

PRE-APPLICATION ENQUIRY FORM (HOUSEHOLDER)

Please return this form to:

Head of Planning
Bracknell Forest Council
Time Square
Market Street
Bracknell
RG12 1JD

Email: development.control@bracknell-forest.gov.uk
Tel. 01344 352000



Please read the guidance before completing this form

Please use black ink to complete this form

Use this form when you are seeking a view from the planning service on proposals such as the following and/or wish to establish whether planning permission is required:

- The erection of an extension (including a conservatory)
- A garage or outbuilding
- Private garden extension
- A new or altered access
- Dormer windows/roof alterations
- A wall or fence
- A satellite dish
- Conversion of a garage

1. Enquirer

Full Name(s):

Address:

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Postcode:

Telephone no:
(daytime)

Email:

2. Address of property the enquiry relates to (if different)

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The enquirer is the owner / tenant / prospective purchaser (delete as appropriate)

3. Description of what you are proposing :

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4. Your Property : (please place a cross (x) in the relevant box)

- **Is it?** Detached Terraced (inc. end of terrace) Commercial Property
Semi-detached Flat/Maisonette (e.g. shop)

- **Is it a listed building and/or located within a conservation area?** No Yes Don't know

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5. Pre-Application Enquiry options

(please tick one option only)

- Stage 1 In Principle for permitted development enquiries (indication if planning permission is required)
- Stage 1 In Principle pre-app without a site visit, includes Planning Officer and policy advice only
- Full Standard Pre-App with site visit and all relevant internal consultees (equates to a Stages 1+2)
- Consideration of additional plans (within 12 weeks of original response being issued)
- Letter of confirmation of compliance with an enforcement notice

6. Enclosures

I attach the following (tick as appropriate)

- A plan showing the proposal in relation to the site's boundaries and adjoining properties drawn to scale or marked with dimensions
- Appropriate Fee £..... (cheques payable to Bracknell Forest Borough Council)

Other Information (please list)

Sketch of your proposal including length, width, height, drawn to scale or marked with dimensions (attach additional sheet(s) if necessary).

Please sign and date where indicated below to confirm your pre-application enquiry. **I the undersigned confirm that I am making an enquiry as described in this form:**

Signed On behalf of Date