



Local Development Scheme 2012-2015

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1 Introduction and purpose of Local Development Scheme

1.1 The Planning and Compulsory Purchase Act 2004 (as amended by the Planning Act 2008 and Localism Act 2011) requires a Local Authority to prepare and maintain a scheme to be known as a Local Development Scheme (LDS), which specifies a timetable for the preparation of Local Development Documents (LDDs) which are to be Development Plan Documents (DPDs). The LDS is a three year programme for preparing Local Development Documents, and sets out the documents that the Council is preparing or intends to prepare.

1.2 The LDS specifies:

- Which documents are being prepared during the next three year period;
- Which will be Development Plan Documents (DPDs);
- Which will be Supplementary Planning Documents (SPDs); and
- How monitoring and review will take place.

1.3 The LDS will therefore:

- Provide the Council's public statement of documents that will be prepared to guide development at the local level;
- Enable the Council to prioritise and plan resources for the preparation of Local Development Documents; and
- Provide a timetable for the preparation and review of all Local Development Documents.

1.4 This LDS sets out a revised programme that covers the period **October 2012** to **October 2015**. It has become necessary to review the August 2011 LDS to take account of:

- Changes in legislation (through the Localism Act 2011 and new regulations);
- The adoption of the Warfield and Thames Basins Heaths SPDs; and
- Updates to work that is being undertaken such as the new Local Plan and the Community Infrastructure Levy.

1.5 Due to changes in legislation, there is no longer a requirement for Local Authorities to specify the Statement of Community Involvement (SCI) within the LDS, as it is not a DPD, and furthermore, there is no longer a requirement for an SCI to be independently examined. However, the SCI will be updated to take account of changes in legislation.

1.6 Similarly, an SPD does form part of the Development Plan (as it is not a DPD), and therefore is not required to be specified in the LDS. However, they are capable of being a material consideration and add further detail to policies in the Local Plan and can be used to provide further guidance for development relating to particular issues or on particular sites. Therefore, where the Council is intending to prepare an SPD, a timetable for the document will be included in the LDS.

2 Policy Context

Localism Act 2011

2.1 The Act received Royal Assent in November 2011, and introduced a number of changes to the planning system, which are applicable to the preparation of planning policy documents:

- Abolition of Regional Spatial Strategies (RSS). The Act contains the provisions to abolish RSSs (although it is not yet clear when the commencement orders will come into effect, the Government has announced that it is updating the environmental reports and undertaking additional consultation in relation to the abolition of RSSs.) (also see para. 2.6).
- Duty to Co-operate. The Act contains the provisions for the duty to co-operate in relation to the planning of sustainable development, and requires a Local Planning Authority to engage constructively, actively and on an ongoing basis in relation to the duty on strategic matters.
- Neighbourhood Planning. The Act also introduces a new tier of planning policy documents known as Neighbourhood Development Plans. Parish and Town Councils are able to instigate the preparation of a Neighbourhood Development Plan for all or part of their area. The Local Planning Authority has a duty to support the preparation of such a plan, including the appointment of a person to examine the document and hold a referendum. Any plan needs to conform with the strategic elements of the Development Plan and national policy.

National Planning Policy Framework (NPPF)

2.2 The NPPF was published in March 2012. It replaces the Government's previous suite of Planning Policy Guidance Notes and Policy Statements, and sets out the presumption in favour of sustainable development. In addition to the legal test relating to the duty to co-operate (as inserted by the Localism Act as S33A of the Planning and Compulsory Purchase Act 2004), the NPPF sets out a soundness test criteria that public bodies have a duty to co-operate on planning issues that cross administrative boundaries, particularly those which relate to the strategic priorities, which includes the homes and jobs needed in the area. In relation to housing, the NPPF also sets out that local planning authorities should use their evidence base to ensure their Local Plans meet the full objectively assessed needs for market and affordable housing in the housing market area. The NPPF also contains an Annex relating to implementation. This sets out that from 12 months of the date of the publication of the NPPF, full weight may be given to relevant policies adopted since 2004 (even if there is a limited degree of conflict), and in all other cases, and following the 12 month period, due weight should be given to policies depending on these degree of consistency with the NPPF.

Planning Policy for Traveller Sites (PPTS)

2.3 The PPTS was published in March 2012. This sets out the national policy for traveller sites and requires Local Planning Authorities to work collaboratively to prepare a robust evidence base to establish accommodation needs and then set local targets for traveller sites, and should be read in conjunction with the NPPF.

Local Plan Regulations

2.4 The Town and Country (Local Plan)(England) Regulations 2012 came into force on 6 April 2012. This sets out revised procedural arrangements for preparing Local Plans and SPDs. It also sets out the prescribed bodies in relation to the Duty to Cooperate and the requirements in relation to an Authority's Monitoring Report and the availability of information.

Neighbourhood Planning Regulations

2.5 The Neighbourhood Planning (General) Regulations 2012 came into force on 6 April 2012. This sets out the provisions for neighbourhood planning introduced in the Localism Act. This includes the process and procedures for setting up neighbourhood areas and forums and for preparing neighbourhood development plans, neighbourhood development orders and community right to build orders.

Regional Spatial Strategies (RSS)

2.6 The South East Plan (SEP) was approved in May 2009, and is the RSS for the South East. Until such times as it are abolished, the SEP remains part of the Development Plan and a material consideration on the determination of planning applications, and a matter to be taken into account in the preparation of Local Development Documents (in terms of general conformity with the SEP).

Bracknell Forest Borough Local Plan (BFBLP)

2.7 The BFBLP was adopted in January 2002. A number of policies have been "saved", and therefore remain part of the Development Plan until such times they are replaced by new policies. The BFBLP can be viewed: <http://www.bracknell-forest.gov.uk/bfblp>.

Community Infrastructure Levy (CIL)

2.8 The CIL sits alongside existing planning policy documents, but does not form part of the Development Plan. The CIL regulations introduced a means of funding infrastructure by way of a levy charged on additional floorspace constructed within the Borough. After April

2014, the scope for securing contributions to mitigate the impacts through legal agreements under the Section 106 of the Planning Act will be significantly reduced. In order to secure the necessary infrastructure funding, the Council will need to prepare a charging schedule for CIL, which will be subject to examination by an independent Inspector, and will need to be formally adopted by the Council. During June-August 2012, the Council ran a consultation on a Preliminary Draft Charging Schedule. Further information and updates on the timetable for the CIL production can be viewed:

<http://www.bracknell-forest.gov.uk/communityinfrastructurelevy>.

Other Adopted Documents

2.9 To date, the Council has adopted ten Local Development Documents. The table below provides the title, purpose of the document and the date of adoption:

Table 1 - Adopted Local Development Documents

| Local Development Document | Date of Adoption | Purpose |
|---|-------------------------|---|
| Core Strategy Development Plan Document | February 2008 | An overarching document which sets out the Council's long term planning framework and vision for the Borough up until 2026. |
| Designing for Accessibility in Bracknell Forest SPD | June 2006 | Sets out guidance to make sure that development within the Borough is accessible to all members of the community. |
| Bracknell Forest Parking Standards SPD | July 2007 | Sets out the Council's car and cycle parking requirements for residential and non-residential development. |
| Limiting the Impact of Development SPD | July 2007 | Sets out the community facilities and infrastructure sought in association with new development. (Sections relating to the SPA have been updated through the Thames Basins Heath SPA SPD). |
| Sustainable Resource Management SPD | October 2008 | Sets out guidance on renewables, climate change, efficiency and sustainable construction in relation to Core Strategy policies. |
| Amen Corner SPD | March 2010 | Sets out guidance for the development of the Amen Corner South site (Core Strategy Policy CS4). |
| Bracknell Forest Character Areas SPD | March 2010 | Identifies areas within the Borough with distinctive and positive character, and provides an assessment and recommendations relating to maintaining and enhancing the character within these areas. |

| Local Development Document | Date of Adoption | Purpose |
|--|------------------|--|
| Streetscene SPD | March 2011 | Replaces the Berkshire Highway Design Standards and contains a flexible set of standards to be used in the determination of planning applications. |
| Warfield SPD | February 2012 | Sets out guidance for the development of the Warfield site (formerly known as land north of Whitegrove and Quelm Park) (Core Strategy Policy CS5). |
| Thames Basins Heaths Special Protection Area SPD | March 2012 | Provides a revised Avoidance and Mitigation Strategy for the Borough and measures required to mitigate the impact of development upon the SPA (replaces the Thames Basins Heath SPA Technical Background Document to the Core Strategy, June 2007; and Chapter 11 and Appendix C of the Limiting the Impact of Development SPD). |

2.10 The Core Strategy DPD can be viewed: <http://www.bracknell-forest.gov.uk/corestrategy>, and SPDs: <http://www.bracknell-forest.gov.uk/spd>

Background Evidence

2.11 Local Development Documents are prepared using a wide range of sources from both within the Council and by external partners. Relevant sources of information can be found by viewing the relevant document. The most recent background evidence supports the Site Allocations Development Plan Document which can be viewed: <http://www.bracknell-forest.gov.uk/sadpd>.

3 Schedule of Planned Local Development Documents

3.1 The review of the LDS has been influenced by the changes in legislation, including the publication of the Localism Act and the need to demonstrate a robust supply of land for housing.

3.2 Work will be undertaken on the following DPDs during the next three year period covered by the LDS in order to meet a number of policy objectives, including enabling resources to be focused on the identification of a robust supply of land for housing to meet the objectively assessed needs of the Borough:

- Site Allocations Development Plan Document (SADPD) (including associated changes to the Adopted Proposals Map);
- New Local Plan, to include:
 - Development management policies;
 - An objective assessment of housing needs, including the needs of gypsies and travellers;
 - Any necessary additional strategic site allocations to meet the identified need (including changes to the Adopted Proposals Map).
- Review of Limiting the Impact of Development SPD.

3.3 Significant progress has already been made on the SADPD, and the Submission Draft was submitted for independent examination in June 2012. The SADPD was prepared in relation to the housing target in the Core Strategy (i.e. 10,780 units over the period 2006-2026). The SADPD preparation has spanned a period of changing legislation, where there was uncertainty over the status of the RSS, which includes a requirement of 12,780 units for the Borough during 2006-2026. The Council has recognised that a strategic objective of the South East Plan is to deliver housing development in the order of magnitude proposed by that Plan and that the SADPD must be in general conformity with the South East Plan. The Council has recognised the role of the SADPD as a first step in achieving the strategic level of housing set out in the South East Plan and is committed to preparing a new Local Plan to incorporate a review of the Core Strategy and to allocate sites to meet the Borough's objectively assessed development needs.

3.4 The Local Plan will provide for the comprehensive development of policies for the delivery of housing, employment and retailing (including Bracknell Town Centre) and also environmental, recreation and transport policies thereby ensuring a detailed policy framework is in place to support development management decisions. An objective assessment will be undertaken of the need for housing and traveller accommodation, and sites allocated in order to meet identified needs. The new Local Plan will also include a review of the current Green Belt boundary; and a review of existing large institutional sites which are located outside of a defined settlement to establish appropriate policies to reflect their role in the wider community.

3.5 The unitary Authorities of Berkshire are currently considering approaches to take forward minerals and waste planning across the area. If appropriate, minerals and waste issues will be addressed in the new Local Plan and are therefore highlighted in the profile.

3.6 In relation to updating the Limiting the Impact of Development SPD, this will be undertaken in conjunction with the production of CIL in order to ensure that all types of infrastructure are properly considered and to also ensure that the SPD is based on the the most current and up to date information.

Sustainability Appraisal/Strategic Environmental Assessment

3.7 Each DPD that the Council produces is accompanied by a Sustainability Appraisal (SA) (incorporating the requirements of a Strategic Environmental Assessment). This process examines the impact of proposed plans and policies on social, environmental and economic factors in order to ensure the delivery of sustainable development. It also appraises different options and alternatives. The appraisals are systematic and iterative, integrated into each phase of document production, and run in parallel to the production of a DPD. The Planning Act 2008 removed the requirement for SAs to be carried out for SPDs, however, the Council has decided to carry on preparing SAs for SPDs in order to ensure that social, environmental and economic factors are taken into consideration, and to ensure that the Strategic Environmental Assessment is carried out.

Resources

3.8 The broad resources and management arrangements for each LDD is set out in the timetables (on the following pages). Resources will be primarily from the Spatial Policy Section of Environment Culture and Communities, but will also involve resources from other offices and external resources as necessary. Consultants may also be engaged on specific projects where there is a lack of capacity in-house, or additional expertise is required. This is likely to be used for technical baseline surveys, viability testing and other specialist areas where it is not economic to retain a full time in-house resource.

Profile of Site Allocations Development Plan Document

| | |
|---|--|
| Document Title | Site Allocations Development Plan Document |
| Lead Section | Spatial Policy Section, Planning and Transport Division, Environment Culture and Communities Department |
| Scope | Borough Wide & Site Specific Allocations |
| Priority | High |
| Synopsis | To produce a document that: <ul style="list-style-type: none"> • Identifies site specific proposals to deliver the policy framework set out in the Core Strategy; • Identifies timing, phasing and delivery mechanisms for site specific proposals as a first step in meeting the housing and employment needs in the South East Plan. |
| Chain of conformity | General conformity with national planning guidance (the National Planning Policy Framework) and Regional Strategies (the South East Plan). |
| Timetable | |
| Key Milestone | Timescale |
| COMMENCEMENT OF REVIEW (Evidence gathering and SA scoping) | September 2009 |
| Public Participation/SA Options/Public Participation Testing leading to PUBLICATION | January 2012 |
| Consideration of representations leading to SUBMISSION | June 2012 |
| Examination Hearing sessions | November/December 2012 |
| Inspector's Report | January/February 2013 |
| Report to Council/Adoption | Spring 2013 |

| Document Title | Site Allocations Development Plan Document |
|--|---|
| | |
| Management Arrangements | Chief Officer: Planning & Transport - Executive Member for Planning & Transport - Executive Committee - Council |
| Resources | <p>Internal:</p> <ul style="list-style-type: none"> • Spatial Policy Section; • Internal administration and technical support; • Other Borough Council Officers and Members time and input; • LDF budget to cover consultation, printing and design costs, and examination costs. <p>External:</p> <ul style="list-style-type: none"> • Consultants and major landowners for some aspects of preparation; • Stakeholder resources: LSP to provide link to the community; • Representatives for stakeholder groups to attend meetings and contribute to preparation etc; • Development industry expertise; • Specific LDF budget for possible use of consultants for other aspects of preparation; • External agencies/consultees. |
| Approach to involving stakeholders and community | Wide stakeholder and community involvement using a range of consultation methods described in the SCI, which also meet the minimum requirements as set out in relevant Regulations. |

Profile of Local Plan

| Document Title | Local Plan |
|--|---|
| Lead Section | Spatial Policy Section, Planning and Transport Division, Environment Culture and Communities Department |
| Scope | Borough Wide and Site Specific Allocations |
| Priority | High |
| Synopsis | <p>A statement of vision (spatial strategy) and core policies for Bracknell Forest that:</p> <ul style="list-style-type: none"> • Reflects the most up to date planning policies; • Review the existing Core Strategy policies; • Reviews the existing Green Belt boundary; • Reviews the existing settlement boundaries; • Reviews existing large institutional sites located outside of defined settlements; • Establishes and enables the delivery of development needs for the Borough, including a housing target for the plan period, based on an objective assessment of need, together with the accommodation needs for gypsies and travellers; • Promotes sustainable economic growth, including planning for future employment, retail and business needs; • Allocates strategic sites to meet development needs; • Considers the need for minerals and waste and management issues. • Provides policies for Development Management purposes; • Guides effective determination of planning applications. |
| Chain of conformity | General conformity with national planning guidance (the National Planning Policy Framework, and Planning Policy for Traveller Sites) and Regional Strategies (the South East Plan). |
| Timetable | |
| Key Milestone | Timescale |
| Adoption (Current Document) | January 2002 (Saved policies of Bracknell Forest Local Plan) February 2008 (Core Strategy) |
| COMMENCEMENT OF REVIEW (Evidence gathering and SA scoping) | March 2012 (September 2012-December 2013) |

| Document Title | Local Plan |
|--|---|
| Public participation/SA Options Testing | January 2014-March 2015 |
| PUBLICATION (6 weeks) | September/October 2015 |
| Consideration of representations | October 2015-February 2016 |
| SUBMISSION | March 2016 |
| Pre-Examination Meeting/Examination Hearing/Inspector's Report | June-November 2016 |
| Report to Council/Adoption | January/February 2017 |
| | |
| Management Arrangements | Chief Officer: Planning & Transport - Executive Member for Planning & Transport - Executive Committee - Council |
| Resources | <p>Internal:</p> <ul style="list-style-type: none"> • Spatial Policy Section; • Internal administration and technical support; • Other Borough Council Officers and Members time and input; • LDF budget to cover consultation, printing and design costs, and examination costs. <p>External:</p> <ul style="list-style-type: none"> • Consultants and major landowners for some aspects of preparation; • Stakeholder resources: LSP to provide link to the community; • Representatives for stakeholder groups to attend meetings and contribute to preparation etc; • Development industry expertise; • Specific LDF budget for possible use of consultants for other aspects of preparation; • External agencies/consultees. |
| Approach to involving stakeholders and community | Wide stakeholder and community involvement using a range of consultation methods described in the SCI, which also meet the minimum requirements as set out in relevant Regulations. |

Profile of Proposals Map

| Document Title | Proposals Map |
|--|---|
| Lead Section | Spatial Policy Section, Planning and Transport Division, Environment Culture and Communities Department |
| Scope | Borough Wide |
| Priority | High |
| Synopsis | The adopted Proposals Map is based on the Core Strategy policies, and 'saved' policies in the Bracknell Forest Borough Local Plan. It will be amended to incorporate changes resulting from the adoption of subsequent DPDs such as Site Allocations and the new Local Plan. |
| Chain of conformity | Conformity with all adopted DPDs. |
| Timetable | To be progressed alongside the timetable for the relevant DPD. |
| Key Milestone | Timescale |
| Adoption (Current Document) | April 2010 |
| Management Arrangements | Chief Officer: Planning & Transport - Executive Member for Planning & Transport - Executive Committee - Council |
| Resources | <p>Internal:</p> <ul style="list-style-type: none"> • Spatial Policy Section; • Internal administration and GIS technical support; • Other Borough Council Officers and Members time and input; • LDF budget to cover printing and design costs. <p>External:</p> <ul style="list-style-type: none"> • Specific LDF budget for possible use of consultants for other aspects of preparation. |
| Approach to involving stakeholders and community | As for relevant DPD. |

Profile of Limiting the Impact of Development Supplementary Planning Guidance

| Document Title | Limiting the Impact of Development SPD |
|---|---|
| Lead Section | Spatial Policy Section, Planning and Transport Division, Environment Culture and Communities Department |
| Scope | Borough Wide |
| Priority | High |
| Synopsis | <ul style="list-style-type: none"> SPD will replace the present version of this document; SPD will detail a flexible set of standards to be used as a material consideration in the determination of planning applications. |
| Chain of conformity | <ul style="list-style-type: none"> General conformity with national planning guidance (the National Planning Policy Framework) and Regional Strategies (the South East Plan) and adopted DPDs Influences by other local plans and strategies including the Infrastructure Delivery Plan and the Local Transport Plan. |
| Timetable | |
| Key Milestone | Timescale |
| Adoption (Current Document) | July 2007 |
| Commencement of document (Evidence gathering and SA scoping) | January 2013- June 2013 |
| Prepare draft SPD and Sustainability Appraisal report | July 2013 |
| Consultation on draft SPD and Sustainability Appraisal report | September 2013 |
| Consideration of representations/finalised SPD and Sustainability Appraisal | October-November 2013 |
| Report to Executive/Publish | December 2013 |
| | |
| Management Arrangements | Chief Officer: Planning & Transport - Executive Member for Planning & Transport - Executive Committee |

| Document Title | Limiting the Impact of Development SPD |
|--|--|
| Resources | <p>Internal:</p> <ul style="list-style-type: none"> • Spatial Policy Section; • Internal administration and technical support; • Other Borough Council Officers and Members time and input; • LDF budget to cover consultation, printing and design costs. <p>External:</p> <ul style="list-style-type: none"> • LSP Infrastructure Reference Griup to provide a key link service providers; • Specific LDF budget for possible use of consultants for other aspects of preparation; • External agencies/consultees; • Stakeholder/Development Industry expertise. |
| Approach to involving stakeholders and community | <p>Focused stakeholder and community involvement using a range of consultation methods described in the SCI, which also meet the minimum requirements as set out in relevant Regulations.</p> |

4 Risk Assessment

There are a number of risk factors affecting the LDD programme, which are briefly set out in the table below:

Table 2 - Risk Factors affecting the LDS

| Risk | Level of Risk | Possible Consequences and Mitigation |
|---------------------------------|---------------|--|
| Legislation/Government Guidance | High | <p>The Localism Act has now been published along with the NPPF and Local Planning Regulations. These introduce a number of new duties upon local authorities, which need to be taken into consideration in the preparation of new planning policy documents (including the duty to co-operate and requirements for neighbourhood planning). There may also be further changes to guidance and legislation which will need to be taken account of and as when published, which could be part way through a document preparation. High level policy changes will be monitored through the Annual Monitoring Report (AMR), and LDDs will be based upon information available at that time. Advice will be sought from the Planning Inspectorate as appropriate.</p> |
| Staffing and Resources | Medium/High | <p>Government spending cuts will affect resources across the Council, and over the past few years, there has been a reduction in staff available to carry out work on LDDs within the Spatial Policy team. In order to maintain progress on documents, project teams will be established to ensure progression of documents. Consultants will be used as appropriate (and dependent upon available funding), particularly for specialist work, such as viability. The possibility of increasing resources within the team will be considered. The staffing situation will be monitored, and timetables adjusted if there is no alternative.</p> <p>The Localism Act imposes new duties on Councils in relation to Neighbourhood Planning in terms of holding examination and referendums, which may place additional pressures on staffing and resources. It is not yet known which communities may want to bring forward a neighbourhood plan or the resources involved in assisting them in the process.</p> |

| Risk | Level of Risk | Possible Consequences and Mitigation |
|---|---------------|--|
| | | There is also the duty to co-operate, on an on-going basis, with other relevant local authorities and bodies requiring more substantive responses to consultations and higher levels of joint working. |
| Resources of External Agencies | High | Preparation of LDDs requires considerable input from other organisations, many of which will also be involved in the preparation of other local authority LDDs, and are also being affected by reduced resources. The Council relies upon working collaboratively with a number of partners, particularly to address cross-boundary issues and infrastructure, and if these organisations do not have sufficient resources this could result in delays to the timetable. In order to minimise risk, the Borough Council will seek to talk to such organisations as early as possible, and it is hoped that the Council can build upon the existing working relationships in order to progress the production of LDDs. The Council has an IDP which demonstrates partnership working. |
| Soundness/Legal Challenge | Medium | The Borough Council will seek to ensure that all DPDs are "sound", legally compliant, and based upon a robust evidence base, and a well audited consultation process in order to minimise the risk of legal challenge. The Council will work closely with the Planning Inspectorate at all stages to ensure the tests of soundness are met. The Council will take account of other advice available such as from the Planning Advisory Service and tools such as the 'self assessment toolkits' in respect of the Local Plan process. The Council will also take legal advice on the plan process as appropriate. |
| Thames Basins Heath Special Protection Area | High | The Council has an up-to-date Avoidance and Mitigation Strategy in place and is working in partnership to implement and deliver measures such as Suitable Alternative Natural Greenspaces (SANGS) and Strategic Access Management and Monitoring Measures (SAMM). To deliver sites on the ground, it will need to ensure that effective measures are in place to satisfy the Habitats Regulations through a combination of land, works and financial contributions depending upon individual schemes. The Council has dedicated and funded officers in place to enable the necessary work to be completed on the ground, including producing relevant assessment work. The |

| Risk | Level of Risk | Possible Consequences and Mitigation |
|---|---------------|--|
| | | <p>new local plan will require a Habitats Regulation Appropriate Assessment which will require an evidence base and the potential need to provide additional SANG sites. Future local plan budgets will need to take account of the need for this work. The major risk to the delivery of a new Local Plan would be the potential implications of the Community Infrastructure Levy, which has the potential to hinder the existing Avoidance and Mitigation Strategy the Council has in place. The Council is currently working with other local authorities on this issue and is in dialogue with the Government.</p> |
| Significantly high levels of public response to consultations | Medium | <p>Requires a great deal of staffing and resources to process and consider responses. When project planning for controversial documents (particularly those involving allocation of sites), additional time should be programmed for consultation analysis.</p> |
| Joint Working | Medium | <p>The Localism Act and NPPF require the duty to co-operate and working collaboratively on strategic issues in relation to the planning of sustainable development, and requires a Council to engage constructively, actively and on an ongoing basis. This could require joint working on evidence studies relating to strategic issues that cross Borough boundaries. As different authorities are at different stages of their Local Plan, and taken with each authorities decision making processes, there could be delays to LDDs timetables in preparing joint evidence studies. Therefore, there is a need to identify at an early stage where joint working could take place, share timetables with relevant adjoining Authorities, engage in regular liaison with relevant authorities and maintain good working relationships.</p> |

5 Monitoring and Review

5.1 The LDS is subject to regular review, and as far as possible, changes will be required to coincide with the AMR. In relation to LDS, the following will be assessed in the AMR:

- Progress against specific milestones for each LDD;
- Reasons for any mismatch and proposed actions;
- Any new technical information that warrants changes or reviews;
- Any other reviews that may be taking place; and
- Any other unforeseen circumstances that may have occurred.

5.2 The AMR will also monitor:

- "Saved" policies to identify whether or not they are being implemented and identify actions to ensure implementation (if appropriate);
- Whether targets and indicators within the LDDs are being met (and identify actions to overcome any areas where these are not being achieved);
- Action to be taken as policies need to be replaced;
- Specifically on housing, the number of dwellings built during the monitoring period since relevant policies were adopted; and a trajectory of forecast future housing supply against the strategic housing requirements.

5.3 The AMR will also draw on data published in the Council's annual report on 'Planning Commitments for Housing' and 'Planning Commitments for Employment Uses'.

5.4 The AMR and Commitments can be viewed:
<http://www.bracknell-forest.gov.uk/monitoring>.

Further Information

5.5 For further information about this document or on the preparation of LDDs, please contact a member of Spatial Policy at:

- Planning and Transport Policy
Environment, Culture and Communities
Bracknell Forest Council
Time Square
Market Street
Bracknell
RG12 1JD
- [mailto: development.plan@bracknell-forest.gov.uk](mailto:development.plan@bracknell-forest.gov.uk)
- Telephone: 01344 351000
- Alternatively visit: <http://www.bracknell-forest.gov.uk/ldf>

6 Glossary of Terms

| Term | Definition |
|-------------------------------------|--|
| Annual Monitoring Report (AMR) | A report which the Council produces to assess its progress in preparing LDDs and to monitor how effectively planning policies are being implemented. |
| Community Infrastructure Levy (CIL) | A tariff based system of developer contributions which will be used to deliver some of the infrastructure required to support development in the Borough. |
| Development Plan | <p>The development plan for the Borough includes the South East Plan (SEP), the Core Strategy, and the saved policies in the Bracknell Forest Borough Local Plan. The determination of planning applications must be made in accordance with the development plan, unless material considerations indicate otherwise. It is therefore important that the separate documents that collectively comprise the development plan are not read in isolation.</p> <p>Once adopted, the development plan will also include the Site Allocations Development Plan Document.</p> <p>The Localism Act contains provisions to abolish Regional Spatial Strategies (RSSs), therefore once the commencement orders come into effect, the SEP will no longer form part of the Development Plan.</p> |
| Development Plan Document (DPD) | A type of planning document that contains planning policies to be used when the Council determines planning applications. It is subject to an Examination by an independent Inspector, and once adopted, forms part of the Development Plan for the Borough. |
| Local Development Document (LDD) | Documents which taken as a whole set out the Council's planning policies for the Borough. |
| Localism Act 2011 | The Act received Royal Assent in November 2011 and covers a wide range of local government and other matters. The principle of localism is that power and resources should be transferred from central government to the local level. It is based on the principle that decisions should be taken as closely as possible to the people they affect. The Localism Act includes the mechanism by which Regional Strategies will be abolished |

| Term | Definition |
|--|---|
| National Planning Policy Framework (NPPF) | The NPPF is a single document that sets out the Government's economic, environmental and social planning policies for England. Taken together, these policies articulate the Government's vision of sustainable development. The NPPF prioritises the role of planning in supporting economic growth. |
| Planning Policy for Traveller Sites (PPTS) | The PPTS was published in March 2012. This sets out the national policy for traveller sites and requires Local Planning Authorities to work collaboratively to prepare a robust evidence base to set local targets for traveller sites, and should be read in conjunction with the NPPF. |
| South East Plan (SEP) | The SEP sets out the regional planning policies for the South East. It was approved in 2009 and provides the vision for planning for the region up to 2026. Whilst the document currently forms part of the development plan, the Government has clearly stated its intention to revoke Regional Strategies. The Localism Act confers power upon the Secretary of State to abolish RSSs. |
| Statement of Community Involvement (SCI) | A document which sets out how Bracknell Forest will engage with people in preparing Development Plan Documents (DPDs) and Supplementary Planning Documents (SPDs). It was adopted in 2006. |
| Supplementary Planning Document (SPD) | A type of planning document that provides support, and additional detail on policies contained within Development Plan Documents (DPDs). SPDs are a material consideration, but hold less weight than a DPD. |
| Sustainability Appraisal (SA) | Examines the impact of proposed plans and policies on economic, social and environmental factors, and ensures that these issues are taken into account at every stage so that sustainable development is delivered on the ground. It also appraises the different options that are put forward in the development of policies and the identification of allocation sites. Each DPD that the Council produces is accompanied by its own SA. Whilst not a requirement for SPDs, the Council has also decided to prepare SAs for SPDs in order to ensure that social, environmental and economic factors are considered. |

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Nepali

यस प्रचारको सक्षेपं वा सार निचोड चाहिं दिइने छ ठूलो अक्षरमा, ब्रेल वा क्यासेट सून्नको लागी । अरु भाषाको नक्कल पनि हासिल गर्न सकिने छ । कृपया सम्पर्क गनुहोला ०१३४४ ३५२००० ।

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