



Common Application Form

This application form is for the following admission processes,

- Lower to Middle School
- Middle to Upper School
- 13 Plus

Admission for Middle or Upper School

This form must be returned to Bracknell Forest School Admissions by the National Closing Date

Only complete this form if you are a Bracknell Forest resident

Section 1

Child's Personal Details

Child's Forename		Child's Date of Birth	
Child's Surname		Childs Gender	
Child's Current School			

Childs Current Home Address

Town		Postcode	
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Are you moving? If 'Yes' is selected, please provide your moving address below and confirm the date in which you will be resident within the property	YES/NO
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Or post; School Admissions Team, Time Square, Market Street, Bracknell, RG12 1JD

Date resident.....

Section 2

Parent/ Carer Personal Details

Parent/Carer Title	
Parent/ Carer Forename	
Parent/ Carer Surname	
Parent/ Carer Email Address <i>For all Correspondence</i>	
Parent / Carer Contact Number	

Relationship to child e.g., Mother, Father, or Guardian	
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Do you have parental responsibility for the child?	YES/NO
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Do you live at the same address as the child? If 'No' is selected, please confirm your home address below and provide details regarding split residency (should this apply)	YES/NO
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Address..... Postcode:

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Other Details**Section 3****Other Relevant Information**

Does your child have an Education, Health and Care Plan?	YES/NO
Looked After Children (LAC)	
* Is your child a Looked After Child? (in the care of the Local Authority)	YES/NO
* Has your child been previously Looked After but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order) immediately following having been looked after?	YES/NO
*Has your child been in state care outside of England but ceased to be in state care as a result of being adopted?	YES/NO

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* If YES please confirm the name of the Local Authority that is/ was providing care for your child	
<i>* If YES please note you MUST provide proof that your child is or was a Looked After Child. For example, a letter from the Social Worker or Local Authority your child is or was looked after by confirming they fulfil the criterion. (Please refer to the published admission arrangements for your preferred schools for further information)</i>	

Is your child privately fostered? <i>Cared for by someone other than the parent without the involvement of the local authority</i>	YES/ NO
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Is your child a twin, triplet etc. (one of a multiple birth)?	YES/NO
*Is your child a member of a service or crown servant family, who are returning/ moving to take up duties?	YES/NO
<i>*Families of UK service personnel with a confirmed posting to the Bracknell Forest area (or Crown Servants returning from overseas to live in Bracknell Forest) will be able to make an application for a school place if it is accompanied by an official letter from the relevant service declaring a relocation date and a Unit postal address or quartering address. Documents should be scanned and emailed to school.admissions@bracknell-forest.gov.uk</i>	

Are you making any other school applications for children within the same family?	YES/NO
If 'Yes', I selected, please confirm the children's details below	

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Child's Forename: Child's Surname: Child's Date of birth:	Child's Forename: Child's Surname: Child's Date of birth:
Child's Forename: Child's Surname: Child's Date of birth:	Child's Forename: Child's Surname: Child's Date of birth:

Section 4

Preferences

In this section you will be required to state your preferences (you can list up to three) in your preferred order. Before completing this section of the form ensure you have:

- Read the published Admission Arrangements and all other relevant information provided by the admission authority for the school(s) you wish to apply for.

This information should be published on the relevant website for the school(s) If you have any issues obtaining this information, we advise that you contact the relevant admission authority directly.

Alternatively, information may be provided on the website of the relevant local authority for the school(s) you wish to apply for.

1st Preference School	
Reason (this is not a required field)	

*Are you applying for this school under social / medical grounds?	YES/ NO
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2nd Preference School	
Reason (this is not a required field)	

*Are you applying for this school under social / medical grounds?	YES/ NO
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3rd Preference School	
Reason (this is not a required field)	

*Are you applying for this school under social /medical grounds?	YES/NO
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**If you are applying under social / medical grounds further evidence may be required by the admission authority. you should refer to the relevant admission arrangements for further information regarding this criterion.*

Does your child currently have a sibling at one of your preferred schools who is currently and will continue to attend the school at the time of your child’s admission?

If YES, please confirm the sibling’s details below
Sibling’s Forename:
Sibling’s Surname:
Sibling’s Date of Birth:

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School the sibling attends:
<i>Please note this criterion can only be applied to applicants who fulfil the sibling criterion as defined in the admission arrangements for your preferred school. You should refer to the school’s admission arrangements for further information.</i>

Are any of the parents/carers living with the child a member of staff at one of your preferred schools? If YES, please confirm the parent/carer details below
Parent/ Carer Full Name:
School preference in which this applies to:

Section 6

Declarations

- I understand that the information contained in this form is subject to GDPR (*General Data Protection Regulation*) and my personal data may be exchanged with other departments within Bracknell Forest Council, as well as other Local Authorities, Admissions Authorities, Schools and Government Agencies where necessary.
- I understand that the Local Authority reserve the right to collect this information as part of their statutory duties and that the Local Authority may carry out further investigation and require additional evidence to verify information contained in this form.
- I understand that any offer of a school place will be based on the information I provide being accurate and correct and that the Admission Authority reserve the right to withdraw any school place offered if I give false or misleading information.
- I certify that I have parental responsibility for the child named on this form and that the information I have given is correct.

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- I have read and understood the relevant guides, the admissions arrangements for my preferred schools and have completed and submitted any additional forms which may be required.
- I understand that School Admissions will verify my address and will contact me should a discrepancy be found and that it is my responsibility to satisfy the Admissions Authority that my child and I live at the address that is stated on the form.

For overseas nationals entering the UK ONLY;

- Overseas nationals entering the UK must confirm that they have the right to abode and that the conditions of their visa permit them to access a state funded school.
- By submitting this form, you are agreeing that you as the responsible parent/ carer for the child named on this form have checked that your child’s visa complies with the above.

Parent/ Carer Signature:Print Name:.....

Date:.....

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