

## PROPOSED OVERVIEW & SCRUTINY WORK PROGRAMME 2016/17

The proposed work programme for O&S in 2016/17 is shown on the following pages. The programme is aimed at maintaining a strategic and co-ordinated work programme based on major areas of Council and partner organisations' activity. The review topics take account of what is likely to be timely, relevant, and to add value. The programme incorporates the routine, on-going work of O&S and the completion of reviews currently underway.

The O&S Commission has consulted the O&S Panels, the Council's Corporate Management Team and the Executive on the work programme, as required by the Council's Constitution.

The work programme will necessarily be subject to continual refinement and updating. The 'future possible reviews' are those which are unlikely to be resourced until 2017/18 or later.

<b>OVERVIEW AND SCRUTINY COMMISSION</b>	
1.	<p><b>Co-ordination of the work of the Overview and Scrutiny Panels</b></p> <p>This will include reviewing progress reports on the work of each Panel against the agreed work programme, and promoting consistency in the approach to budget scrutiny and other cross-cutting issues.</p>
2.	<p><b>Routine monitoring of the performance of the Council's corporate functions</b></p> <p>To include: the Council Plan Overview Reports; the Quarterly Service Reports of the Chief Executive's Office and the Corporate Services Department; and on-going monitoring of departmental performance and expenditure.</p> <p>To receive periodic briefings on the implementation of key strategies, particularly the Local Economic Framework and Strategy.</p>
3.	<p><b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b></p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>
4.	<p><b>Transformation Programme</b></p> <p>To ensure a consistent O&amp;S input to the Council's Transformation programme. Working Groups of the O&amp;S Commission will provide input to Transformation projects of a corporate nature.</p>
5.	<p><b>2017/18 Budget Scrutiny</b></p> <p>To review the Council's budget proposals for the Chief Executive's Office and the Corporate Services Department for 2017/18, and plans for future years. To include a discussion with the Borough Treasurer during 2016 on the evolving budgetary position. Overview and Scrutiny Panels will also scrutinise the budget proposals in their departmental areas.</p>

6.	<p><b>Crime and Disorder Committee</b></p> <p>To carry out the role of statutory ‘Crime and Disorder Committee’, to include an annual meeting with representatives of the Community Safety Partnership.</p>
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<b>ADULT SOCIAL CARE AND HOUSING OVERVIEW AND SCRUTINY PANEL</b>	
1.	<p><b>Monitoring the performance of the Adult Social Care, Health and Housing Department</b></p> <p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports on complaints received), and being briefed on the progress of any significant developments (such as the Care Act).</p>
2.	<p><b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b></p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>
3.	<p><b>2017/18 Budget Scrutiny</b></p> <p>To review the Council’s Adult Social Care and Housing budget proposals for 2017/18, and plans for future years.</p>

<b>CHILDREN, YOUNG PEOPLE AND LEARNING OVERVIEW AND SCRUTINY PANEL</b>	
1.	<p><b>Monitoring the performance of the Children, Young People and Learning Department</b></p> <p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports of the Local Safeguarding Children Board, and on complaints received). Monitoring:</p> <ul style="list-style-type: none"> <li>• The creation of the ‘Learning Village’ in Binfield</li> <li>• Schools’ performance and educational attainment, particularly secondary schools;</li> <li>• The action taken by the Executive to earlier reports by the Panel</li> </ul>
2.	<p><b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b></p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>
3.	<p><b>2017/18 Budget Scrutiny</b></p> <p>To review the Council’s Children, Young People and Learning budget proposals for 2017/18, and plans for future years.</p>

## ENVIRONMENT CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

1.	<p><b>Monitoring the performance of the Environment, Culture and Communities Department</b></p> <p>To include on-going review of the Quarterly Service Reports; the performance of the Department, review of any inspection reports or self-evaluations, and monitoring significant departmental developments, particularly the Local Development Framework.</p>
2.	<p><b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b></p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>
3.	<p><b>2017/18 Budget Scrutiny</b></p> <p>To review the Council's Environment, Culture and Communities budget proposals for 2017/18, and plans for future years.</p>

## HEALTH OVERVIEW AND SCRUTINY PANEL

1.	<p><b>Monitoring the performance of the Local NHS Organisations and the Adult Social Care, Health and Housing Department in relation to health</b></p> <p>To include on-going review of the Quarterly Service Reports and monitoring significant developments, particularly:</p> <ul style="list-style-type: none"><li>• The Better Care Fund</li><li>• The Care Act</li><li>• Measures to promote self care and healthy living</li></ul>
2.	<p><b>2017/18 Budget Scrutiny</b></p> <p>To review the Council's budget proposals for public health in 2017/18, and plans for future years.</p>
3.	<p><b>Responding to NHS Quality Accounts and Consultations</b></p> <p>The government's statutory guidance states that the annual "Quality Accounts" submitted by providers of NHS services should contain observations of O&amp;S committees. Also, the Panel is a statutory consultee for any substantial variation in NHS services affecting the Borough.</p>

<b>2016/17 WORKING GROUPS</b>	
<b>O&amp;S Commission</b>	<b>Transformation Programme</b> To provide an input at key stages of the Transformation project on Council-wide support services.
	To provide an input at key stages of the Transformation project on citizen and customer contact.
	To provide an input at key stages of the Transformation project on Income generation.
<b>Adult Social Care and Housing O&amp;S Panel</b>	<b>Housing Supply: Older People's Accommodation</b> A review of an aspect of Housing Supply, possibly the implementation of the Older People's Accommodation Strategy (with the Clement House development as a possible case study).
<b>Children, Young People and Learning O&amp;S Panel</b>	<b>Child Sexual Exploitation</b> To complete the review of the Council's response to the risks of Child Sexual Exploitation, delivered in concert with community safety partner organisations. This might lead to further, focussed scrutiny of some aspects of CSE.
	<b>Transformation Programme</b> To provide an input at key stages of the Transformation project on Early Intervention and Prevention.
<b>Environment, Culture and Communities O&amp;S Panel</b>	<b>Transformation Programme</b> To provide an input at key stages of the Transformation project on the Leisure Review.
	To provide an input at key stages of the Transformation project on the Libraries Review.
	To provide an input at key stages of the Transformation project on the Arts Review.
	<b>Houses in Multiple Occupation</b> A review of the Council's involvement with Houses in Multiple Occupation (HMO).
<b>Health O&amp;S Panel</b>	<b>GP Capacity</b> To complete the Working Group reviewing whether there is sufficient GP capacity to match the long-term growth in the Borough's population and other demands.

**FUTURE POSSIBLE REVIEWS**  
(Unlikely to be resourced until 2017/18 or later)

**Overview and Scrutiny Commission**

1.	<p><b>Procurement – Contract Management</b></p> <p>To review the Council's arrangements for effective management of significant contracts.</p>
2.	<p><b>Learning and Development</b></p> <p>To review the Learning and Development functions for officers, with an emphasis on E-Learning activities.</p>
3.	<p><b>Bracknell Town Centre – Crime and Anti-Social Behaviour</b></p> <p>To review the crime and anti-social behaviour issues arising from the growth in the night-time economy in the regenerated Bracknell Town centre.</p>

**Adult Social Care and Housing**

1.	<p><b>Forestcare</b></p> <p>A review of the lifeline alarms and other services provided under Forestcare.</p>
2.	<p><b>Impact of the National Living Wage</b></p> <p>To review the likely impact of the National Living Wage on the capacity of the care home sector, and on day care.</p>
3.	<p><b>Housing Supply</b></p> <p>To review the Council's role relating to housing supply, particularly in regard to assisting home ownership, and the provision of affordable housing.</p>

**Children, Young People and Learning**

1.	<p><b>Early Intervention Services</b></p> <p>To review the effectiveness of early intervention services for families and children, for example parenting skills and crime prevention. To include the outcome of the Transformation Board's project in this area.</p>
2.	<p><b>Supporting Disadvantaged Children and Families</b></p> <p>To review the impact of the Council's 'Family Focus' programme.</p>

## **Environment, Culture and Communities**

1.	<b>Parks and Open Spaces</b>  To review the Council's operations in relation to Parks and Open Spaces, with particular reference to the Ranger Service.
2.	<b>Integrated Transport</b>  To review the work of the Transport Development section, with particular reference to integrated transport.
3.	<b>Regulatory Services</b>  To review the work of the department's Trading Standards and other regulatory services.

## **Health**

1.	<b>The Royal Berkshire Bracknell Healthspace</b>  To review the services offered at The Royal Berkshire Bracknell Healthspace (Brants Bridge), including cancer and renal facilities, the Urgent Care Centre and the GP Out of Hours service.
2.	<b>Primary Care Health Services</b>  To review the adequacy of community primary care health services, specifically pharmacy, dentistry and ophthalmic services (excluding GP services, which were the subject of a 2015-16 O&S review).