

Bracknell Forest Council

Lost or Stolen Blue Badge Application Form

- If your current Blue Badge expires within the next 3 months please complete a Blue Badge Application, rather than the 'Lost or Stolen Blue Badge Application'.
- All fields are mandatory. Supporting documents must be submitted along with a completed application form, documents required can be identified by using the checklist.
- Return completed application forms via email to bluebadge@bracknell-forest.gov.uk or by post to: Blue Badge Team, Time Square, Bracknell RG12 1JD
- If you require support, please contact the Blue Badge Administrator on 01344 351464 or email: bluebadge@bracknell-forest.gov.uk

Section 1. Details of the person who requires a replacement Blue Badge

If you are filling in this form for someone else, tell us about them, not you.

Title:

Surname:

Date of Birth:

 / /

Gender:

Male

Female

Current Address (including post-code):

Contact

Telephone:

National Insurance

Number:

Email Address

Please indicate the reason why a replacement badge is required;

a I have lost my badge.

b My current badge has been stolen (stolen badges must be reported to the police)

Please provide the Crime Reference Number:

A replacement badge will not be issued without a crime reference number.

Section 2. Supporting Document Checklist

- Use the checklist to ensure you provide us with the correct supporting documents (**copies only**)
- Please indicate the documents that you have provided along with your application form.
- Failure to provide the correct supporting documents will result in delays to your application.
- Any documentation provided will not be returned to the applicant.

All Applications

Must provide all the following.

- a Photocopy proof of address dated within last 12 months (e.g., a recent bill, Driving Licence, Council Tax Bill, NHS correspondence)
- b Photocopy proof of identify (e.g., Driving Licence, Birth Certificate, Marriage Certificate, passport)
- c £10.00 Blue Badge Issue Fee
Please contact Customer Service on 01344 352000 to make payment via card

All Applicants Please Note

Only submit copies of original documents.

Any documentation provided will not be returned to the applicant.

Supporting Documents can be attached to your completed application form or emailed to; bluebadge@bracknell-forest.gov.uk If you choose to email supporting documents, please ensure you include the applicant details.

Section 3. Declaration

All Applicants must sign the declaration below, failure to do so will mean we are unable to issue a replacement badge.

Data Protection Notice

All documents relating to this application will be dealt with in line with the Data Protection Act 1998 and may be shared with the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud. Any medical information you have supplied to support this application is deemed, under the Data Protection Act, to be “sensitive personal data” and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law.

- I do not know the whereabouts of the original badge and will return it to Bracknell Forest Council if found.
- I confirm that, as far as I know, the details I have provided are complete and accurate.
- I understand that providing fraudulent information may result in prosecution and a fine.
- I understand that I must not hold more than one valid Blue Badge at any time.
- I understand that I must promptly inform my local issuing authority of any changes that may affect my entitlement to a badge.
- I confirm that the photograph I have submitted with my application is a true likeness.
- I agree that, if my application is successful, I will follow guidelines in “Blue Badge scheme: rights and responsibilities leaflet which will be sent to me along with the badge if the application is successful.

Signature:

Name:

Date of Application:

How to Submit your completed Application Form & Supporting Information.

- Via email, bluebadge@bracknell-forest.gov.uk
- By post to.
Blue Badge Team, Bracknell Forest Council, Time Square, Bracknell RG12 1JD