

Appendix 4 - EIA Record

Date of EIA 11/01/05
 Directorate Education and Libraries

		Step
Function or policy to be assessed	Bracknell Forest Borough Council Youth Service Equal Opportunities Policy, Procedure and Guidelines.	2
Is it a policy or function	<input checked="" type="checkbox"/> Policy <input type="checkbox"/> Function	
Is it a new or existing policy or function?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
Aim / objective / purpose of the policy or function	The purpose of the policy/function is to: address the rights and responsibilities of all those in association with the Bracknell Forest Youth Service and this policy compliments the Bracknell Forest Borough Council Policy (available in BFBC manager's guide)	
Who is responsible for the policy or function?	The person/section/team responsible for this policy/function is: Head of Youth Services	
With regard to the equalities themes, which groups might be impacted by the policy or function?	<input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Disability <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <input checked="" type="checkbox"/> Religion or Belief <input checked="" type="checkbox"/> Sexual Orientation	3
Which groups might be affected adversely ?	<input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Disability <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <input checked="" type="checkbox"/> Religion or Belief <input checked="" type="checkbox"/> Sexual Orientation	
On what grounds can adverse or differential impact be justified?	N/A	
What evidence has been found to indicate that the policy or function might need to be amended? (Include any consultation undertaken)	A scrutiny of the policy wording. See suggestions in section 7.	
What consultation will be necessary to support or	<i>If evidence cannot be found to suggest how a function or policy can be amended, additional research and consultation must be considered.</i> Policy written by youth workers and young people. Consultation taken place.	5

confirm your conclusions?		
Will the conclusions drawn reduce or remove adverse or differential impact?	Yes	6
What changes are proposed to the policy or function to reduce or remove adverse or differential impact?	<p>Proposed amendments</p> <p>p2. Definition of 'prejudice'. Add 'Making negative assumptions about a particular group based upon an experience with an individual of the group.</p> <p>Defintion of 'Ability' – amend 1st sentence and replace with – 'people with disabilities are often disadvantaged by the attitudes of society' which often...</p> <p>P5. List of suggestions –</p> <p>Delete the word ' people's' in suggestion 2</p> <p>add the following categories to suggestion 3: 'gender, disability, religion'</p> <p>add 'disability awareness day' to suggestion 9</p>	7
Has the information in this EIA been made publicly available and where?	<p>Yes</p> <p>Through the publication of this EIA</p>	8
In to which plan or strategy has the necessary action been incorporated?	Youth Service Plan	8
What monitoring arrangements have been put in place?	<p>To ensure that equality objectives are met, we shall be monitoring ...</p> <p>The recommendations are to be communicated to the policy owner. The policy will be reviewed in a years time to ensure the recommendations have been taken into consideration and changes made. Review date is noted in schedule.</p>	9