

**PART 2 – This part of the form should be completed by the applicant.**

**After completion, you should attach it to your passport application form.**

Name .....  
(In block capitals)

Address to which you would like the passport to be sent  
.....  
.....

I declare to the Identity and Passport Service that I am to be married to, or enter into a civil partnership with

(name) .....

on (date) .....

**In the event of my marriage or civil partnership not taking place on the date given, I agree that I will return my post-dated passport to the Identity and Passport Service as soon as possible.\***

Signed .....

Date .....

\*Please note that in the event of your ceremony not taking place, the post-dated passport should be returned to the Identity and Passport Service along with a letter of explanation. Should you wish to receive a replacement passport in your previous name, you should submit a fully completed application form together with two photographs, the fee, your original birth certificate or previous passport, and a statement confirming the ceremony did not take place.



## Passports for newly weds and civil partners

### To the officiating Minister or Superintendent Registrar

A person who is going to be married or forming a civil partnership in the United Kingdom, and who will be going abroad immediately after the ceremony, can apply to the Identity and Passport Service (IPS) for a new ten-year passport to be issued in their new name up to three months in advance of their wedding or civil ceremony date. The passport would be post-dated to the date of the ceremony, and will not be valid for use until the applicant's ceremony has taken place.

The IPS would be grateful if you, as the Minister or Superintendent Registrar who will perform the ceremony, would complete Part 1 of the attached form. This will confirm that the ceremony has been arranged. The form should then be given to the applicant who should complete Part 2, and then attach it to their passport application form.

We would also be grateful if you could retain this portion of the form in order to notify the IPS if the ceremony is either cancelled or postponed (regional passport office addresses are overleaf). Please note if either occurs, could you please also inform us of the applicant's current address.

### Identity and Passport Service Contact details

Passport Adviceline 0300 222 0000\* (24 hours a day, 7 days a week)  
Textphone: 0300 222 0222\*  
E-mail address: [info@passport.gov.uk](mailto:info@passport.gov.uk)  
Website: [www.direct.gov.uk/passports](http://www.direct.gov.uk/passports)

\*Calls are charged at your network provider's national rate



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**To be retained by the Minister of Religion or Superintendent Registrar**

Marriage/civil partnership of (name) .....  
Date of birth .....  
And (name) .....  
Date of birth .....  
Date of ceremony .....  
Date form signed by .....  
Minister or Superintendent Registrar  
Regional Passport Office to which the application will be made  
.....

**Addresses of regional passport offices**

**Belfast** - Passport Office, Hampton House, 47-53 High Street,  
Belfast BT1 2QS

**Durham** - Passport Office, Millburngate House,  
Durham DH97 1PA

**Glasgow** - Passport Office, 3 Northgate, 96 Milton Street,  
Cowcaddens, Glasgow G4 0BT

**Liverpool** - Passport Office, 101 Old Hall Street, Liverpool,  
Merseyside L3 9BD

**London** - Passport Office, Globe House, 89 Eccleston Square,  
London SW1V 1PN

**Newport** - Passport Office, Olympia House, Upper Dock Street,  
Newport GWENT NP20 1XA

**Peterborough** - Passport Office, Aragon Court, Northminster  
Road, Peterborough PE1 1QG

**Part 1 – This part of the form should be completed by the Minister of Religion or by the Superintendent Registrar who will be performing the ceremony.**

Name .....  
(In block capitals) Minister of Religion or Superintendent Registrar\*

Address .....  
.....

I have arranged to conduct the marriage/civil partnership of  
(name) .....  
and  
(name) .....  
on (date) .....

Signed .....  
Minister of Religion or Superintendent Registrar\*

Date .....

\*Please delete whichever does not apply