

AUDIBLE INTRUDER ALARMS

Notification to Bracknell Forest Borough Council of installation

Of a new alarm system or a change of alarm-holder

1. Nature of installation (please tick appropriate box) new existing

2. Premises at which the alarm is installed

Address (including postcode)

.....

.....

Occupant's name

3. Person responsible for the alarm (the alarm-holder)

Name

Home address (including postcode) Business address (including postcode)

.....

.....

.....

Tel number Tel number

4. Nominated Key-Holders (one of whom may be the alarm-holder)

(a) Name

Home address (including postcode) Business address (including postcode)

.....

.....

.....

Tel number Tel number

(b) Name

Home address (including postcode) Business address (including postcode)

.....

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.....

Tel number Tel number

Unless otherwise requested, key-holder (a) will normally be contacted first. Details of any additional key-holders should be added at the end of the form.

5. Alarm owner (if different from 3 – for example: a security company)

(a) Name

Business address (including postcode)

..... Tel number

6. Alarm maintenance contractor *(if applicable)*

(a) Name

Business address *(including postcode)*.....

.....Tel number

7. Response times *(tick appropriate)*

I agree that one or other of my nominated key-holders will always turn out and take responsibility for silencing the alarm within 20 minutes of activation, or

An automatic cut-out device has been fitted to the system and is timed to stop the ringing of the audible alarm within minutes of activation.

Signed **Alarm Holder** **Date**

**Environmental Protection Team
Environment and Leisure Department
Bracknell Forest Borough Council
Time Square
Market Street
Bracknell
Berks
RG12 1JD**

Notes

- i. The "Control of Noise (Code of Practice on Noise from Audible Intruder Alarms) Order 1981" (Statutory Instrument 1981 No 1829) gives guidance on methods for reducing the incidence of nuisance caused by the ringing of alarms. If you permit your alarm to ring unnecessarily, action may be taken against you under s80 of the Environmental Protection Act 1990. It is therefore in your own interest to adhere to the procedures set out in the code of practice, which can be purchased at Government bookshops or through booksellers.
 - ii. Paragraph 5 of the code of practice states that the alarm-holder should, within 48 hours of installing a new alarm system or of taking over an existing one, notify the local police of the names, addresses and telephone numbers of at least 2 key-holders. The code also states that the alarm-holder should, at the same time, notify the local environmental health authority that the alarm has been newly installed or that he has taken over responsibility for an existing system, and that he should tell the local authority the address of the police station to which notification of key-holders has been made.
 - iii. This form should be used to notify the Council's environmental health section of an existing installation or that a new installation has been made or an existing one taken over. The form should also be copied to the local Police.
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