



If you wish to receive direct payment of Housing Benefit for this tenant please complete this section.

Agreement to terms and conditions of Direct Payment of Housing Benefit to a Private Landlord/Landlady/Agent/3rd Party

Name and Address

I wish to receive Direct Payment of Housing Benefit for

of

In order to do so, I hereby agree to the terms and conditions as set out below:

- I understand that Housing Benefit payments are not payments of rent, but are payments of Social Security benefit designed to help people with low income to pay their rent.
- Payments of Housing Benefit do not establish a contractual relationship between myself and Bracknell Forest Borough Council and do not effect my tenants obligations to pay me rent.
- I understand that if I knowingly receive payments of Housing Benefit in respect of a tenant, when I know this tenant is not entitled to that payment, I will be committing an offence and will be prosecuted.
- I therefore undertake to report any changes in my tenant's circumstances of which I become aware that are likely to effect their entitlement to Housing Benefit.
- I undertake to inform Bracknell Forest Borough Council Benefits Section if this tenant changes their accommodation. This includes change of flat/room at the same address.
- I agree to repay any sum of money paid to me as Housing Benefit that has subsequently been found to have been overpaid for whatever reason.
- I understand that the decision whether to pay Housing Benefit directly to me will be at the discretion of Bracknell Forest Borough Council and that direct payment shall cease if I do not abide by the above conditions.
- I understand that the Benefits Department can only give information relating to the frequency and amount of benefit payment.

Signature

Date

Account Holder:

Account No:

Sort Code:

Bank Name:

Bank Address: