



To apply to the Shared  
Ownership Register you need  
to be able to get a mortgage

# THE SHARED OWNERSHIP REGISTER APPLICATION FORM

Please ensure ALL the sections are complete with as much detail as possible and in block capitals. Incomplete forms will be returned to you and this will result in a delay in registering your application. If there is anything you do not understand, please ask!

For Office Use Only									
Name of Applicant									
Application Number									
Date Entered & Initials									
<p><b>Please circle relevant category</b></p>									
Out Of Area	Owner Occupier	S/O Owner Occupier	Council/HA Tenant	Tenancy with Job	Private Tenant	Living with Family	Lodger		

**1. YOUR PERSONAL/FAMILY DETAILS AND YOUR PRESENT ADDRESS**

Please list all those people who are to be **housed** with you, begin with yourself

TITLE e.g. Mr/Mrs	SURNAME	FIRST NAMES	RELATIONSHIP TO YOU	DATE OF BIRTH
			Applicant	
			Partner/Husband/Wife	

Is anyone in your family, listed above, an expectant mother:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES, please give the name of the expectant mother:		
And the date the baby is due:		

Have you ever been known by any other names?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES, Please list the names you have been known as:		

YOUR ADDRESS:	CONTACT DETAILS <i>Please tick your preferred contact</i>	
	HOME TEL:	
	WORK TEL:	
	MOBILE TEL:	
POSTCODE:	E-MAIL:	
Date you moved to your present address:		

Correspondence Address, if different from above:

YOUR STATUS:	<i>Please tick as appropriate</i>					
	Married <input type="checkbox"/>	Single <input type="checkbox"/>	Divorced <input type="checkbox"/>	Widowed <input type="checkbox"/>	Separated <input type="checkbox"/>	Cohabiting <input type="checkbox"/>

*complete as appropriate* Date of Marriage: \_\_\_\_\_ Date of Divorce: \_\_\_\_\_

**NB If you have previously been married you will be required to provide proof of your divorce, legal separation or single status**

**2. YOUR CURRENT HOUSING CIRCUMSTANCES**

Are You: *please tick as appropriate*

A Bracknell Forest Homes tenant		A Housing Association tenant	
The Owner-Occupier/buying the property		A private tenant	
A tenant of housing provided with your job		Living with family/friends/other	
In HM Forces quarters		A lodger	
A shared ownership lessee			

If you are a Bracknell Forest Homes tenant/Housing Association tenant within the Borough, do you have rent arrears?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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<b>If you are renting the property either from a Housing Association or an Agent, please give</b>			
<b>Name and Address of your Landlord/Agent:</b>			
<b>Amount of rent paid:</b>	£	weekly/monthly	<b>Do you receive Housing Benefit:</b> YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>Do you or your partner own or have you ever owned a property:</b>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>If YES, please give: the Address of the Property/Properties:</b>			
<b>Do you have an interest financial or otherwise in any of the above properties?</b>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>If yes, please give the:</b>	• approximate value of the property	£	
	• amount of outstanding mortgage	£	
	• Name and address of your mortgage company		

### 3. FINANCIAL INFORMATION

<b>Are you working:</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	<b>Is your partner working:</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>What is your Occupation?</b>	<b>Name &amp; Address of Employer</b>	<b>Date Employment Started</b>	<b>Amount of Annual Gross Income</b>	<b>Overtime, Bonus, etc</b>	
<b>What is your Partner's Occupation?</b>	<b>Name &amp; Address of Employer</b>	<b>Date Employment Started</b>	<b>Amount of Annual Gross Income</b>	<b>Overtime, Bonus, etc</b>	

If you are sharing a mortgage and more than one of you has income you want taken into account, you have to decide who to nominate as the person with the principal income.

<b>Person with the principal income is:</b>	
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<b>Do you have any savings?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>If YES, please give the amount of capital/savings you have available for expenses?</b>	£	

<b>Do you save with a Building Society</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>If YES, which one:</b>		

<b>Have you ever had a County Court judgement against you?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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<b>Have you ever been declared bankrupt?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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**4. GENERAL INFORMATION**

Are you currently registered on Bracknell Forest Council's Housing Register?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES, please give your registration number:		

**5. COMMITMENTS**

Please complete this information, if you are liable to make any of the following payments and those payments are likely to continue for more than 18 months

	Monthly Amounts Currently Payable	Date Agreement Ends
Maintenance payments to a dependant	£	
Maintenance payments to your partner/former partner	£	
Payments under a loan agreement	£	
Payments under a hire purchase agreement	£	
Payments under any other credit agreement	£	
Payments under a Court order	£	

**6. AREAS OF PREFERENCE & TYPE OF PROPERTY PREFERRED**

You will be informed about schemes becoming available in the areas you indicate you would prefer to live in. If you will consider any area in the Borough, please indicate this and you will be sent information on all schemes.

North Bracknell		South Bracknell		Binfield	
North Ascot		Warfield/Winkfield		Crowthorne	
Sandhurst		Any Area in the Borough			

Please indicate the size and type of the property, you would prefer to be offered.

Size of Property <i>please tick as desired</i>	Type of Property	Which floors would you consider, if applying for a flat
1 Bedroom	Flat	Ground
2 Bedrooms	House	First
3 or More Bedrooms	House or Flat	Second
		Third and above

**7. DECLARATION**

***I/We declare that the information contained in this form is true and I/We understand that any false or misleading statements or withholding of relevant information now or at any subsequent date, may result in any tenancy granted to me/us being terminated.***

***I/We undertake to notify the Housing Strategy & Resources Manager in writing of any change in my/our circumstances affecting this application.***

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Joint Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If you do not receive an acknowledgement within 28 days, please enquire at the Welfare & Housing Service.

Remember: Your home is at risk if you do not keep up mortgage repayments or other loans secured on it.

***"Information contained in this form is personal data which may be held in a computer and is therefore subject to the Data Protection Act 1998"***

# Ethnicity Monitoring



Bracknell Forest Council is concerned that it gives all applicants **equal access to services**. To make sure that we do treat everyone fairly please answer the question below. This information will be treated as strictly confidential.

<b>Name of applicant</b>		
<b>Address</b>		
	You	Your partner
<b>White</b>		
British	<input type="checkbox"/>	<input type="checkbox"/>
Irish	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>
<b>Mixed</b>		
White and Black Caribbean	<input type="checkbox"/>	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>
<b>Asian or Asian British</b>		
Indian	<input type="checkbox"/>	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>
<b>Black or Black British</b>		
Caribbean	<input type="checkbox"/>	<input type="checkbox"/>
African	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>
<b>Other ethnic groups</b>		
Chinese	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>

I do not want to answer this question