

Appendix 4 - EIA Record

Date of EIA

3.10.06

Directorate

Education, Children's Services and Libraries

		Step
Function or policy to be assessed	Statement of Purpose for Larchwood Short Break Care Unit 2006	2
Is it a policy or function	<input type="checkbox"/> Policy <input checked="" type="checkbox"/> Function	
Is it a new or existing policy or function?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
Aim / objective / purpose of the policy or function	The purpose of the policy/function is to: To meet the requirement of the Commission for Social care Inspection that the Larchwood Short Break Care Unit Statement of Purpose is updated annually.	
Who is responsible for the policy or function?	The person/section/team responsible for this policy/function is: The Assistant Director, Children's Social Care, Time Square, Bracknell	
With regard to the equalities themes, which groups might be impacted by the policy or function?	<input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Disability <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <input checked="" type="checkbox"/> Religion or Belief <input checked="" type="checkbox"/> Sexual Orientation	3
Which groups might be affected adversely ?	<input type="checkbox"/> Race <input type="checkbox"/> Disability <input type="checkbox"/> Gender <input type="checkbox"/> Age <input type="checkbox"/> Religion or Belief <input type="checkbox"/> Sexual Orientation	
On what grounds can adverse or differential impact be justified?	N/A	
What evidence has been found to indicate that the policy or function might need to be amended? (Include any consultation undertaken)	None at present	4
What consultation will be necessary to support or confirm your conclusions?	<i>If evidence cannot be found to suggest how a function or policy can be amended, additional research and consultation must be considered.</i> The statement of purpose is updated annually, taking into account the needs, views and concerns of service users and staff, to ensure that there is no adverse or differential impact.	5
Will the conclusions drawn reduce or remove adverse or differential impact?	Yes / No / Don't know	6
What changes are proposed to the policy or function to reduce or remove adverse or differential impact?	The statement covers practice and policy in the areas relevant to equalities and diversity for both service users and their carers.	7

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Has the information in this EIA been made publicly available and where?	<u>Yes/ No</u> Place BFBC Public internet website	8
In to which plan or strategy has the necessary action been incorporated?	The statement of purpose is a legal requirement and is part of the overall strategy for the support and care of children.	8
What monitoring arrangements have been put in place?	Annual review of the statement is a legal requirement.	9