

Common Application Form

LATE Admissions to Secondary School for September 2019

This form MUST be returned to School Admissions

Only complete this form if you are a Bracknell Forest resident

Section 1**Child's Personal Details**

Child's Forename		Child's Date of Birth	
Child's Surname		Childs Gender	
Current School			

Childs Home Address

Town		Postcode	
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Section 2**Parent/ Carers Personal Details (Living at the same address as the child)**

Parent/Carer Title	
Parent/ Carer Forename	
Parent/ Carer Surname	

Section 2 (Continued)

Parent/ Carer Contact Details

Parent/ Carer Email Address	
Parent / Carer Contact Number	

Section 3

Other Relevant Information

Does your child have an Education, Health and Care Plan?	YES / NO
** Is your child a Looked After Child? (in the care of the Local Authority) Or has your child been previously Looked After but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been looked after?	YES/ NO
** If YES please confirm the name of the Local Authority that is/was providing care for your child?	

**** If YES please note you MUST provide proof that your child is or was a Looked After Child. For example a letter from the Social Worker or Local Authority your child is or was a Looked After child by confirming they fulfil the criterion. (Please refer to the Guide To Primary Education for further information)**

Section 4

Preferences

In this section you will be required to state your preferences in your preferred order.
Before completing this section of the form ensure you have;

- Read "The Guide to Secondary Education 2019/20"
- Understood the Admissions Arrangements /Criteria for all the schools you have named
- Completed any additional forms where necessary

Go online to find The Guide to Secondary Education
www.bracknell-forest.gov.uk/applyforsecondary

You should ensure that you are aware of the published admissions arrangements for any school(s) you name.

1st Preference School	
Criteria	
Reason	

2nd Preference School	
Criteria	
Reason	

3rd Preference School	
Criteria	
Reason	

Does your child currently have a sibling at one of the above schools who is currently and will continue to attend the school at the time of your child's admission?
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If YES please confirm the siblings details below
Sibling's Forename:
Sibling's Surname:
Sibling's Date of Birth:
School the sibling attends:

Section 5

Declarations

I understand that the information contained in this form is subject to GDPR (*General Data Protection Regulation*) and my personal data may be exchanged with other departments within Bracknell Forest Council, as well as other Local Authorities, Admissions Authorities, Schools and Government Agencies where necessary.

I understand that the Local Authority reserve the right to collect this information as part of their statutory duties and that the Local Authority may carry out further investigation and require additional evidence to verify information contained in this form.

I understand that any offer of a school place will be based on the information I provide being accurate and correct and that the Local Authority reserve the right to withdraw any school place offered if I give false or misleading information.

I certify that I have parental responsibility for the child named on this form and that the information I have given is correct.

I have read and understood The Parents Guide to Secondary Education, the admissions arrangements for my preferred schools and have completed and submitted any additional forms which may be required.

I understand that School Admissions will verify my address and will contact me should a discrepancy be found and that it is my responsibility to satisfy the Admissions Authority that I live at the address that is stated on the form at the closing date.

Parent/ Carer Signature:

Print Name:

Date:

This form must be returned to School Admissions

Email this form to: school.admissions@bracknell-forest.gov.uk

Or post;
School Admissions Team,
Time Square,
Market Street,
Bracknell,
RG12 1JD