

# Appendix 4 - EIA Record

Date of EIA

3.10.06

Directorate

Education, Children's Services and Libraries

		<b>Step</b>
Function or policy to be assessed	<b>Missing Children: Multi-Agency Policy and Guidance 2006</b>	<b>2</b>
Is it a policy or function	<input checked="" type="checkbox"/> Policy <input type="checkbox"/> Function	
Is it a new or existing policy or function?	<input checked="" type="checkbox"/> New <input type="checkbox"/> Existing	
Aim / objective / purpose of the policy or function	The purpose of the policy/function is to: Provide overall multi-agency guidance to the agencies represented on the Bracknell Forest Local Safeguarding Children Board (LSCB) regarding the procedure and practice to be followed when a child is known to be missing from home.	
Who is responsible for the policy or function?	The person/section/team responsible for this policy/function is: The Chair of the LSCB.	
With regard to the equalities themes, which groups might be <b>impacted</b> by the policy or function?	<input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Disability <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <input checked="" type="checkbox"/> Religion or Belief <input checked="" type="checkbox"/> Sexual Orientation	<b>3</b>
Which groups might be <b>affected adversely</b> ?	<input type="checkbox"/> Race <input type="checkbox"/> Disability <input type="checkbox"/> Gender <input type="checkbox"/> Age <input type="checkbox"/> Religion or Belief <input type="checkbox"/> Sexual Orientation	
On what grounds can adverse or differential impact be justified?	N/A	
What evidence has been found to indicate that the policy or function might need to be amended? (Include any consultation undertaken)	None at present	<b>4</b>
What consultation will be necessary to support or confirm your conclusions?	<i>If evidence cannot be found to suggest how a function or policy can be amended, additional research and consultation must be considered.</i> The policy takes into account the needs, views and concerns of service users and staff, to ensure that there is no adverse or differential impact.	<b>5</b>
Will the conclusions drawn reduce or remove adverse or differential impact?	<b>Yes</b> / No / Don't know	<b>6</b>
What changes are proposed to the policy or function to reduce or remove adverse or differential impact?	The statement covers practice and policy in the areas relevant to equalities and diversity for both service users and their carers.	<b>7</b>

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Has the information in this EIA been made publicly available and where?	<u>Yes/ No</u> Place BFBC Public internet website	<b>8</b>
In to which plan or strategy has the necessary action been incorporated?	It is one of the actions set out in the LSCB Business Plan.	<b>8</b>
What monitoring arrangements have been put in place?	The policy is due for review in 2008	<b>9</b>