

Equality Impact Assessment Record

Date of EIA 08th May 2008
 Directorate Corporate Services

		Step
Activity to be assessed	Community Consultation Services Framework Procurement	2
What is the activity?	<input type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure * <input type="checkbox"/> Procurement <input type="checkbox"/> Project <input type="checkbox"/> Review <input type="checkbox"/> Service <input type="checkbox"/> Organisational change	
Is it a new or existing activity?	* <input type="checkbox"/> New <input type="checkbox"/> Existing	
Aim / objective / purpose of the activity	The purpose of the activity is to: Procure community consultation and engagement services on behalf of Bracknell Forest Partnership.	
Who is responsible for the activity?	The person/section/team responsible for this policy/function is: Director of Corporate Services	
With regard to the equalities themes, which groups might be impacted by the activity?	<input type="checkbox"/> Race and ethnicity <input type="checkbox"/> Disability <input type="checkbox"/> Gender <input type="checkbox"/> Religion or Belief <input type="checkbox"/> Sexual Orientation <input type="checkbox"/> Age None, therefore EIA not completed any further.	4
Which groups might be affected adversely ?	<input type="checkbox"/> Race and ethnicity <input type="checkbox"/> Disability <input type="checkbox"/> Gender <input type="checkbox"/> Religion or Belief <input type="checkbox"/> Sexual Orientation <input type="checkbox"/> Age	
On what grounds can adverse or differential impact be justified?		
What evidence has been found to indicate that the policy or function might need to be amended? (Include any consultation undertaken)	Overwrite with the data, information or research that was used in the EIA	3/4
What changes will you make to the activity reduce or remove any differential/adverse impact?	<u>List the actions that you have planned as a result of the EIA.</u>	5
Into which action plan/s will these actions be incorporated?		
Who is responsible for the action plan?		
Has the EIA been published on the Council website?	Yes / No	6
Who is the relevant Head of Service and are they aware of the EIA?	Director of Corporate Services *Yes / No	
Which PMR will this EIA be reported in?	Corporate Services – 1 st Quarter 2008/09	