

**BRACKNELL FOREST COUNCIL COMMUNITY INFRASTRUCTURE LEVY (CIL)  
MONITORING AND REVIEW REPORT  
Report for year 1<sup>st</sup> April 2018 – 31<sup>st</sup> March 2019**

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**1 PURPOSE OF REPORT**

- 1.1 The purpose of this report is to set out how much Bracknell Forest Council (the Council) CIL income was received between 1<sup>st</sup> April 2018 and 31<sup>st</sup> March 2019, including how the income was spent such as the amount allocated to local Town and Parish Councils in the Borough, etc. The Council as a Charging Authority must report on CIL receipts and expenditure as a legislative requirement set in Regulation 62 of the CIL Regulations 2010 (as amended).

**2 BACKGROUND**

- 2.1 In order to secure additional money to create new and improve existing infrastructure to support planned growth in the Borough, such as new schools and transport improvements, the Council CIL Charging Schedule became effective from 6<sup>th</sup> April 2015 following a decision by the Council at its meeting on 25<sup>th</sup> February 2015. Therefore, the Council has been charging CIL liability on chargeable new development, such as residential (Use Class C3) and other types of development detailed on the BFC CIL Charging Schedule, which has been granted planning permission or consent from this date. The Council can accept CIL payments in instalments under Regulation 69B of the CIL Regulations 2010 (as amended). The Council also published its CIL Charging Schedule Instalments Policy and Regulation 123 List (which has no legal status following the enactment of the CIL Regulations 2019 on 1<sup>st</sup> September and will be replaced by the Council's Infrastructure Funding Statement to be published on the Council's website by 31<sup>st</sup> December 2020) and this document outlines infrastructure projects or types of infrastructure that shall be funded wholly or partly through collected CIL revenue.

**3 REGULATION 62**

- 3.1 The Town and Country Planning (Local Planning) (England) Regulations 2012 Part 8 paragraph 34 (5) states, '*...Where a local planning authority have prepared a report pursuant to regulation 62 of the Community Infrastructure Levy Regulations 2010(b), the local planning authority's monitoring report must contain the information specified in regulation 62(4) of those Regulations...*'. This report must be published for the financial year (01 April to 31 March) and will be available to view on the Council's website (date to be confirmed but shall not be later than 31 December following the end of the financial year (CIL Regulations 2010 (as amended) Part 7 Paragraph 62 (5)).
- 3.2 Regulation 62 (4) of the CIL Regulations 2010 (as amended) requires that the monitoring report includes:
- the total CIL receipts for the reported year;
  - the total CIL expenditure for the reported year;
  - summary details of CIL expenditure during the reported year including the items of infrastructure to which CIL has been applied, the amount applied to repay money borrowed and the amount and percentage applied to administrative expenses; and
  - the total amount of CIL receipts retained at the end of the reported year.

Unrestricted

3.3 Between 1<sup>st</sup> April 2018 and 31<sup>st</sup> March 2019, BFC issued 43 Liability Notices to the total value of £14,571,376.62. The Liability Notice sets out how much CIL could be payable should the development proceed and no exemptions are applied for and details of the payment procedure. The CIL liability does not become due until a demand notice has been issued. Between 1<sup>st</sup> April 2018 and 31<sup>st</sup> March 2019 27 Demand Notices were issued with a total value of £14,007,780.76 (including surcharges and late payment interest).

3.4 The legislative requirements within Regulation 62 have been summarised and are provided in the tables below with a key note to the relevant section of the CIL Regulations. These tables are:

- Table 1 - Outlines the total CIL receipts, including statutory surcharges and late payment interest that were collected by the Council across the borough between 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.
- Table 2 - Sets out the total CIL receipts by Parish and Town Council boundary, excluding statutory surcharges and late payment interest that were collected by the Council between 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.
- Table 3 - Lists the Council's expenditure of total CIL receipts that were collected by the Council between 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.
- Table 4 – Lists the Local Parish Council's CIL expenditure between 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.

**Table 1 - CIL Receipts 2018/2019 <sup>1</sup>**

Borough wide			Receipts (£)	%
Cash - Excluding Surcharges			£7,352,185.48	-
Cash Surcharges	Trigger	Level of charge		
Cash - Surcharges	Failure to Submit an Assumption of Liability Notice	£50	£300.00	-
	Failure to submit a Commencement Notice	£2,500	£14,001.50	
	Late payment 30 days after payment is due.	5% of monies due or £200, whichever is greater	£23,062.46	
	Late payment interest if CIL payment is not received on due date.	Charged at an interest rate of 2.75%/3%/3.25% (the Bank of England base rate, plus 2.5 percentage points)	£6,482.64	
Land			0	-
Total CIL Receipts 2018/2019			£7,396,032.08	-

**Table 2 - Income by Parish and Town Council 2018/2019**

Parish and Town Council (Cash - Excluding Surcharges)	£
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Binfield Parish Council	£1,737,190.97
Bracknell Town Council	£330,672.00
Crowthorne Parish Council	£531,258.51
Sandhurst Town Council	£1,039,732.01
Warfield Parish Council	£1,339,101.67
Winkfield Parish Council	£2,374,230.32

**Table 3 - CIL Expenditure 2018/2019 <sup>2</sup>**

Detail	Project	£	%
Expenditure on infrastructure <sup>3</sup>	Thames Basin Heaths Special Protection Area (TBHSPA) – Suitable Alternative Natural Greenspace (SANG) (open space enhancements)	£74,160.00	9.5% of Total SANG Contribution for Residential Development within 400 metres and 5 Kilometres of the TBHSPA
	17/18 Street Lighting Works	£8,862.15	-
	17/18 Patching A Roads	£25,547.24	-
	17/18 Patching and Drainage Works C Roads	£91,568.98	-
	17/18 Footway Cycleway A Roads	£3,715.45	-
	17/18 Footway Cycleway C Roads	£59,325.99	-
	High St E Public Realm Works-Liiter / recycling Bins	£6,683.10	-
	High St E Public Realm Works-Paving works	£333,588.98	-
	Blue Mountain Learning Village	£1,342,524.39	-
	2017/18 Road Surface Treatments UU	£31,844.68	-
	Town Centre Highway Works	£1,944,162.44	-
	2017/18 Update Traffic Signal Infrastructure	£169,168.31	-
	2017/18 Replacement LED Street Lights	£1,540,041.28	-

Unrestricted

	2017/18 Subway improvements	£12,698.29	-
	Granite paving works - High St East	£104,288.63	-
Amount of CIL applied to repay money borrowed and items of infrastructure funded <sup>4</sup>		£0	-
Amount of CIL applied to Administrative Expenditure <sup>5</sup>	-	£367,609.27	5% of Total CIL Receipts Excluding Surcharges
Amount of CIL passed to a Town/Parish Council <sup>6</sup>	Binfield Parish Council	£434,297.62	25% of Table 2 amount passed
		£96.47	25% of Table 1 (late payment interest 2.75%/3%/3.25%) amount passed
	Bracknell Town Council	£49,600.80	15% of Table 2 amount passed
		£41.55	25% of Table 1 (late payment interest 2.75%/3%/3.25%) amount passed
	Crowthorne Parish Council	£79,688.78	15% of Table 2 amount passed
		£1,060.02	25% of Table 1 (late payment interest 2.75%/3%/3.25%) amount passed
	Sandhurst Town Council	£155,959.80	15% of Table 2 amount passed
		£116.68	25% of Table 1 (late payment interest 2.75%/3%/3.25%) amount passed
	Warfield Parish Council	£200,865.25	15% of Table 2 amount passed
		£888.29	25% of Table 1 (late payment interest 2.75%/3%/3.25%) amount passed
	Winkfield Parish Council	£356,134.55	15% of Table 2 amount passed

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		£1,493.09	25% of Table 1 (late payment interest 2.75%/3%/3.25%) amount passed
Total CIL Expenditure 2018/2019 <sup>7</sup>	-	£7,396,032.08	-
Total CIL receipts for 2018/2019 retained	-	£0	-
CIL receipts from previous years retained	-	£0	-
Total Amount of CIL Receipts Retained 01/04/2019 <sup>8</sup>	-	£0	-
The items of infrastructure to which the infrastructure payments relate <sup>9</sup>	-	N/A	N/A
The amount of CIL to which an infrastructure payment relates	-	N/A	N/A

<sup>1</sup> Regulation 62 4a) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>2</sup> Regulation 62 4b) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>3</sup> Regulation 62 4c) (i)&(ii) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>4</sup> Regulation 62 4c) (iii) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>5</sup> Regulation 62 4c) (iv) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>6</sup> Regulation 62 4ca) (i) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>7</sup> Regulation 62 4b) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>8</sup> Regulation 62 4d) of the Community Infrastructure Levy Regulations 2010 (as amended).

<sup>9</sup> Regulation 62 4e) of the Community Infrastructure Levy Regulations 2010 (as amended).

**Table 4 – Parish Council CIL Expenditure 2018/2019**

Parish and Town Council CIL Expenditure	£
Binfield Parish Council	£244,000.58*
Bracknell Town Council	£6,075.00**
Crowthorne Parish Council	£126,310.65***
Sandhurst Town Council	£0
Warfield Parish Council	£0
Winkfield Parish Council	£16,975.50****

\* Please contact Binfield Parish Council (Telephone - 01344 454602 / Email - [office@binfieldparishcouncil.gov.uk](mailto:office@binfieldparishcouncil.gov.uk)) for further details.

\*\* Please contact Bracknell Town Council (Telephone – 01344 420079 / Email - [enquiries@bracknelltowncouncil.gov.uk](mailto:enquiries@bracknelltowncouncil.gov.uk)) for further details.

\*\*\* Please contact Crowthorne Parish Council (Telephone - 01344 771251 / Email - [clerk@crowthornepc.org.uk](mailto:clerk@crowthornepc.org.uk)) for further details.

\*\*\*\* Please contact Winkfield Parish Council (Telephone - 01344 885110 / Email – [info@winkfieldparishcouncil.gov.uk](mailto:info@winkfieldparishcouncil.gov.uk)) for further details.

