

Education Transport Application for a Farepaying or Preferential Rate Pass 2014/15



Applicants should complete Sections A and B, and sign Section D after reading the conditions

SECTION A - PUPIL DETAILS

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| Pupil's Surname: | Pupil's Date of Birth: |
| Pupil's Forename(s): | |
| Pupil's Address: | Home Telephone Number: |
| Postcode: | Contact Telephone Number (if different from above) |

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| Establishment to which transport is requested: |
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| Term and year transport is required to start <i>(please tick)</i> : |
| Autumn 2014 Spring 2015 Summer 2015 |

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|--------------------------------------|
| Type of Pass Required (Bus or Train) |
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| Boarding Point – <i>please give Station name if applying for a train pass</i> | Alighting Point <i>please give Station name if applying for a train pass</i> |
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SECTION B - PARENT/GUARDIAN DETAILS

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| Surname: | Initials: | Title: |
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|--|-----------------------------------|
| Address: <i>(if different to pupil's)</i> | Postcode: |
| | District/Borough of residence: |

| |
|----------------|
| Email Address: |
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SECTION C - FOR OFFICE USE ONLY

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| Pupil Reference: | Gender: |
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|-----------------|--------|
| Boarding Point: | Route: |
|-----------------|--------|

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|------------------|-------------------|
| Alighting Point: | Qualification : F |
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CONDITIONS FOR ISSUE OF FAREPAYING OR PREFERENTIAL RATE TRAVEL PASS

1. The issue of a farepaying or preferential rate travel pass is a discretionary concession which can be withdrawn after five days notice for reasons determined by the Council, including:
 - (a) the seat occupied by your child is required for a pupil entitled to free travel;
 - (b) the contracted service is to be withdrawn;
 - (c) non-payment of account;
 - (d) operational requirement including the downsizing of the vehicle.
2. No travel is permitted without a valid, current pass.
3. Full payment is required regardless of when during the academic year the pupil begins to travel.
4. The current charge for a pupil permitted to travel as a farepaying passenger must be paid in advance.
5. Bracknell Forest Council determines the current charge for a farepaying passenger*.
6. The Parent or Guardian has contacted the Integrated Transport Unit to discover the current charge*.
7. A new application form for a Farepaying or Preferential Rate Pass needs to be submitted each academic year
8. Lost passes will be replaced at a charge of £20.00 which must be paid in advance.
9. Applications will be dealt on a strictly first come, first served basis.
10. Refunds will be available on a termly basis only following notification in writing before the start of the new term and return of the pass to the Integrated Transport Unit

SECTION D - CERTIFICATION OF ACCEPTANCE

I certify that:

- (a) I have read and understood the conditions relating to the issue of a farepaying or preferential rate transport pass and agree to abide by the conditions.
- (b) In the event of my child being accepted as a farepaying or preferential rate traveller, I undertake to pay Bracknell Forest Council the current charge, and to make such payment within 14 days of receipt of an invoice.
- (c) I fully understand that completion of this application for a farepaying or preferential rate travel pass is not a guarantee of acceptance

To be signed by the parent/guardian:

Signed :

Date :

Information contained on this form is personal data which will be held in a computer and is therefore subject to the Data Protection Act 1998.

Do not send any payment at this point.

** Reviewed annually*

Please return this form to the address below:

**Integrated Transport Unit
Commercial Centre
Old Bracknell Lane West
Bracknell
RG12 7QT**

**Helpline:
Integrated Transport Team ☎01344-352002
Email: corporate.transport@bracknell-forest.gov.uk**