

## User evidence form for claimed public right of way

### Guidance notes – please read.

1. Please use this form to give us your evidence of use of any public right of way in Bracknell Forest that's not recorded on the [Definitive Map and Statement](#), but is claimed to exist; or any route for which a public right of way is claimed to be recorded incorrectly (e.g. type or position). You should attach a plan showing the route to be claimed.
2. Please complete all sections of the form, answering the questions as fully as possible. Do not keep back any information as all evidence is of real value in establishing the status of a right of way. If you cannot remember any details, please write that you cannot remember.  
When considering a Definitive Map claim we will take into account all relevant evidence available, including completed user evidence forms. If we make an order to modify the Definitive Map, and the order is subject to objections, the evidence will also be examined by an Inspector on behalf of the Secretary of State.
3. If completing the form by hand, please use BLOCK CAPITALS for the section about your personal details.
4. You will need to complete a separate form for each claim you're submitting evidence for.
5. We will only use the information you provide in this form for the purpose of determining the Definitive Map claim. We may be required to share the information for the purpose of processing this application. This means your information may pass into the public domain and therefore cannot be treated as confidential. By signing this form, you are acknowledging that information you provide may be made publicly available.  
We are committed to protecting your personal data and ensuring that it is processed fairly and lawfully. Information you provide to us will be processed in accordance with the General Data Protection Regulations, The Data Protection Act 2018 and subsequent legislation. The basis on which we process your information is in accordance with the legal obligation under the Wildlife and Countryside Act 1981. See our [privacy notice](#).
6. Please send your completed form to us by email or post. If you have been provided with this form by someone who is preparing a Definitive Map claim, please return any completed form to them.

### Complete your personal details:

Full Name ..... Date of Birth .....

Address.....  
.....

Telephone No ..... E-mail .....

The information that I have given on this form is true and accurate to the best of my knowledge.

Signed ..... Dated .....

## Route description

Please describe the route, including details of the points it runs between and the parish/es in which it is located. Please continue on a separate sheet if necessary.

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If a plan is already attached to this form which covers the area of the route you are describing, please mark clearly on it the precise line of the route from start to finish. Otherwise, please attach an Ordnance Survey based plan to a scale of no less than 1:25,000 which you have marked clearly with the precise line of the route. Please sign and date your map.

What is the approximate width of the route? (*in metres*) .....

## Route use

Please tick all boxes that apply in this section.

a) How have you used the route, and when and how frequently?

- ☐ On foot
- ☐ In/on a motor vehicle
- ☐ On horseback
- ☐ On a pedal cycle
- ☐ In a wheelchair/tramper
- ☐ I haven't used the route
- ☐ Other, please specify .....

b) In what way/s have you noticed other people using the route?

- ☐ On foot
- ☐ In/on a motor vehicle
- ☐ On horseback
- ☐ On a pedal cycle
- ☐ In a wheelchair/tramper
- ☐ I haven't notice others using the route
- ☐ Other, please specify.....

c) If you have used the route yourself, what have been your reasons for doing so?

- ☐ To visit places along the route
- ☐ As part of a longer journey
- ☐ Other, please specify.....

Please specify where you have travelled to and from.

.....

d) Have you used the route as part of an organised group event? ☐ Yes / ☐ No

If yes, please provide details .....

- e) How have you used the route, and during which years, and approximately how frequently have you used the route?

**On foot:**

Year from ..... to .....

Daily ☐ Weekly ☐ Monthly ☐ Less than monthly ☐

**On horseback:**

Year from ..... to .....

Daily ☐ Weekly ☐ Monthly ☐ Less than monthly ☐

**On pedal cycle:**

Year from ..... to .....

Daily ☐ Weekly ☐ Monthly ☐ Less than monthly ☐

**In/on motor vehicle:**

Year from ..... to .....

Daily ☐ Weekly ☐ Monthly ☐ Less than monthly ☐

**Other method** (*Please specify* .....

Year from ..... to .....

Daily ☐ Weekly ☐ Monthly ☐ Less than monthly ☐

- f) If there were years, within the period stated above, when you did not use the route, please detail these below.

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- g) If your frequency of use of the route changed over time, please describe how below.

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**Further route information**

- a) Please include the details of any route blockages you recall, including approximate dates where possible. This includes use of misleading signs, such as "keep out".

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- b) Has the route always followed the alignment described above? Yes ☐ / No ☐

If 'No' please describe how, when and why it changed.

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- c) Do you recall any stiles or gates on the route? Yes ☐ / No ☐

If 'Yes', please give details of where they were and when they were present, whether they prevented or deterred use of the route and mark their positions (*please indicate with S for stile, G for gate, B for bridge*) on any plan attached.

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d) If gates were present, were they ever locked? Yes ☐ / No ☐

If 'Yes', please indicate when and for how long the gates were locked for?

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e) Do you recall seeing any notices or signs? Yes ☐ / No ☐

If 'Yes', where were they placed, when were they present and what was their wording?

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f) Were you working for the owner or occupier of any land along the route when you used it, or were you then an occupier of any such land? Yes ☐ / No ☐

If 'Yes', please give details and dates.

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g) Were you ever given permission to use the way? Yes ☐ / No ☐

If 'Yes', please provide details of who gave permission and when.

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h) Did you have a [private legal right of access](#) over the claimed route? Yes ☐ / No ☐

If 'Yes', please provide further details.

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i) Have you ever been stopped or turned back when using the route? If so, please give details and dates.

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j) Were you ever told by anyone, that the route was not public, or that it was only public for particular purposes (e.g. that it was a public footpath, not bridleway)? If so, please give details and dates.

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k) If you have any further comments to make please use the space below.

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l) Would you be willing to attend as a witness at a Public Inquiry or hearing to give evidence of your use of the route? ☐ Yes/☐ No

## **Further comments**

Please give further evidence which you consider would help us reach a decision about if the application route should be recorded as a public right of way.

If you wish to provide a separate sketch map please do so and attach to this this form.

## **Submit the form**

Please send us your completed form, using our contact details below. Please contact us if you need this form in an alternative format or require assistance in completing the form.

Parks and Countryside Service on 01344 354441

Parks & Countryside (Rights of Way team), Bracknell Forest Council, Time Square, Market Street, Bracknell, Berkshire, RG12 1JD.

Telephone: 01344 354441

Email: [rightsofway@bracknell-forest.gov.uk](mailto:rightsofway@bracknell-forest.gov.uk)