

Service for Young Carers

INSTRUCTIONS TO TENDERERS AND APPENDICES



Appendix C – Evaluation Spreadsheet

Contract Title: Services for Young Carers

Quality & Total Cost Scores for Tender Evaluation																			
Quality Weighting:		50 %	Assessors:		??		??												
Total Cost Weighting:		50 %			??		??												
Overall Quality Threshold:		40 %			??		??												
QUALITY SCORES																			
Quality Criteria	Quality Threshold (Individual)	Criteria Weight (%)	Tenderer 1		Tenderer 2		Tenderer 3		Tenderer 4		Tenderer 5		Tenderer 6		Tenderer 7		Tenderer 8		
			Score (0-10)	Weighted Score	Score (0-10)	Weighted Score	Score (0-10)	Weighted Score	Score (0-10)	Weighted Score	Score (0-10)	Weighted Score	Score (0-10)	Weighted Score	Score (0-10)	Weighted Score	Score (0-10)	Weighted Score	
1.1 Previous Experience	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.2 Participation and Consultation	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.3 Raising the profile of young carers	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.4 Identify and engage	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.5 Range of services at tiers of need	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.6 Access to education and career opportunities	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.7 Assessments and transition to adulthood	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.8 Outcomes and impacts	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.9 Overcoming challenges	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1.10 Value and innovation	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2.1 Health and Safety policy implementation	4	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2.2 Safeguarding policy implementation	4	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3.1 Staff Training	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3.2 Staff Details	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3.3 Performance management	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4.1 Equality	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4.2 Social benefits	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5.1 Confidentiality	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5.2 Information sharing	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6.1 Compliments and Complaints	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals		100	This cell must total 100		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Is overall quality threshold reached? (yes/no)					no	no	no	no	no	no	no	no	no	no	no	no	no	no	no
Quality Score (as % of highest score)					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Quality Rank					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
TOTAL COST SCORES																			
Tender Total Cost (£)					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total Cost Score (lowest / next lowest x 100)					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total Cost Rank					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
OVERALL SCORES																			
Quality weighting x Quality score					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total Cost weighting x Total Cost score					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Overall Score					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Value for Money Ranking					n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

