# Guidance

## Social and Medical Grounds

If a child has a social and medical need that would cause significant physical and / or mental hardship, an applicant can indicate that they wish their application to be considered under social and medical grounds.

It is the applicant’s responsibility to obtain a Supplementary Social and Medical Information Form which must be completed and returned to the School Admissions Team along with supporting written evidence from a professional at the same time with your in-year application.

The supporting evidence for social and medical grounds should be from the relevant registered professional(s) involved with the child. Examples include registered health professionals, such as Consultant, GP, Psychologist or Psychiatrist. evidence must be on letter headed paper and reflect the child’s current situation.

This evidence must prove why the school in question is the **only** suitable school and why the child cannot attend another school. This evidence must be specific to the school in question.

It is the applicant’s responsibility to provide all evidence in support of their request and it is not possible for it to be considered under this criterion if no evidence is supplied.

All schools have the resources to work with special educational needs and common childhood complaints such as asthma.

Requests will be considered in accordance with the Equalities Act 2010.

This guidance and Supplementary Information Form relates only to Bracknell Forest community and voluntary controlled schools.

# Supplementary Social and Medical Information Form

In order for your school application to be considered on social and medical grounds you must complete this form and return it to the School Admissions Team along with your supporting evidence at the same time with your in-year application.

**Please make sure you have read the enclosed guidance before completing this Supplementary Social and Medical Information Form.**

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| --- | --- |
| Child’s Name:  Click or tap here to enter text. | Date of birth:  Click or tap to enter a date. |
| Address:  Click or tap here to enter text. | Postcode:  Click or tap here to enter text. |

|  |
| --- |
| Preferred School this supplementary information form relates to:  School Name: Click or tap here to enter text. |

Please set out the particular reasons why this school is the **only** suitable school.

Click or tap here to enter text.

Please list the supporting evidence that is being submitted to support this application under this criterion.

Click or tap here to enter text.

### Declaration

I understand that the information contained in this form is subject to GDPR *(General Data Protection Regulation)* and my personal data may be exchanged with other departments within Bracknell Forest Council, as well as other Local Authorities, Admissions Authorities, Schools and Government Agencies where necessary.

I understand that the Local Authority reserve the right to collect this information in order to fulfil their statutory duties and that the Local Authority may carry out further investigation and require additional evidence to verify information contained in this form.

I certify that the information I have provided is accurate and correct and that if any information changes it is my responsibility to inform the local authority. I have read and understood the social and medical criterion, the relevant admissions guide and the admissions arrangements for my preferred school.

I certify that I am this child's parent as defined by section 576 of the Education Act 1996 and I have the right to submit this supplementary form in support of a school application which must be submitted separately.

I understand that if the social and medical criterion is applied, and I am applying for a school outside my designated area I may not be eligible for support with transport. This also does not guarantee a school place at the school for any siblings.

Parent’s signature:

Click or tap here to enter text.

Print Name: Click or tap here to enter text.

Date: Click or tap here to enter text.

Once completed this form must be returned to School Admissions alongside all supplementary evidence via email: [school.admissions@bracknell-forest.gov.uk](mailto:school.admissions@bracknell-forest.gov.uk)

or by post to:

The School Admissions Team

Bracknell Forest Council

Time Square

Market Street

Bracknell

RG12 1JD