

Please read these notes, then sign and return with your application form

Youth Opportunities Funds

Thank you for applying for an application form. In order to help you fill in this form as easily as possible we have put together a few notes that should help.

So here goes.

The fund is split into two sections, Youth Opportunities Fund (YOF) and Youth Capital Fund (YCF). So what's the difference we hear you shout?

Youth Opportunities Fund (YOF)

This is money for an event or a course you would like to take part in, it may be a trip or a visit for you and some friends. It's for you to have the opportunity to try something you have always wanted to do.

Youth Capital Fund (YCF)

This money can be spent on equipment or improvements to buildings that you attend or use. It can be spent on equipment that you need to run a project or to improve a project that interests you and your friends.

So how do you go about getting your hands on this money?

You need to fill in the form attached, most of it is very simple and you will have no trouble completing it. The age group is 13 - 19 although for young people with learning difficulties the age range is 13 - 21.

It would be a good idea to work in a small group to put together your application.

THE FORMS MUST BE COMPLETED BY YOUNG PEOPLE. Again if the group has trouble with reading or writing an adult will be able to help you.

YOU WILL NEED TO HAVE AN ADULT TO SUPPORT YOU THROUGH THE PROCESS; they will need to have access to a bank account. If you really don't have anyone who can help we may be able to help find you someone.

Please give us as much information as you can, quotes from websites or copies of invoices, maybe copies of pages from order books with prices. The more info you can give will give your application more chance of being successful.

On the second page you are asked to tell us what outcomes your project will meet. An adult should be able to help with this if you are unsure. Here are a few tips:

Be Healthy - Helping people to be healthy, sporty or healthy living.

Stay Safe - Keeping young people safe, feel safe on the streets and at home.

Enjoy life/ Learn Skills - Learn something new, try something you always wanted to.

Contribute to Society - Giving young people a voice, being part of your local community.

Achieve Well Being - Access to transport, training, getting ready for employment.

You will need to supply a proper breakdown of what you want to spend. Be fair with what you ask for, and then we can help more people.

If you do need help at any time during your application give us a call, we can try to help.

You will receive a letter to say we have got your application. Soon after your supporting adult will receive a form which they will need to complete and return to us before the form is passed to the grants panel. We may contact you to arrange a visit or to find out more about what you are planning to do. Young people will make this visit. Young people will make all decisions about which applications are successful.

If you are successful you will need to sign to say you understand that the money can only be spent on the project you have applied for. Should you spend the money on other stuff we will ask for it back.

When you get your money you will need to let us know how the project is going and let us have feedback. You have to supply us with a final report or you may be asked to return your money. Photos, videos, reports or feedback from young people can be used. You will also need to fill in a form to let us know a breakdown of the numbers of young people who benefited from the grant,

This is a great chance for you to get some money for things you really want. Use your imagination, try new things.

**For more information call Darren Berry on 07775 824640
Or 01344 464726**

Calls can also be made to Alison Wise 01344 464731

**Emails can be sent to darren.berry@bracknell-forest.gov.uk
alison.wise@bracknell-forest.gov.uk**

Signed: _____

Date: _____

Good luck.