in height

2 feet (610mm) in width

2 inches (50mm) minimum in thickness up to 2 foot 6 inches (762mm) height

3 inches (76mm) minimum in thickness up to 3 foot (914mm) height

The base must not exceed 2 foot (610mm) in width and 12 inches (304.8mm) front to back

Sections D, E & F only

Memorial Overall (including base)

3 feet (914mm) in height (maximum)

2 feet 0 inches (610mm) in width (maximum)

2 inches (50mm) minimum in thickness up to 2 foot 6 inches (762mm) height

3 inches (76mm) minimum in thickness up to 3 foot (914mm) in height

The Base must not exceed 2 foot 6 inches (762mm) in width and 12 inches (304.8) front to back

Section C (Children's Section)

Graves 1 – 132

Memorial Overall (including base)

2 feet (610mm) in height (maximum)

The width must not exceed 2 feet (610mm)

The base must not exceed 12 inches (304.8mm) from front to back

Graves 133 – 190

Memorial Overall (including base)

2 feet 6 inches (762mm) in height (maximum)

The width must not exceed 2 feet (610mm)

The base must not exceed 12 inches (304.8mm) front to back

Must be fixed to the foundation using an approved ground support system (as detailed in the National Association of Memorial Masons Code of Working Practice (or as subsequently updated) and in the Council's Memorial Masons Registration Scheme.

Vases shall not exceed 12" (304mm) in height x 9" (228 mm) in width and 9" (228 mm) in depth.

Book Memorials should measure no more than:

1 foot 4 inches (450mm) in height

1 foot 10 inches (599mm) in width

4 inches (100mm) thick but not less than 2 inches (50mm) thickness.

Memorial base 12 inches (304.8) front to back (maximum).

Fixing

Must be fixed to the foundation using an approved ground support system (as detailed in the National Association of Memorial Masons Code of Working Practice (or as subsequently updated) and in the Council's Memorial Masons Registration Scheme.

No grave mound will be permitted in any section of the Cemetery and grave spaces will be turfed or seeded at ground level as soon as practicable after an interment (at certain times of the year this may take up to 8-10 months due to settlement and seasons of the year). Kerbing or other surround must have approval from the Cemetery Manager and may be removed without notice if not considered in keeping with the Cemetery or causes maintenance or safety issues.

Any ground cultivation shall be restricted to a small earthen plot, measuring 18 inches (457mm) from the front of the memorial no wider than the headstone. No planting is to take place behind the memorial headstone. Any ground cultivation must be laterally along the line of headstones to provide an uninterrupted area for mowing. Unless incorporated in the memorial, vases and flower containers must be limited to two per grave, be placed immediately in front or at the side of any headstone (or at the head of the grave if no headstone is erected), and must not exceed 12" (304mm)

in height, 9" (228mm) in width and 9" (228mm) in thickness including base. The vases must be contained within the 18" (457mm) earthen plot. No kerbing, plastic or wooden fencing or chippings will be permitted around the grave.

All new memorials and re-fixed memorials are to be fixed in the cemetery in accordance with the Code of Working Practice from the National Association of Memorial Masons and by only those registered with the council's Memorial Registration Scheme.

Temporary Memorials

For the first twenty four months immediately following an interment, a temporary wooden memorial may be erected. The dimensions of the wooden cross or other religious emblem shall not exceed 3' (914mm) in height above ground level and 2'3" (685mm) in width and not exceed 4" (101mm) in thickness.

At the end of the twenty four month period following an interment, the owner of the Grant of Exclusive Right of Burial must remove and dispose of the temporary memorial and reinstate the surface of the grave to the satisfaction of the Cemetery & Crematorium Manager. If the memorial is not so removed it will be disposed of by the Cemetery staff at the expiration of this period following consultation with relatives.

Wind chimes, Windmills and or hanging baskets will be permitted on graves with the proviso that they are treated as for temporary memorials being removed after twenty four months immediately following interment or if they are broken or damaged.

Dangerous or Offensive Memorials

The Council reserves the right after notice has appeared in two consecutive local newspapers and has been posted conspicuously at the Cemetery gates and in the vicinity of the memorial for two weeks, require the owner to remove any memorial which, in it's opinion, has become or is likely to become a danger to health and safety or which is derelict, dilapidated or unsightly condition by long neglect or is not kept in proper repair or condition and if not arranged within three months after the issue of such notice the Council may at its own discretion cause the memorial to be repaired or removed at the expense of the owner. The Council may recover any costs so incurred from the owner of the burial rights, and no grave or vault will be re-opened in respect of which any such cost remains unpaid.

The Council reserves the right to exclude or remove from the cemetery at the expenses of the owner any memorial of whatever description or inscription or lettering not executed in accordance with these regulations or in a workmanlike manner or from sound materials, or which in the opinion of the Council disfigure the cemetery or offend public decency.

The Council reserves the right to refuse to permit the erection of memorials considered inappropriate or that would cause offence.

The Council reserves the right to reverse, refix, move, line up or otherwise alter the position of any headstone, monument or memorial in the Cemetery which has been insecurely fixed or incorrectly positioned within the Cemetery into such a position as they may require at the expenses of the owner.

Maintenance of Graves

Nothing may be placed on the area of the grave except as provided in these regulations and, on the day of the funeral, when flowers and wreaths may be placed upon the grave in which burial takes place. Funeral tributes may remain there for fourteen days after which they will be removed at the discretion of the Manager. All dead flowers and wreaths, garden refuse or litter must be conveyed to the nearest recycling bin. Council employees will remove Christmas wreaths that remain on graves after the 31st January. As soon as convenient after the interment the Council will sow grass seeds or lay turf over the whole area of the grave.

Items of pottery, tin, plastic or glass, bricks, blocks, wire mesh or plastic fences or any other object or materials which are fragile, easily breakable or which generate noise, pose a safety hazard or to impede access or maintenance will be removed by the Council without notice. Articles are placed solely at the owner's risk. The Manager shall be at liberty to remove from graves any moveable article that shall be broken or have become unsightly. The Council reserve the right to remove prohibited articles, deteriorated or withered wreaths and flowers without notice.

Purchasers of graves will be permitted to plant the area of the grave to a maximum of 18 inches (600mm) from the head of the grave and will be responsible for the upkeep. The cutting back or removal of any plants, trees or other vegetation and or undergrowth beyond the ground immediately above any particular grave is not permitted unless the prior permission of the Manager or a member of the cemetery staff has been obtained. No person will be permitted to cultivate any ground that is outside the boundary

of the grave space. Any plants or other objects outside of the area of the grave will be removed without notice. The Council reserves the right at any time to prune, cut down or dig up and remove any existing shrub, tree or plant at any time which becomes unsightly or overgrown or causes encroachment. Before doing so the grave owner will be advised sensitively of their responsibilities.

Miscellaneous

All persons entering the cemetery do so at their own risk and the Council accepts no responsibility or liability for injury to any person or theft, loss or damage caused to the property of any person or other loss/damage costs and expenses however caused to persons and their property entering the Cemetery except where such damage or injury is directly attributable to the negligence of the Council or their employees. All complaints or allegations of theft should be directed where possible to the Cemetery office in writing as soon as practicable after this event.

The Council shall not be responsible for any loss or delay which may occur resulting from any discrepancies, errors or omissions in any notice of interment or other document which is required to be given or served on the Council or for liability arising from such discrepancies, errors or omissions. The late receipt of any notice of interment or other document which is required to be given to or served on the Council or for liability arising from such late receipt.

The permission of the Cemetery & Crematorium Manager shall be obtained before any object in a Cemetery is photographed or a video recording is commenced.

Motor vehicles may enter a Cemetery only if an occupier is on Cemetery business. Vehicles must not exceed 5 M.P.H. and must not obstruct driveways and side walks.

Visitors shall keep to the drives and paths provided.

No child apparently under the age of 12 years will be admitted into a Cemetery unless under proper care.

Dogs must be kept on leads whilst within the Cemetery.

No smoking shall be permitted in Cemeteries premises or within the vicinity of a funeral.

No person shall canvass or solicit orders in a Cemetery.

Musical instruments or appropriate sound reproducing equipment shall be permitted in a Cemetery with the permission of the Cemetery & Crematorium Manager.

All Cemetery fees and charges shall be in accordance with the scales of fees and charges for the time being adopted by the Council.

Complaints

Any complaints as to the incivility or inattention on the part of any member of the Cemetery staff or to any aspect of the service should be made in writing to the Manager.

Alterations to the regulations

The Council reserves the right from time to time to make alterations or additions to the foregoing Regulations consistent with Burial Acts. Questions arising for which no provision is made in the Regulations shall be referred to the Council (or any Committee or Officer of The Council to which the Council has delegated its powers on this behalf) whose decision shall be final.





Three parking bays are available within the car park.



An accessible toilet is sited within the waiting room.



A manual wheelchair is available for use.



There is an induction loop fitted in the Chapel and hearing aid users should switch to "T".

We also provide umbrellas in case of rain, 50 car parking bays, cycle racks, male and female toilets and dropped kerbs within the grounds.