

**Bracknell Forest Heritage Forum**  
**Function Room, Easthampstead House, Bracknell**  
**7:30pm. 26<sup>th</sup> October, 2005**

***Meeting Minutes***

Present:

Heather White  
Agostina Hawkins  
Ruth Timbrell  
Cllr. Dorothy Hayes  
Peter Holmes (Chair as Cllr Iain McCracken not present)  
Cllr. Gail Robertson  
Cllr. Elizabeth North  
Cllr. Jean Bettison  
Cllr. Adrienne Jones  
Sheila Hastead  
Cllr Martyn Towle  
Brian Cox

Fiona MacDonald, Berkshire Archaeology – Guest Speaker

---

25. Apologies and notices

Apologies from Cllr. Neil Harrison, Cllr. Gill Birch and Anthony Morton. Brian Cox attended on behalf of Daphne Harris. Cllr. David Horton had problems with email and therefore did not receive information. Ray Weng also did not receive notification. It was noted that there was a problem with post and notification. **Action Heather White**

There were no notices.

26. Minutes and terms of reference

It was noted that there were a few errors on the minutes of the last meeting. A question which Cllr Adrienne Jones had asked about Ramslade House under AOB had been missed out. Heather White informed the forum that the oak panelling and plaster work were still present. Minutes will be corrected and re-submitted. **Action Heather White**

27. Archaeology in the planning system – guest speaker: Fiona MacDonald, Berkshire Archaeology

1. Fiona MacDonald gave a presentation on the remit of Berkshire Archaeology and what the organisation contributed to the planning system.
2. **Please see attached copy of the powerpoint presentation.**

#### 28. Question and answer session

- There is a newsletter which people can receive if they let Fiona know
- Archaeologists and members of the public may submit material and press releases
- Berkshire Archaeology is currently running pilot sessions in schools involving Museum of Reading loans boxes. If successful then the sessions will be rolled out to more schools across Berkshire
- Question about the onus being on the developer and whether this is a good idea - all archaeological contractors sign up to a code of conduct which is then adhered to when working with developers. Developers are obligated to work with an archaeological contractor.

RAF Staff College: 20 long trenches have been dug with no finds, therefore possibly an enclosure or field system. Geophysical survey will be done in between the trenches to match it all up.

#### 29. Update on the changes to the protection of the historic environment

Heather White gave an update on the last guest speaker. **See attached notes.**

- Possible site visits to Kingsride House (Ha-Ha) and Winkfield Manor grotto. **Action Agostina Hawkins and Dorothy Hayes**
- English Heritage White Paper to be sent to members and discussed at the June 06 meeting. **Action Heather White**
- English Heritage have such a large burden of responsibilities that they will only advise local authorities on grade 1 listed buildings

#### 30. Events.

Agostina Hawkins gave an update on heritage events with the main project being 'Their Past Your Future'. BFBC had been given a small grant from the Museum of Reading to run three events as part of the Imperial War Museum's WWII programme. Two library events were planned in addition to a 'Memory Tree' Day on Saturday 26 November at Sandhurst Memorial Park.

#### 31. News

- i) Conservation Area Appraisals – Heather White (also see attached powerpoint presentation)
  - Contact is Tamara Mole in the Planning Department
  - It is the responsibility of the Planning Department to maintain conservation areas

- Local authorities are expected to appraise conservation areas due to new Best Value indicators
  - Winkfield . Designated 1977. Never been appraised. Consultation 12-30 Sept. 05. No changes suggested.
  - Warfield. Designated 1974. There has been a consultation with residents and public consultation planned for November. No changes suggested.
  - Winkfield Row. Public consultation in November.
  - Easthampstead Conservation Area. Designated 1996. In early draft. No consultation at all.
  - Brian Cox asked whether Winkfield High Street could be a candidate for a conservation area. Heather White said this was a possibility and that Crowthorne High Street was also being looked at.
- ii) Loans Box Partnership Scheme with Museum of Reading – Agostina Hawkins
- BFBC hope to produce 6 loans boxes on the history of Bracknell Forest
  - Subjects are Archaeology, Development of Bracknell New Town, the Brick Industry, the Met Office and Crowthorne and Sandhurst
  - A press release was put out into the local press requesting objects and documents
- iii) Berkshire Record Office: Annual Report highlights – Heather White
- Funded by all unitary authorities in Berkshire
  - Wish to raise their profile
  - Recent acquisitions and accessions include the Broadmoor archives, Bracknell Development Corporation archives and the Charles I grant of Easthampstead Park
  - The Broadmoor archives have such national importance that a Welcome Trust grant has been applied for to look after both these archives and those of Fairmile.
  - Possible trip to BRO – behind scenes tour

### 32. Any other business

- Peter Holmes suggested it would be a good idea to put together a file containing relevant publications and newsletters. All agreed. **Action Agostina Hawkins**
- Time has come to review the chair as it has been over a year since the formation of the Forum. Could all members think about possible nominations for both Chair and Vice Chair and a vote will take place at the next meeting. **Action All**