



e-Safety Sub-Group
Action Plan 2010

Note: This Action Plan should be read in conjunction with the Transition Plan (LSCB to CDRP) for the e-safety Sub-Group

Main Objectives:

1 Communication & Awareness Raising

To ensure that all children, young people and the wider community are equipped with the knowledge and skills to ensure safety online and when using other forms of communication technology

2 Education & Training

To ensure that all people who work with children, young people and other vulnerable groups in the community have access to good quality procedures and effective training to safeguard those at risk and are made aware of their responsibilities to ensure that technology is appropriately safeguarded

3 Monitoring & Reporting

To ensure that systems and services are in place to prevent the community from becoming victims as well as enable reporting

4 Responding to Specific Incidents

To ensure that all victims are protected and given an appropriate level of support as well as to encourage and support identification and prosecution of perpetrators

1 Communication & Awareness Raising

Ref	Objective	Progress	Priority	Actions	Lead	Date	Achieved
1.1	Identify high risk behaviours/groups to enable prioritisation.	Children and Young People: foster children, home tutored children, gypsy, roma & traveller children, college & pru pupils, those who have a history of running away/going missing from home, those with special needs, those in or leaving residential care, migrants, unaccompanied assylum-seekers, those disengaged from education, those abusing substances, those involved in gangs. Adults: mild learning difficulties			All	To be revisited regularly	Complete
1.2	Develop areas of work in the high-risk behaviours/groups as identified above.	New CEOP resources aimed at people with special educational needs (SEN) are available online	1	<p>Identify key people who are working with these groups and include them in the overall e-safety agenda through representation on the sub-group or through targeted approach.</p> <p>Identify impactful ways of reaching these groups through media messages, films etc.</p> <p>Identify adult awareness-raising resources and upload to webpages.</p> <p>Upload SEN resources to webpages.</p> <p>Establish a step-by-step guide for parents to set security levels on computers and advise on how to access information about up-to-date virus protection.</p>	All	Ongoing	Underway
1.3	Investigate what e-safety training is available for parents and carers	Microsoft presented to sub-group on 18 September 2009 (they offer parent/carers as well as children/young people training sessions)	2	<p>Trial an e-safety Parenting Programme session in Spring 2011 (awaiting dates).</p> <p>Investigate the use of the Parentmail e-mail circulation system used in schools.</p> <p>Investigate the use of the Children and Young People Voluntary Sector circulation system and Family Support Advisors.</p>	All	15 March 2011	Underway

1.4	Establish and update e-safety pages on BFC's public website and create links to and from key points on the website	The webpage was launched on 9 February 2010 to coincide with Safer Internet Day Number of visitors: 223 (9/2/10 to 30/07/10).	2	The webpages need to be updated to include SEN and vulnerable adult resources.	Alison Koen	Reviewed on an ongoing basis	Underway
1.5	Undertake awareness raising to communicate key messages through Town and Country newspaper, local media, all-user e-mails, LSCB Newsletter, Curriculum Updates, Facebook etc.	IWF Awareness Day - October annually Bullying Week- November annually Data Protection Day - January annually Safer Internet Day - February annually LSCB Annual Conference - SEGL Events Junior Citizen Days	2	Investigate possibility of using generic case studies as a basis for plays within school. Investigate awareness raising through Parentmail and existing networks.	All	Ongoing	Underway
1.6	Establish links with local IT businesses to promote and work and obtain support and resources		3	Identify the best time to do this, which organisations to approach as well as who to facilitate.	All	15 March 2011	Pending

2 Education & Training

Ref	Objective	Progress	Priority	Actions	Lead	Date	Achieved
2.1	Develop and roll-out e-safety training to stakeholder agencies	<p>CEOP Ambassadors: Richard Dawson, Helen Greehy.</p> <p>Training Pool: Richard Dawson, Helen Greehy, Roy Bailey, Indy Pandal, Phil Bissel, Gerry Ormond, Alison Koen.</p> <p>A 2-hour training session has been designed based on existing training as well as the results of the audit. Currently with the LSCB East Berkshire Training Sub-Group for approval.</p> <p>23 Foster carers were trained in 2 sessions on 20 May 2010 (10-12 midday) and 3 November 2010 (10-12 midday).</p> <p>A training flyer, schedule, venue and facilitators is currently being arranged for March, June, September and December 2011.</p> <p>Training pool invited to attend CEOP Basic Awareness Training in Bristol in March 2011.</p> <p>Workforce numbers to be trained estimated at 550.</p>	1	<p>Each agency to consider whether e-safety training is to be made mandatory for its own staff.</p> <p>Collate resources to be distributed at training sessions (Exemplar Policy, K9, Leaflets etc.)</p> <p>Learning and Development, BFC are in the process of arranging session dates, times, venues and facilitators.</p>	Learning and Development, BFC, e-safety Training Pool	15 March 2011	Underway
2.2	Monitor the coverage and effectiveness of the training that is being developed in 1.3.1	Once training sessions have been rolled out, evaluation forms will be analysed and effectiveness monitored.	2	An evaluation will be held after the June 2011 session to measure take-up of the training.	Learning and Development, BFC, e-safety Training Pool	01 June 2011	Underway
2.3	Ensure that e-safety training is embedded in existing safeguarding training	e-safety training is now part of the LSCB Training Plan.	2	The e-safety component of the Adult Safeguarding Level Training to be evaluated.	Head of Adult Safeguarding, BFC e-safety Training Pool	15 March 2011	Underway
2.4	Promote e-safety training among members of the e-safety Sub-Group	Training Pool have been invited to attend CEOP Basic Awareness Training in Bristol in March 2011 to increase knowledge and assist in delivery of training.	2		All	30 March 2011	Underway

2.5	Establish the availability of training resources from external organisations	CEOP Think U Know offer free Basic Awareness sessions (half-day) as well as fee-attracting Ambassador (Train the Trainer) training (full day).					Complete
2.6	Encourage all schools to include links to CEOP on school websites		2	This could be verified when the Parentmail initiative is explored further.	Helen Greehy		Underway
2.7	All schools to include an element of e-safety within their learning platforms		2	This could be verified when the Parentmail initiative is explored further.	Helen Greehy		Underway
2.8	Investigate any models of good practice which could be developed and shared	These will be shared and discussed with the e-safety sub-group once identified and required.	2		All	Ongoing	Complete
2.9	Investigate serious case review material which could be used by the sub-group to identify learning points	No known serious case reviews involving e-safety in Bracknell Forest at this stage.			All		Complete
2.10	Consider how to use the results of the audit with Independent Fostering Agency Carers and Residential Placements outside Bracknell who have Bracknell LAC placed with them		2	Check with Mairead whether covered.	Alison Koen	15 March 2011	Underway
2.11	Investigate ways to reach faith groups and any voluntary organisations not covered by the audit	Kate Eatwell (Equalities Development Officer) is now in post in BFVA.		Promote the Exemplar Policy Guidance 2010 and AUPs through Kate.	Alison Koen	15 March 2011	Underway
2.12	Investigate ways to reach children, young people and other vulnerable groups in Bracknell Forest	An initiative is currently being explored with SEGfL for Safer Internet Day (8 February 2011) to hold interactive video conferences between groups of young people from a number of schools in Bracknell Forest to stimulate discussion.	1		Heather Hadfield, Helen Greehy	08 February 2011	Underway

3 Monitoring & Reporting

Ref	Objective	Progress	Priority	Actions	Lead	Date	Achieved
3.1	Establish the extent to which e-safety is a contributory factor in safeguarding/child protection concerns, adult safeguarding concerns or criminal offences	All internet-related crimes involving children and young people in Bracknell Forest is provided by TVP at each e-safety meeting. It includes repeat victim and offender information as well as method of reporting.		<p>Investigate whether Children and Families Officer, BFC is able to advise on local cyberbullying incidents reported through schools.</p> <p>Summarise the number of Bracknell Forest internet-related crimes (adults as well as children and young people) that have been reported to police since 1 April 2010.</p>	Gordon Nash, Alison Koen, Sally Garforth	Ongoing	Underway
3.2	Establish what processes are in place for co-operation between agencies in the local area	Information sharing as per 3.1 is currently underway through the e-safety Sub-Group, Prevent Steering Group, Anti-Bullying Sub-Group, Sexual Exploitation Sub-Group and Raising Awareness Sub-Group.				Ongoing	Complete
3.3	<p>Support the aims of the Prevent Action Plan (September 2009) to protect children and young people from radicalisation via the internet</p> <p>- Ensure the awareness of Preventing Violence Extremism and Prevent agenda (and Supporting Vulnerable Individuals process) among those with responsibility for e-safety</p> <p>- Ensure individuals identified as being at risk from violent extremist material are referred to the Supporting Vulnerable Individuals (SVI) process developed by TVP</p>	<p>A presentation on the link between Prevent and e-safety took place at the meeting on 18 September 2009.</p> <p>Schools Co-ordinator appointed to promote prevent throughout East Berkshire schools.</p> <p>SVI Co-ordinator now employed by TVP across East Berkshire</p>	2	<p>Roll out of Prevent toolkits to all Bracknell Forest schools, presentation to Schools Governors (Chair's Meeting), further training for teachers</p> <p>PVE and SVI to feature in any refresh of e-safety polices</p>	Prevent Steering Group (Ian Boswell)	Ongoing	Underway

3.4	<p>Support the aims of the Bullying Action Plan (2008-2010) to protect children and young people from bullying via the internet</p> <ul style="list-style-type: none"> - Equip and encourage schools to hold parent's information sessions on cyberbullying and to make the DVD 'Know it All' for parents from Childnet available to parents. Information leaflets produced - Include e-safety and cyberbullying as a topic for INSET training and conference workshops and encourage current use of 'Think U Know' materials in primary schools and extend it to secondary schools KS3 - Support schools to raise awareness of e-safety issues amongst staff and to educate pupils appropriately - Involve young people in teaching each other and adults about e-safety and protecting themselves on line. Peer mentor training could facilitate this process 	<p>Training available and publicised.</p> <p>DVD available now to all parents via their school.</p> <p>Training made available.</p> <p>All schools have engaged in e-safety activity with staff, governors, parents and pupils and have an up-to-date e-safety policy</p> <p>Young people's workshop organised for Peer Mentoring Network in secondary schools</p>	2		Anti-Bullying Sub-Group (Helen Greehy/Lester Martin)	Ongoing	Underway
3.5	<p>Support the aims of the Sexual Exploitation Sub-Group who are developing a strategy to safeguard children and young people from online and offline sexual exploitation</p>	<p>Links are in place between the 2 sub-groups in terms of meeting representation</p>	2		Sexual Exploitation Sub-Group (Janet Hughes)	Ongoing	Underway

