

## Equalities Screening Record Form

<b>Date of Screening:</b> 15 November 2011	<b>Directorate:</b> Corporate Services		<b>Section:</b> Revenue Services
<b>1. Activity to be assessed</b>	The review of the discretionary charitable and rural rate relief granted by Bracknell forest Council to charities and other organisations.		
<b>2. What is the activity?</b>	<input type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input checked="" type="checkbox"/> Review <input type="checkbox"/> Service <input type="checkbox"/> Organisational change		
<b>3. Is it a new or existing activity?</b>	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing		
<b>4. Officer responsible for the screening</b>	Brian Blackmun		
<b>5. Who are the members of the EIA team?</b>	Brian Blackmun and Sue Bugbee		
<b>6. What is the purpose of the activity?</b>	All organisations receiving discretionary relief are reviewed in the first year of a new Council being elected. This last took place during November 2007 and the Executive Member granted relief to each applicant until 31 March 2012. All subsequent applications approved after November 2007 have also been granted relief to 31 March 2012. The purpose of the activity is to consider the policy and to decide on the level of relief to be granted until 31 March 2016.		
<b>7. Who is the activity designed to benefit/target?</b>	Charities and rural based Organisations		
<b>Protected Characteristics</b>	<b>Please tick yes or no</b>	<b>Is there an impact?</b> What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	<b>What evidence do you have to support this?</b> E.g equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data
<b>8. Disability Equality</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.
<b>9. Racial equality</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A

			reduction in the relief will reduce the amount of funding available.
<b>10. Gender equality</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.
<b>11. Sexual orientation equality</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.
<b>12. Gender re-assignment</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.
<b>13. Age equality</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.
<b>14. Religion and belief equality</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.
<b>15. Pregnancy and maternity equality</b>	Y	There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.	The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support

			or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.	
<b>16. Marriage and civil partnership equality</b>	Y		There may be an impact in that a reduction in relief will reduce the amount of money the organisations have available to provide services.  The organisations receiving relief provide services for the benefit of the local community either by providing facilities for sport, the arts, youth activities and community associations or by providing direct support or raising funds to help the needy in society. A reduction in the relief will reduce the amount of funding available.	
<b>17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carer's/ex-offenders) and on promoting good community relations.</b>	Relief is available to sports clubs and community halls and a reduction in the amount granted will affect all users of these organisations.			
<b>18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?</b>	No			
<b>19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?</b>	Details and numbers supported by each organisation are not available			
<b>20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?</b>				
<b>21. What further information or data is required to better understand the impact? Where and how can that information be obtained?</b>	N To fully understand the impact would require detailed information from each organisation.			
<b>22. On the basis of sections 7 – 17 above is a full impact assessment required?</b>		N	The amount involved does not merit a full impact assessment. It is not the intention to change the relief unless the charity has large balances and a reduction in the amount granted would not be detrimental to the services provided.	
<b>23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.</b>				
<b>Action</b>		<b>Timescale</b>	<b>Person Responsible</b>	<b>Milestone/Success Criteria</b>

<p>The review will involve each organisation, currently receiving relief, submitting an application along with their latest available set of audited accounts. Each set of accounts will be scrutinised and the report will indicate where the organisation's turnover or balances are at a level which may justify the reduction or removal of the discretionary relief without adversely affecting those being helped by the organisation.</p>	<p>Jan 2012</p>	<p>Brian Blackmun</p>	
<p><b>24. Which service, business or work plan will these actions be included in?</b></p>	<p>Customer Services</p>		
<p><b>25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening?</b></p>			
<p><b>26. Chief Officers signature.</b></p>	<p>Signature: Alison Sanders</p>		<p>Date: November 2011</p>