

## **ROLE PROFILE OF THE DEPUTY LEADER OF THE COUNCIL**

*This role profile identifies responsibilities specific to the role of Deputy Leader of the Council and should be read in conjunction with the role profiles for the Leader of the Council, Executive Member and Ward Councillor*

### **Purpose**

- To support and deputise for the Leader of the Council

### **Roles and Responsibilities**

1. To assist the Leader to provide effective political leadership and strategic direction for the Council. This will include developing overall strategy, budgets, policy arrangements and service reviews, and representing the Council in the community and in discussions with regional, national and international organisations.
2. To represent the Council and the political administration in the community and elsewhere as required by the Leader
3. To deputise for the Leader in his / her absence and undertake the duties set out in the role profile of the Leader of the Council insofar as it is permitted under the Constitution

### **Skills and Knowledge**

1. A detailed understanding of the strategic role of the Leader of the Council
2. The skills and knowledge expected of the Leader of the Council, as set out in the Leader's role profile