

Organisation Blue Badge Application Form

All fields within each Section are mandatory.

- Supporting documents must be submitted along with a completed application form, required documents can be identified within the checklist.
- Return completed application forms via email to bluebadge@bracknell-forest.gov.uk or by post to; Blue Badge Team, Bracknell Forest Council. Time Square, Bracknell RG12 1JD
If you require support, please refer to the guidance notes enclosed in the first instance.
Further support is available by contacting the Blue Badge Team on 01344 351464 or email: bluebadge@bracknell-forest.gov.uk

Current Badge Details

If you currently hold an Organisational blue badge, please provide the details below:

Badge Serial Number(s):

Badge Expiry Dates(s):

Section 1: Organisation Details

Organisation Name:

Main Contact Name:

Organisation Address (Including Postcode)

Contact Telephone Number:

Email Address:

Organisation Charity Number: (if applicable)

Please specify how many badges are you applying for:

Section 2: Organisation Blue Badge Eligibility Assessment

Please answer all 7 questions in this section, we can then check the eligibility of your organisation.

1. How many disabled people with a walking difficulty are in the care of your Organisation?

2. How many of these people are already in receipt of a Blue Badge as individuals?

3. How many of these people do you estimate would be eligible to receive a blue badge if they applied as individuals?

The Blue Badge eligibility criteria is included within the guidance notes for reference.

4. Please describe the nature of the care that is provided by your organisation.

i.e., Residential Care, Nursing Home, Hospice and do people Live/Stay in the Facility Overnight

5. As part of the care that your organisation provides do you provide transportation? Yes No

If yes, please give details of the vehicles in which you wish to use the badge.

Type of Vehicle	Registration Number	Frequency of Use
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

6. Are any vehicles licensed under the Disabled Passenger Vehicle (DPV) Taxation Class? Yes No

If yes, please give details (You must also attach a photocopy of the VSC registration certificate(s))

7. Please describe why your organisation is applying for a Blue Badge, rather than using the individual Blue Badges of the people in your care, and the types of trips that it would be used for

Section 3: Supporting Document Checklist

- Use the checklist to ensure you provide us with the correct supporting documents (**copies only**)
- Please indicate the documents that you have provided along with your application form.
- Failure to provide the correct supporting documents will result in delays to your application.
- Any documentation provided will not be returned.

All Organisations

Must provide both of the following.

Organisations with vehicle(s) licensed under the Disabled Passenger Vehicle (DPV) Taxation Class

Must provide the following.

- a Copy of the V5C Registration Certificate or insurance certificate for each vehicle you intend to use
- b One sheet of letter headed paper signed under the logo by an authorised signatory.

Payment

The cost of a blue badge is £10.00 however payment is not required on application. Please ensure a contact telephone number and email address as we will contact your Organisation for payment if your application is successful.

Section 4: Declaration

All organisations must sign the declaration below, failure to do so will mean we are unable to process your application.

Data Protection Notice

All documents relating to this application will be dealt with in line with the Data Protection Act 1998 and may be shared with the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud. Any medical information you have supplied to support this application is deemed, under the Data Protection Act, to be "sensitive personal data" and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law.

- I confirm that I am authorised to represent the organisation and that the organisation is Concerned with the care of disabled people.
- I confirm that, as far as I know, the details I have provided are complete and accurate.
- I understand that providing fraudulent information may result in prosecution and a fine.
- I agree that, if the application is successful, the badge(s) will only be used when transporting disabled people and I agree that the organisation will use the badge(s) in accordance with the rules of the scheme
- I understand that I must promptly inform my local issuing authority of any changes that may affect the organisations entitlements to a badge.

Signature

Name

Position

Date of Application

How to Submit your completed Application Form & Supporting Information.

- Via email, bluebadge@bracknell-forest.gov.uk
- By post to.
- Blue Badge Team, Bracknell Forest Council, Time Square, Bracknell RG12 1JD