

Post 16 Transport Application Form

Academic Year 2014/2015



This form is for use by Bracknell Forest Residents Only – Please ensure that you have read the Post 16 Transport Policy before completing this form

Surname:

First Name/s:

Address:

Post Code:

Male/Female

Email contact:

Contact Tel No:

Date of Birth:

(please attach a copy of your current Council Tax Statement as proof of residency – your application will not be processed with out it)

Type of transport preferred: (please tick)

School Bus Public Bus Rail Mileage Allowance

Preferred boarding point:

Preferred alighting point:

School / College details:
(Name & full postal address)

Course Title:

Type of Course:

Start Date: Duration of Course:

Name of Course Tutor:

Signature:

Job Title:

Contact Tel No:

Establishment Stamp:

CHARGES

The table below sets out the charges for Post 16 students for the academic year 2014/2015.

Students with a current statement of SEN as at 1 September 2013	No charge	
Previously stated students who are in receipt of Free School Meals*	£480.00 per annum	Payable in 3 instalments of £160.00
Previously stated students	£630.00 per annum	Payable in 3 instalments of £210.00

If you think you maybe entitled to transport for your child/children on the grounds of low income you will also need to complete and return the Supplementary Application Form 2014/15 for Low Income Families

* Eligibility will be verified

Instalment Dates September 2014 – prior to the start of transport provision
 December 2014 – prior to the start of the Spring Term 2015
 March 2015 – prior to the start of the Summer Term 2015

TRANSPORT WILL BE WITHDRAWN IF PAYMENTS ARE NOT MADE

PAYMENT OPTIONS

You will be contacted by the ITU if your application has been successful in order that payment details can be obtained and processed. DO NOT SEND YOUR PAYMENT NOW

I wish to apply for the Council's Post 16 Transport Scheme, I have read and understood the terms of the policy.

SIGNATURE:	DATE:
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This form must be signed by an adult over the age of 18, who will accept responsibility for any liability

Please ensure that a copy of your current Council Tax Statement is attached – your application will not be processed without it.

For Office Use Only

Proof of Residency	<input type="text" value="Yes/No"/>	<input type="text" value="Initials"/>	<input type="text" value="Date"/>	Payment	<input type="text" value="Yes/No"/>	<input type="text" value="Cash/Cheque/Credit Card"/>
Establishment	<input type="text"/>			Contract Number	<input type="text"/>	
Boarding Point	<input type="text"/>			Alighting Point	<input type="text"/>	
Acknowledgement Letter Sent	<input type="text" value="Initials"/>	<input type="text" value="Date"/>		Cleric Updated	<input type="text" value="Initials"/>	<input type="text" value="Date"/>
Ticket Ordered/produced	<input type="text" value="Initials"/>	<input type="text" value="Date"/>		Ticket Sent	<input type="text" value="Initials"/>	<input type="text" value="Date"/>

Please return completed form with payment, copy of current Council Tax Statement to:

**Integrated Transport Unit (ITU)
 Commercial Centre
 Old Bracknell Lane West
 Bracknell
 Berkshire
 RG12 7QT**

Or by email to Corporate.transport@bracknell-forest.gov.uk

Personal information contained in this form is subject to the Data protection Act 1998. Data may be exchanged with other local Education Authorities where necessary. I understand that the Authority reserves the right to verify any of the information given on this form.