

Recommendation 1	Ensure that an appropriate way is found to successfully disseminate the findings of JAR report to children and young people in the area
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
1.1	Develop a summary of the JAR report as a young person friendly version Circulate to: <ul style="list-style-type: none"> • School Councils • Youth Clubs • Youth Forum • Children in Care Council • Looked After Children Group • Young people within voluntary sector settings • Other settings 	Children's Trust Business Manager	Summary of JAR available for young people. Young people invited to feedback on what steps to take next in preparation for development of new CYPP in 2009.	May 2008
1.2	Place young person friendly version of JAR on the young people's "Xpresionz" website with a link to the full report for those who wish to see it.	Children's Trust Business Manager	Information available in an accessible electronic format for those young people who wish to access it.	May 2008

Recommendation 2	Ensure consistent management oversight and analysis of social care cases.
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
2.1	Address specific issues identified by JAR Inspectors with relevant staff.	Children's Social Care/ Head of Service- Safeguarding	The specific issues identified by the JAR inspectors have been addressed as learning points with the relevant staff (social workers, managers and IROs) Ongoing monitoring via professional	Achieved

			supervision of all social care staff.	
2.2	Review case file auditing programme for social care cases.	Children's Social Care/ Head of Service- Safeguarding	The case file auditing programme for social care cases has been reviewed to increase the independent auditing of case records in addition to peer auditing	Achieved
	Actions under recommendation 3 also support increased consistency of management analysis			

Recommendation 3	Improve multi-agency thresholds for intervention where concerns build up over time, to ensure that a clear analysis of past, and present, concerns enable the identification of needs and that there is a consistent approach to intervention.
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
3.1	Children's Social Care Away-day to include agenda items that enable raised awareness on thresholds for intervention including issues of neglect, and parenting	Chief Officer Children's Social Care	Away day held, agenda items covered and staff identify through evaluation, the impact of the event on individual learning.	Achieved
3.2	Ensure awareness of needs / risk matrix with CSC Duty and Assessment Team	Head of Service – Safeguarding	Matrix routinely and consistently used when considering contacts and referrals to CSC	May 2008
3.3	Test out application of needs / risk matrix with key partner agencies to ensure it is an appropriate tool for all relevant agencies.	Head of Service – Safeguarding with Policy and Commissioning Officer for CSC	Matrix understood by range of professional disciplines and any amendments made	July 2008
3.4	Seek endorsement from the LSCB for the needs / risk matrix	Policy and Commissioning Officer for CSC	Matrix endorsed by LSCB	Sept 2008
3.5	Implement the multi-agency needs/risks matrix across all agencies.	Head of Service – Safeguarding	Performance on National Indicator 68 – referrals going on to Initial Assessment.	Sept 2008

			This indicator is part of the LAA	
3.6	Ensure the needs/risks matrix is used as a tool to support multi-agency CAF training, and safeguarding training.	Head of Service – Safeguarding	Plan for future CAF and safeguarding training includes use of needs/risks matrix with participants to aid recognition of cases appropriate for referral to CSC	Sept 2008
3.7	Identify and utilise CSC staff to provide ongoing support and liaison to staff working at tier 2 to support appropriate referrals to CSC	Head of Service – Safeguarding	Staff identified and process in place CSC providing supervision/ support to staff at Tier 2, e.g. Homestart, Parent Support Advisers by Dec 2008.	Achieved Dec 2008
3.8	Ensure ongoing process in place to audit application of thresholds to include: <ul style="list-style-type: none"> • Audit a selection of CAFs • Analysis of contacts and referrals to CSC Duty and Assessment Team • Comprehensive case file auditing programme for CSC 	LSCB Business Manager Head of Service – Safeguarding	Audits undertaken and outcomes reported to relevant bodies [e.g. LSCB, Children’s Trust] twice yearly.	July 2008
3.9	Improve quality of assessments undertaken by: <ul style="list-style-type: none"> • Pilot and evaluate the ‘Signs of Safety’ model within CSC adolescent work • Develop and implement a risk analysis tool within ICS assessment process as part of implementation of ICS • Monitor quality of CAF assessments and support practitioner assessment skills via training 	Head of Service – Safeguarding Head of Service – Safeguarding CAF Coordinator	Evaluation completed and decision made re roll out Risk analysis tool introduced and used Quality of assessments is monitored and training developed appropriately to support practitioners.	Dec 2008 June 2008 Sept 2008

Recommendation 4	Implement plans to increase the number of foster care placements for adolescents, for children with complex needs and for some black and minority ethnic groups.
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
4.1	Implement the Commissioning Strategy for looked after children, in particular: <ul style="list-style-type: none"> • Revise foster care payments scheme to increase payments for those offering placements for adolescents • Increase mental health services support to foster carers and looked after children • Improve and increase the training available to foster carers • Block contracting for IFA placements in conjunction with neighbouring authorities 	Head of Service – Looked After Children	New scheme agreed by Executive Member and implemented Services in place and monitored via N1 50 Comprehensive training programme in place with high take up New contract in place	Achieved Sept 2008 Mar 2009 Aug 2008

Recommendation 5	Improve young people’s input into the Corporate Parenting Panel.
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
5.1	Establish a Children in Care Council with mechanism for regular meeting with Corporate Parenting Advisory Panel members, DCS & Executive Member for Children’s Services	Head of Service – Learning Difficulties and Disability	Consultation with children & young people Agreement by Executive Member	Achieved Achieved

			Children in Care Council established. Launch of the Council at the LAC celebration day attended by children, young people and elected members	Achieved July 2008
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Recommendation 6	Ensure all parents of children with learning difficulties and /or disabilities receive information about services that are available to them.
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
6.1	Undertake tendering process for delivering information services across the borough.	Extended Services Manager Head of Service for Learning Difficulties and Disability	New contract in place and monitored	Achieved
6.2	Regular monitoring through SLA with information provider to ensure dissemination of the Special Needs Resource Guide to Children’s Resource Centre, Children’s Centres etc	Extended Services Manager Head of Service for Learning Difficulties and Disability	Information is reaching parent / carers through a variety of mechanisms and is more accessible within local communities.	Achieved
6.3	Offer all parents of children with a statement of SEN to be sent a copy of the Resource Guide	Head of Service – Learning Difficulties / Disability	Increased circulation and distribution of information.	

6.4	Explore how information for parent / carers of children with LDD can be included in the Council's Welcome Pack for new residents of Bracknell Forest	Head of Service Learning Difficulties / Disability	Parent / carers new to the Borough will have access to information about services available to them.	Sept 2008
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Recommendation 7	<p>Strengthen post 16 arrangements by:</p> <ul style="list-style-type: none"> • Improving the quality of underperforming sixth forms • Increasing the range and availability of post 16 training provision to meet the needs of the most vulnerable young people living in Bracknell Forest, including looked after children. • Developing the electronic interactive prospectus
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
7.1	Develop and implement a 14- 19 strategy focussed on provision, student choice and quality of outcome. The strategy will promote further post-16 collaboration and develop procedures for quality assurance within collaborative arrangements.	Chief Adviser Senior Adviser	Strategy agreed by all strategic partners with implementation of new Diplomas commencing September 2010.	Strategy to be agreed by July '08.
7.2	Provide support for schools in reviewing the quality of provision in the sixth form and in improving the quality of learning and teaching. Greater sharing of post-16 value added outcomes.	Chief Adviser	Improvement in value added scores for students in school sixth forms	Annual Programme
7.3	Extend the Education of Looked After Children's Support Team to provide individual support to looked after children and care leavers post 16.	Head of Service Looked After Children.	Additional half time Connexions worker in place Increase in care leavers who are EET	Achieved April 2009
7.4	Review current electronic prospectus following change of provider (March 2008). Develop interactive capacity, including on-line application process.	Connexions Senior Adviser	Content revised and new prospectus 'live' Enhanced search facilities and on-line application process available.	May 2008 March 2009

Recommendation 8	<p>Update the needs analysis and coordination of services for:</p> <ul style="list-style-type: none"> • Children and young people from BME groups, their parents and carers. • Disadvantaged communities and areas.
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	Actions	Lead agency / Person.	Success Criteria / Milestones	Dates
8.1	<p>Update 2005 Cordis Bright Needs Analysis ensuring collection of data and information supports identification of needs from children and young people from BME communities, and disadvantaged communities and areas.</p> <ul style="list-style-type: none"> • Undertake data collection using most recent sources of information including school census data and information from local research [e.g. Community Cohesion, Experian Report etc] • Collate data to provide an overall picture of Bracknell Forest, broken down to ward level where possible to enable appropriate targeting. • Undertake desk research of key plans and strategies. • Review wide range of consultation that has taken place through Extended Services, Children's Centres, Youth Service, Early Years etc. • Collate key themes and messages that have arisen from engagement in past 2 years to inform needs analysis and targeted consultation required to support the next Children and Young People's Plan 	Children's Trust Business Manager / Extended Services Manager	<p>Collated information will provide up to date intelligence to inform the development of key priorities for the new Children and Young People's Plan.</p> <p>This will include data and intelligence to support identifying and meeting the needs of children, young people and families from BME groups, and also meeting needs in targeted communities / areas.</p>	Sept 2008
8.2	Needs analysis to inform the priorities for the Children and Young People's Plan, with new plan being published in April 2009.	Children's Trust Business Manager	Children and Young People's Plan reflects priorities that relate to identified needs of all children, young people and families in Bracknell Forest.	April 2009