

# Bracknell Forest Council

## Duty to Co-operate Framework

February 2016

### Contents

1	Introduction.....	2
1.1	The Duty to Co-operate .....	2
1.2	Purpose of this Framework.....	4
1.3	Consultation .....	4
2	Strategic Matters for Co-operation.....	5
2.1	Homes, Jobs and Commercial Development.....	5
2.1.1	Housing Including Gypsies and Travellers.....	5
2.1.2	Economic Growth and Jobs.....	6
2.1.3	Retail and Town Centres.....	6
2.2	Provision of infrastructure.....	7
2.2.1	Strategic Transport.....	7
2.2.2	Utilities .....	7
2.2.3	Community Facilities Including Health and Education.....	8
2.2.4	Flood Risk Infrastructure .....	8
2.3	Climate change, natural and historic environment .....	8
2.3.1	Landscape including Green Belt.....	8
2.3.2	Natural Environment Including Thames Basin Heaths SPA.....	9
2.3.3	Climate Change including Blackwater Valley .....	9
2.3.4	Historic Environment .....	9
2.4	Other Strategic Matters .....	9
3	Mechanisms for Co-operation.....	11
	Appendix 1: Map Showing Local Authorities Identified as Duty to Co-operate Bodies ..	13
	Appendix 2: Strategic Matters and relevant Duty to Co-operate Organisation.....	14
	Appendix 3: Summary of Consultation Responses .....	18

# 1 Introduction

The Comprehensive Local Plan (CLP) will set the vision, objectives and strategy for the distribution of development including housing, economic and retail development and new infrastructure for the Borough up to 2036. For further information on the CLP see: <http://www.bracknell-forest.gov.uk/comprehensivelocalplan>

The preparation of the CLP must be consistent with the relevant legislation, policy and guidance. The duty to co-operate requires joint working on cross boundary strategic planning issues and was introduced through the Localism Act 2011 (which amended the Planning and Compulsory Purchase Order Act 2004). Relevant legislation is also set out in the Town and Country Planning (Local Planning)(England) Regulations 2012. Requirements relating to meeting the duty are also set out in the National Planning Policy Framework (NPPF) with further advice in National Planning Practice Guidance (NPPG).

This Duty to Co-operate Framework sets out how the requirements of the duty to co-operate will be met. The Council also monitors how it is meeting the requirements of the duty in the Authority Monitoring Report: Duty to Co-operate which is updated annually.

## 1.1 The Duty to Co-operate

The duty to co-operate was introduced by Section 110 of the Localism Act 2011 which amended the Planning & Compulsory Purchase Act 2004 to include a section on the duty to co-operate (Section 33A). The duty to co-operate is both a legal requirement and a soundness test which requires local authorities to plan for issues which extend beyond their local area, particularly those relating to strategic matters.

The Localism Act 2011 requires that co-operation is constructive, active and on an on going basis. The Localism Act 2011 defines strategic matters which relate to the duty as:

- (a) sustainable development or use of land that has or would have a significant impact on at least two planning areas, including (in particular) sustainable development or use of land for or in connection with infrastructure that is strategic and has or would have significant impact on at least two planning areas;*
- and*
- (b) Sustainable development or use of land in a two tier area if the development or use –*
  - (i) is a county matter, or*
  - (ii) has or would have a significant impact on a county matter.*

The NPPG includes a section on the duty to co-operate which states that “*the purpose of the duty to cooperate is to ensure that local planning authorities lead strategic planning effectively through their Local Plan, addressing the social, environmental and economic issues that can only be addressed effectively by working with other local planning authorities beyond their own administrative boundaries*”. The NPPG makes it clear that such co-operation should take place throughout Local Plan preparation with local planning authorities and other public bodies working together from the outset at the plan scoping and evidence gathering stages before options for the planning strategy are identified.

Local planning authorities will be expected to demonstrate evidence of having effectively co-operated to plan for issues with cross-boundary impacts when their Local Plans are submitted for examination. As it is a legal test, failure to demonstrate compliance with the duty at the Local Plan examination cannot be corrected.

### **1.1.1 Strategic Priorities**

Further guidance on the duty to co-operate is included in the NPPF and the NPPG. The NPPF sets out the strategic priorities which are subject to the duty to co-operate (which are:

- The homes and jobs needed in the area;
- Provision of retail, leisure and other commercial development;
- Provision of infrastructure for transport, telecommunications, waste management, water supply, wastewater, flood risk and coastal change management and the provision of minerals and energy (including heat);
- Provision of health, security, community and cultural infrastructure and other local facilities;
- Climate change mitigation and adaptation, conservation and enhancement of the natural and historic environment, including landscapes.

### **1.1.2 Duty to Co-operate Bodies**

The duty to co-operate applies to all local planning authorities, county councils and prescribed bodies which are listed in Regulation 4 of the Town & Country Planning (Local Planning) (England) Regulations 2012 (as amended). They include:

- The Environment Agency;
- English Heritage;
- Natural England;
- Mayor of London;
- Civil Aviation Authority;
- Homes & Communities Agency;
- Clinical Commissioning Groups;
- National Health Service Commissioning Board (now NHS England);
- Office of Rail Regulation;
- Transport for London;
- Each Integrated Transport Authority (not relevant to Bracknell Forest);
- Each Highway Authority
- Highways Agency (now known as Highways England);
- The Marine Management Organisation (not relevant to Bracknell Forest).

Local Enterprise Partnerships (LEPs) and Local Nature Partnerships (LNPs) are not subject to the duty to co-operate. However, local planning authorities that are subject to the duty must co-operate with LEPs and LNPs and have regard to their activities when they are preparing their Local Plans. LEPs and LNPs are prescribed for this purpose in Town and Country Planning (Local Planning) (England) Regulations (as amended). Therefore co-operation will also involve the:

- Berkshire LNP;
- Thames Valley Berkshire LEP (LEP which covers Bracknell Forest);
- Enterprise M3 LEP (adjoining LEP).

The NPPF also sets out a soundness test criterion that public bodies have a duty to co-operate on planning issues that cross administrative boundaries, particularly those which

relate to the strategic priorities listed above. Therefore co-operation will also be required with local authorities surrounding Bracknell Forest which will include district and county councils. A map showing the local authorities surrounding Bracknell Forest is in Appendix 1.

Utility providers are not subject to the duty to co-operate however, the NPPF states that local planning authorities should also work collaboratively with private sector bodies, utility and infrastructure providers (paragraph 180). Therefore, the Council will work with utility providers to ensure that the appropriate infrastructure is delivered however they are not identified as duty to co-operate bodies in this Framework.

## **1.2 Purpose of this Framework**

At an early stage in the plan process the Council needs to identify the strategic cross boundary issues that will be considered through the CLP and the relevant duty to co-operate bodies that will have an interest in those issues. There are of course a number of on-going mechanisms for joint working with the relevant bodies which already exist and where work is already underway.

The purpose of this Duty to Co-operate Framework is to identify the strategic matters that will be considered through the CLP and to identify the relevant duty to co-operate bodies. This will provide the framework for future engagement.

The Framework is a live document. It will be subject to change throughout the preparation of the CLP. As the CLP and the evidence base progresses additional strategic matters may come to light which will necessitate further co-operation and strategic matters which have been identified may not have cross boundary implications, and therefore not require co-operation.

## **1.3 Consultation**

A targeted consultation on the scope of this Framework was undertaken for 6 weeks from 21<sup>st</sup> October 2015 to 2<sup>nd</sup> December 2015. The organisations which were identified as duty to co-operate bodies were consulted on a table setting out proposed strategic matters and the relevant duty to co-operate bodies. Based on this information views were sought on:

- whether the duty to co-operate matters have been identified, and;
- whether the relevant duty to co-operate bodies has been identified to address the matters.

An updated table which reflects consultation comments is in Appendix 2. A summary of the consultation comments received and the Council's response is in Appendix 3.

## **2 Strategic Matters for Co-operation**

This section summarises the strategic matters for Bracknell Forest which are likely to require co-operation, the key bodies that need to be involved and the work which has been undertaken to date. The table in Appendix 1 sets out the strategic matters and all the relevant duty to co-operate bodies. The bodies include those defined under Section 33A of the Planning & Compulsory Purchase Act 2004 (as amended) and the Town & Country Planning (Local Planning)(England) Regulations 2012.

### **2.1 Homes, Jobs and Commercial Development**

#### **2.1.1 Housing Including Gypsies and Travellers**

Housing needs and the distribution of housing is one of the key issues that the CLP must address, where co-operation will be required. The NPPF requires local planning authorities to identify the housing market area in which the authority sits and the housing needs for the housing market area. The Local Plan should aim to meet this need for housing, known as the objectively assessed need unless other policies in the NPPF indicate that this need can not be met. If housing needs can not be accommodated within the authority where it arises, co-operation is required within the housing market area, and, if necessary with neighbouring housing market areas. Similarly the need for gypsy and traveller pitches has to be identified and the Local Plan should aim to meet this need.

Co-operation on housing need is already underway. The Council has been working with Reading Borough Council, West Berkshire Council, Wokingham Borough Council, Royal Borough of Windsor and Maidenhead, Slough Borough Council and the Thames Valley Berkshire Local Enterprise Partnership, to produce a Strategic Housing Market Assessment (SHMA) that covers the Berkshire Authorities (plus South Bucks). The main objectives of the study were to identify the Housing Market Areas (HMAs) covering Berkshire and to calculate the housing need for the HMAs and constituent Authorities.

The SHMA has concluded that Bracknell Forest is part of a Western Berkshire HMA which includes Reading Borough, West Berkshire District and Wokingham Borough. Therefore, these authorities are identified as key partners in the duty to co-operate for housing needs and distribution. A separate Eastern Berkshire HMA includes the Royal Borough of Windsor and Maidenhead, Slough Borough, and South Bucks District. However, as there are degrees of overlap between the HMAs co-operation is also needed with the authorities of the Eastern HMA. In addition there will also need to be co-operation with the authorities adjoining the Western Berkshire HMA in case there is unmet need or available capacity in those areas. Co-operation will also be required with surrounding local authorities and the Thames Valley Berkshire LEP, Enterprise M3 LEP, Oxfordshire LEP and Highways England due the infrastructure and highways implications. The Homes and Communities Agency (HCA) is also identified due to its role as the government's housing, land and regeneration agency.

The lead planning members from all of the Berkshire Authorities have formed a SHMA Reference Group. This will be a key mechanism for co-operation on housing needs and distribution. The final version of the SHMA is not yet available. However, the main conclusions have been presented to stakeholders and are published on the Council's website.

The six Berkshire unitary authorities are also co-operating on the Gypsy and Traveller Accommodation Assessments (GTAA) - a common methodology has been agreed. The individual authorities will produce separate assessments according to the agreed methodology to ensure a common approach. The Council's GTAA will be prepared in

accordance with the joint methodology bearing in mind Planning policy for traveller sites published in August 2015.

This Council and Wokingham Borough Council have also worked together on the Strategic Housing and Economic Land Availability Assessment (SHELAA) through both authorities undertaking a 'call for sites' exercise at the same time. The purpose of the SHELAA is to identify sites and broad locations, assess their development potential and suitability. The SHELAA will provide an evidence base which will enable the identification of sites and locations to meet the identified development needs.

### **2.1.2 Economic Growth and Jobs**

The economic development needs also have to be identified and the Local Plan should aim to meet this identified need. Co-operation on economic development matters is already underway as the six Berkshire Authorities and the Thames Valley Berkshire Local Enterprise Partnership are working together to define appropriate Functional Economic Market Areas (FEMAs) across Berkshire. This work will then form the basis for carrying out the Economic Development Needs Assessment (EDNA) for each of the FEMAs to identify the future quantity of land/floor space that will be required for economic development uses.

Evidence from this work, in conjunction with the outcome of the SHMA and the Retail and commercial Leisure Assessment (see below) will form the basis for the development of economic policies through each local authority's Local Plan as well as other economic development work within and between the Authorities, and the Thames Valley Berkshire Local Enterprise Partnership.

However, as Bracknell's influence goes beyond the Berkshire authorities, co-operation will also be required with surrounding local authorities, Highways England and Enterprise M3 and Oxfordshire LEPs.

### **2.1.3 Retail and Town Centres**

Retail and other town centre uses such as leisure and culture needs also have to be identified and the Local Plan should aim to meet these needs. A retail and commercial leisure study is required to determine these future needs both in terms of the quantity of floorspace and the quality of the retail and leisure offer. This will require co-operation with a number of local authorities to reflect catchments, especially Reading Borough Council as Reading is a key regional centre and has a wide catchment. Co-operation will involve the surrounding local authorities along with Thames Valley Berkshire LEP, Enterprise M3 LEP, Oxfordshire LEP and Highways England due to the infrastructure and highways implications.

A strategic level Retail and Commercial Leisure Study is being commissioned jointly with Wokingham Borough, West Berkshire and Reading Borough Councils. The outcome of this work regarding the catchments of town centres including the influence of the regenerated Bracknell Town Centre may identify other organisations where co-operation is necessary.

## **2.2 Provision of infrastructure**

### **2.2.1 Strategic Transport**

Strategic transport infrastructure requires a substantial amount of cross boundary co-operation as it has to be considered across a wide area. The delivery of the appropriate transport infrastructure capacity and improvements arising from the CLP may have an impact outside the Borough and likewise Local Plans produced by other local authorities may have an impact on transport infrastructure within Bracknell Forest.

Co-operation will involve the other unitary authorities in Berkshire and Surrey and Hampshire County Councils who are responsible for transport matters. Of particular significance are the local authorities adjoining Bracknell Forest namely Wokingham Borough Council, Royal Borough of Windsor and Maidenhead, Surrey County Council and Hampshire County Council along with Reading Borough Council as it administers a regional centre. The Thames Valley Berkshire LEP and Enterprise M3 LEP have also been identified as they provide funding towards infrastructure improvements.

Co-operation with Highways England who is responsible for the Strategic Road Network (SRN) is also necessary. Although only a short section of the SRN lies within the Borough (part of the M4 motorway) and there are no junctions providing direct access to either the M4 or the M3 there are link roads to the M4 and M3 within the Borough.

Regarding public transport, the Borough is served by a number of train stations. South West trains operate the London Waterloo to Reading service with Bracknell and Martins Heron train stations being on this route. First Great Western operates the Gatwick Airport to Reading service with Crowthorne and Sandhurst train stations being on this route. Co-operation with the Office for Rail Regulation may be required.

There is already substantial cross boundary work going on relating to transport infrastructure matters, including meetings of Berkshire transport officers, as well as with adjoining highway authorities of Hampshire and Surrey County Councils. Other cooperation includes working with the LEP to secure £9m of funding towards strategic transport improvements and with Wokingham Borough Council on improvements to the 'Coppid Beech' roundabout. There is also work underway on improvements to the 'Meadows' roundabout with Hampshire and Surrey County Councils. Data is also being shared with Wokingham Borough Council to facilitate co-ordinated transport planning.

### **2.2.2 Utilities**

Utilities infrastructure includes water supply, wastewater treatment, energy supply and telecommunications. These services and their associated infrastructure are provided by the private sector utility companies which operate within and around the Bracknell Forest area.

An Infrastructure Delivery Plan (IDP) will be developed to establish the capacity of infrastructure and to identify whether improvements are required. This IDP will also assist in identifying other organisations where co-operation may be required. At this stage the adjoining district and county councils have been identified as bodies where co-operation is required along with the Environment Agency. The Thames Valley Berkshire LEP has also been identified as they can provide funding towards infrastructure improvements.

Utility providers are not subject to the duty to co-operate however, the NPPF states that local planning authorities should also work collaboratively with private sector bodies,

utility and infrastructure providers (paragraph 180). The Council will work with utility providers to ensure that the appropriate infrastructure is delivered however they are not identified as duty to co-operate bodies in this Framework.

### **2.2.3 Community Facilities Including Health and Education**

The commissioning of the majority of health services in Bracknell Forest is delivered by Bracknell and Ascot Clinical Commissioning Group (CCG) which is a key duty to co-operate body. The Bracknell and Ascot CCG also covers part of the Royal Borough of Windsor and Maidenhead.

Many residents will access healthcare services outside the Borough which means there is a need for co-operation with those authorities adjoining the Borough and other CCGs where healthcare services are located. For example Bracknell Forest residents attend the Royal Berkshire Hospital in Reading, the Heatherwood Hospital in Ascot, Frimley Park Hospital in Frimley and Wexham Park Hospital in Slough. Therefore co-operation with North and West Reading CCG, South Reading CCG, Surrey Heath CCG and Slough CCG is also required.

Co-operation with NHS England is required as they oversee the budget, planning, delivery and day to day operation of the CCGs and they hold the contracts for GPs and NHS dentists.

Regarding education, co-operation may be required with the neighbouring authorities as pupils may attend schools outside the Borough and vice versa. This is particularly the case for the Royal Borough of Windsor and Maidenhead as school catchments overlap with Bracknell Forest and it is therefore a key duty to co-operate body.

### **2.2.4 Flood Risk Infrastructure**

Existing flood defences in Bracknell Forest include formal flood defences built specifically for that purpose and structures not specifically built to retain floodwater but provide protection against fluvial flooding. The Environment Agency (EA) is responsible for the flood defences on main rivers and is a key duty to co-operate body. Natural England is also identified as a duty to co-operate body as river corridors are an important wildlife features.

The main rivers in Bracknell Forest are The Cut and the River Blackwater which are part of the Thames River basin. The Cut flows through the north of the Borough and into the Royal Borough of Windsor and Maidenhead at Westley Mill. Consequently the areas identified at risk of flooding from The Cut extend into Royal Borough of Windsor and Maidenhead. The River Blackwater flows along the southern border of the Borough and is flanked by a series of ponds and lakes. The areas identified as being at risk of flooding from the River Blackwater extend into Wokingham Borough, Hart District, Rushmoor Borough and Surrey Heath Borough. Therefore these authorities and their constituent county councils are identified as duty to co-operate bodies.

## **2.3 Climate change, natural and historic environment**

### **2.3.1 Landscape including Green Belt**

There are no national landscape designations affecting Bracknell Forest. However, there are areas of land designated as Green Belt within the Borough and adjoining local authorities. Co-operation is advisable to ensure that a consistent approach is taken when reviewing land within the Green Belt. Therefore co-operation is required with

adjoining local authorities and Runnymede Borough Council who has requested to be included in this matter.

Joint work on a Green Belt boundary review is being undertaken with Wokingham District council. This will ensure a consistent approach.

### **2.3.2 Natural Environment Including Thames Basin Heaths SPA**

Habitats and ecological networks cross local authority boundaries and therefore require co-operation. Three Biodiversity Opportunity Areas have been identified in Bracknell Forest which cross over into Wokingham Borough, the Royal Borough of Windsor and Maidenhead, Hart District and Surrey Heath Borough. Co-operation is therefore particularly important with these authorities along with the Berkshire LNP and Natural England.

River corridors are key wildlife features therefore co-operation with the Environment Agency is required along with the local authorities covering the river catchments. Co-operation with the Berkshire LNP and Natural England will also be important.

The Thames Basin Heaths Special Protection Area (TBHSPA) covers eleven local authorities<sup>1</sup> and comprises areas of heathland protected by national and international legislation as a habitat for three species of ground nesting birds. New housing development is considered to have a likely significant effect on the heathland birds and a consistent package of avoidance and mitigation measures for the delivery of new housing needs is in place across the affected authorities. There are well established co-operation mechanisms through both an officer working group and a Joint Members Strategic Partnership Board which includes Natural England. Agreed avoidance and mitigation measures are set out in the Thames Basin Heaths Delivery Framework 2009 and saved South East Plan Policy NRM6.

Joint working with Surrey Heath Council is also well established with Suitable Alternative Natural Greenspace (SANGS) Capacity Agreements enabling house building within Surrey Heath by using capacity in Bracknell Forest SANGS.

### **2.3.3 Climate Change including Blackwater Valley**

Climate change is a wide ranging global matter which needs to be addressed on a wider scale than local authorities. However, climate change is likely to increase the areas at risk of flooding therefore co-operation will be required with the same bodies as detailed 2.24 'Flood Risk Infrastructure'.

### **2.3.4 Historic Environment**

It is considered that there are unlikely to be any cross boundary issues for the historic environment. However, co-operation with Historic England may be required.

## **2.4 Other Strategic Matters**

The Council is a unitary authority and is therefore responsible for county planning matters such as development for minerals and waste. The Council is hoping to undertake a separate Minerals and Waste Local Plan. Therefore the CLP does not cover minerals and waste matters. Discussions are taking place about governance arrangements and resources on preparing a new joint Minerals and Waste Local Plan

---

<sup>1</sup> Waverley Borough Council, Guildford Borough Council, Surrey Heath Borough Council, Woking Borough Council, Bracknell Forest Borough Council, Hart District Council, Wokingham Borough Council, Elmbridge Borough Council, Runnymede Borough Council, the Royal Borough of Windsor and Maidenhead and Rushmoor Borough Council

for Bracknell Forest, Wokingham Borough, Reading Borough, and the Royal Borough of Windsor and Maidenhead. Consequently strategic minerals and waste matters are not included in this Framework as they will be dealt with separately.

### 3 Mechanisms for Co-operation

The mechanisms for co-operation will vary according to the matter and the organisation/s involved. The mechanisms will also evolve as the CLP and supporting evidence base progresses. The following mechanisms could be involved in the duty to co-operate, some of which are already in place:

- Officer and/or councillor meetings
- Correspondence
- Memoranda of understanding
- Joint evidence studies
- Joint methodologies for evidence studies
- Joint consultations on evidence studies or plans
- Partnership boards
- Joint Local Plans
- Joint committees

The structures for co-operation for the 6 local authorities within Berkshire (Bracknell Forest, Reading Borough, Wokingham Borough, West Berkshire District, Royal Borough of Windsor and Maidenhead and Slough Borough) are well established. There are groupings at different levels that meet on a regular basis which include the following:

- Berkshire Leaders
- Berkshire Chief Executives
- Berkshire Heads of Planning
- SHMA Reference Group
- Development Plans Group (planning policy lead officers from each of the six authorities)

The Development Plans Group (DPG) is key to joint working to meet the requirements of the duty to co-operate. For example, the DPG together with the Local Enterprise Partnership, form the steering group for the production of the SHMA.. In addition, there are also officer level groupings dealing with matters such as minerals and waste and transport.

The lead planning members from all of the Berkshire local authorities have formed a SHMA Reference Group which held its first meeting on 15 September 2015. This will be a key mechanism for co-operation on housing needs.

There are also well established structures for co-operating on matters outside Berkshire with regards to the Thames Basin Heaths Special Protection Area (TBHSPA) which covers 11 local authority areas including Bracknell Forest. There is an officer working group and a Joint Strategic Members Board which includes Natural England. Agreed avoidance and mitigation measures are implemented through the Thames Basin Heaths Delivery Framework 2009 (see section 2).

Much of the work that is already underway deals with joint evidence production or joint methodologies. For instance, all six Berkshire unitary authorities are currently co-operating on the FEMA and the EDNAs (see section 2 for more detail).

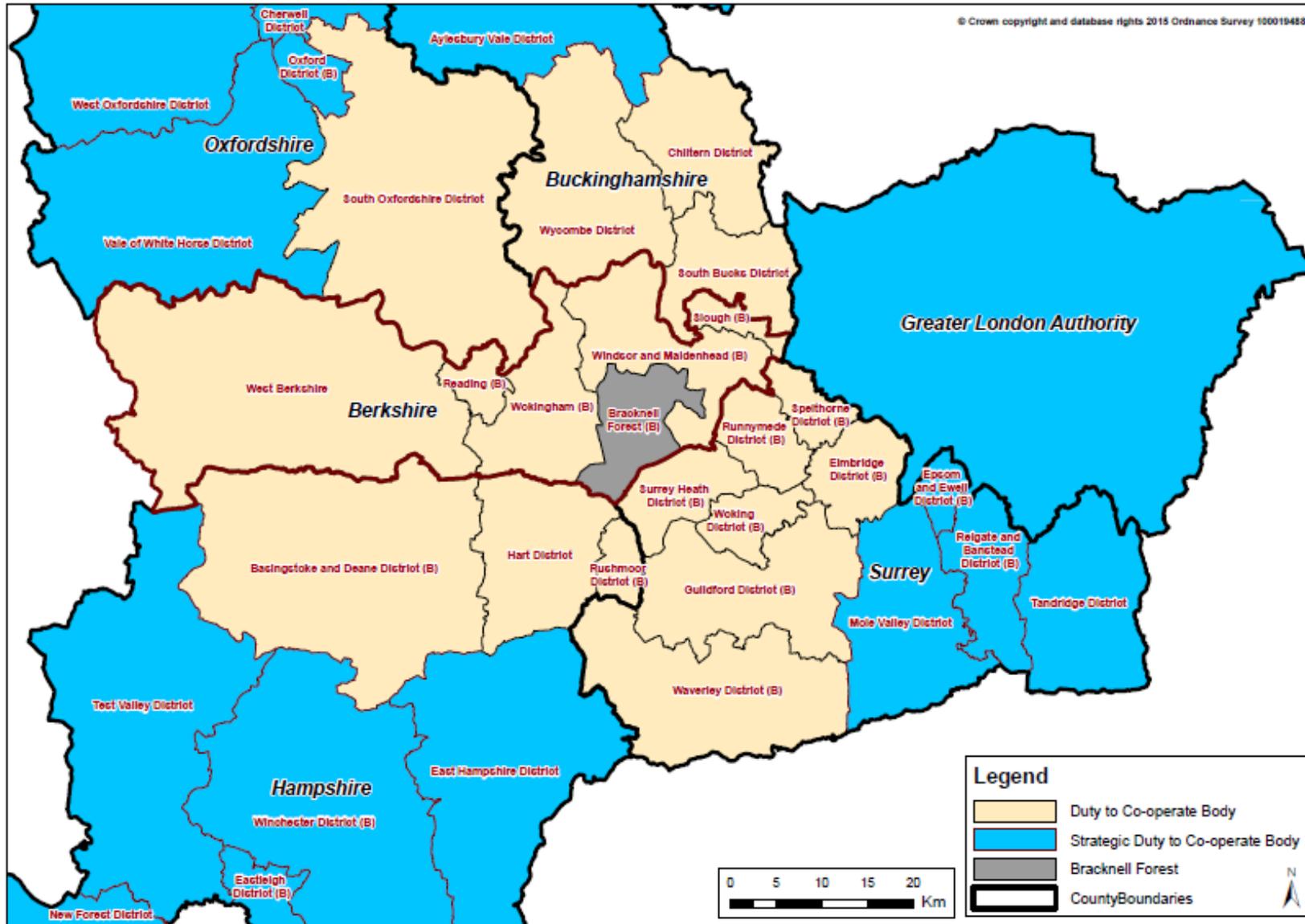
The Council has been involved in dialogue/engagement with neighbouring authorities on cross boundary transport issues such as working with Wokingham Borough Council, Royal Borough of Windsor and Maidenhead, Surrey County Council, Hart District Council and Hampshire County Council on various schemes including their strategic development locations. The Council has also been involved in dialogue with other

Berkshire Unitary Authorities via DPG, the Berkshire Strategic Transport Forum and the Berkshire Thames Valley Local Economic Partnership.

Regarding the production of joint plans, there are not currently any formal proposals for joint plan making other than for minerals and waste (see 2.4). However, joint working within and outside Berkshire will continue to develop, and may involve different types of co-operation or different groupings of authorities.

There are existing arrangements in place for co-operation between the London authorities and authorities in the South East at both officer and member level. These discussions are largely concerned with the wider influence London has on the South East. The Council will continue to be involved where relevant.

## Appendix 1: Map Showing Local Authorities Identified as Duty to Co-operate Bodies



Strategic Duty to Co-operate Bodies are those not specifically identified but are within an area covered by a strategic planning body

## Appendix 2: Strategic Matters and relevant Duty to Co-operate Organisation

Strategic Matter	Homes, jobs and commercial development			Provision of infrastructure				Climate change, natural and historic environment			
	Housing including gypsies & travellers	Economic growth and jobs	Retail and town centres	Strategic transport	Utilities	Community facilities including health and education	Flood risk	Landscape including Green belt	Natural environment including Thames Basin Heath SPA	Climate change including Blackwater Valley	Historic environment
<b>Organisation</b>											
Basingstoke and Deane Borough Council	✓	✓		✓							
Berkshire Local Nature Partnership							✓		✓	✓	
Bracknell and Ascot Clinical Commissioning Group	✓					✓					
Buckinghamshire County Council	✓	✓	✓	✓		✓					
Chiltern District Council	✓	✓									
Civil Aviation Authority				✓							
Elmbridge Borough Council									✓		
Enterprise M3 Local Enterprise Partnership	✓	✓	✓	✓							
Environment Agency					✓		✓		✓	✓	
Greater London Authority	✓	✓		✓							
Guildford Borough Council	✓	✓					✓		✓	✓	

Strategic Matter	Homes, jobs and commercial development			Provision of infrastructure				Climate change, natural and historic environment			
	Housing including gypsies & travellers	Economic growth and jobs	Retail and town centres	Strategic transport	Utilities	Community facilities including health and education	Flood risk	Landscape including Green belt	Natural environment including Thames Basin Heath SPA	Climate change including Blackwater Valley	Historic environment
<b>Organisation</b>											
Hampshire County Council	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Hart District Council	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Highways England	✓	✓	✓	✓							
Historic England											✓
Homes and Communities Agency	✓										
Natural England							✓		✓	✓	
NHS England	✓					✓					
NHS North and West Reading Clinical Commissioning Group	✓					✓					
NHS South Reading Clinical Commissioning Group	✓					✓					
Office of Rail Regulation				✓							
Oxfordshire County Council	✓	✓	✓	✓		✓					

Strategic Matter	Homes, jobs and commercial development			Provision of infrastructure				Climate change, natural and historic environment			
	Housing including gypsies & travellers	Economic growth and jobs	Retail and town centres	Strategic transport	Utilities	Community facilities including health and education	Flood risk	Landscape including Green belt	Natural environment including Thames Basin Heath SPA	Climate change including Blackwater Valley	Historic environment
<b>Organisation</b>											
Oxfordshire Local Enterprise Partnership	✓	✓	✓	✓							
Reading Borough Council	✓	✓	✓	✓		✓					
Royal Borough of Windsor and Maidenhead	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Runnymede Borough Council	✓	✓	✓				✓	✓	✓	✓	
Rushmoor Borough Council	✓	✓					✓		✓	✓	
Slough Borough Council	✓	✓				✓					
Slough Clinical Commissioning Group	✓					✓					
South Buckinghamshire District Council	✓	✓						✓			
South Oxfordshire District Council	✓	✓									
Spelthorne Borough Council	✓	✓									
Surrey County Council	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Surrey Heath Borough Council	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

Strategic Matter	Homes, jobs and commercial development			Provision of infrastructure				Climate change, natural and historic environment			
	Housing including gypsies & travellers	Economic growth and jobs	Retail and town centres	Strategic transport	Utilities	Community facilities including health and education	Flood risk	Landscape including Green belt	Natural environment including Thames Basin Heath SPA	Climate change including Blackwater Valley	Historic environment
<b>Organisation</b>											
Thames Valley Berkshire Local Enterprise Partnership	✓	✓	✓	✓	✓						
Waverley Borough Council							✓		✓	✓	
West Berkshire District Council	✓	✓	✓	✓							
Windsor, Ascot and Maidenhead Clinical Commissioning Group	✓					✓					
Woking Borough Council	✓	✓							✓		
Wokingham Borough Council	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Wycombe District Council	✓	✓	✓								

### Appendix 3: Summary of Consultation Responses

Organisation	Strategic Matter	Comment Summary	Action
Basingstoke and Deane Borough Council (BDBC)	Housing including gypsies and travellers	<p>Supports the identification of this aspect in terms of duty to co-operate, although there are unlikely to be significant strategic issues arising between the two authority areas</p> <p>In respect of housing, the Council recently published a Strategic Housing Market Assessment (SHMA) in support of the recent hearings on the Submission Local Plan for Basingstoke and Deane. This demonstrates that BDBC is a self-contained housing market area.  <a href="http://www.basingstoke.gov.uk/content/doclib/953.pdf">http://www.basingstoke.gov.uk/content/doclib/953.pdf</a></p> <p>The SHMA does indicate that there is some migration between BDBC and Bracknell Forest. The net flow is from Bracknell Forest towards BDBC. In terms of commuting, there is a net outflow of commuters from BDBC towards Bracknell Forest.</p> <p>In terms of gypsies and travellers, BDBC recently published an updated Gypsy and Traveller Needs Assessment (GTNA):  <a href="http://www.basingstoke.gov.uk/content/doclib/1000.pdf">http://www.basingstoke.gov.uk/content/doclib/1000.pdf</a></p> <p>This has not identified any strong links with Bracknell Forest in terms of gypsy and traveller issues. In addition, the GTNA states that BDBC is not likely to be subject to any specific sources of in or out migration.</p>	Noted. No change needed.

Organisation	Strategic Matter	Comment Summary	Action
Basingstoke and Deane Borough Council	Economic Growth and Jobs	<p>Supports the identification of this aspect in terms of duty to co-operate, although there are unlikely to be significant strategic issues arising between the two authority areas</p> <p>BDBC has recently published an updated Employment Land Review, which includes consideration of the council's Functional Economic Area:  <a href="http://www.basingstoke.gov.uk/content/doclib/959.pdf">http://www.basingstoke.gov.uk/content/doclib/959.pdf</a></p> <p>This indicates that there are some economic links between Bracknell Forest and BDBC, but these are not strong.</p>	Noted. No change needed.
Basingstoke and Deane Borough Council	Strategic Transport	<p>Supports the identification of this aspect in terms of duty to co-operate, although there are unlikely to be significant strategic issues arising between the two authority areas.</p> <p>BDBC is aware that the Enterprise M3 LEP is working with neighbouring LEPs (including the Thames Valley LEP) to consider high level strategic transport movements across the area, and that this will assist in identifying relevant flows and inter-connections between the councils covered by the various LEPs.</p>	Noted. No change needed.
Environment Agency (EA)	Utilities	Pleased to have been included in the topic	Noted. No change needed.
Environment Agency (EA)	Flood Risk	Pleased to have been included in the topic	Noted. No change needed.
Environment Agency (EA)	Climate Change including Blackwater Valley	Pleased to have been included in the topic.	Noted. No change needed.

Organisation	Strategic Matter	Comment Summary	Action
Environment Agency (EA)	Natural Environment including Thames Basin Heaths	Need to be included in the 'Natural Environment' category. This should include river corridors.	Agree. EA will be added to the list of bodies for co-operation on 'natural environment including Thames Basin Heaths'.
Environment Agency (EA)	Other	Interested in commenting on water resources, surface water quality, groundwater quality and contaminated land.	Noted. Water resources will be included in the 'utilities' topic which has been identified as a strategic to co-operate on with the EA. Groundwater quality and contaminated land will come under the 'natural environment including Thames Basin Heaths' issue which has been identified as a strategic to co-operate on with the EA. Therefore if future work on the CLP identifies these as issues which require co-operation the EA will be involved. .

Organisation	Strategic Matter	Comment Summary	Action
Hart District, Rushmoor & Surrey Heath Borough Councils	Housing including gypsies & travellers	<p>The 3 authorities together comprise a Housing Market Area (HMA) and Functional Economic Area (FEA).</p> <p>Agree that it is sensible to identify housing and economic growth as potential duty to cooperate issues. This is to cover the eventuality that cross-boundary working becomes necessary as our respective development plan documents progress through their preparation. In the first instance, Hart District Council, Rushmoor Borough and Surrey Heath Borough Councils are working on the assumption that Bracknell Forest will seek to meet its own needs, or work with other authorities in its HMA and FEA to ensure needs are met in those areas. Hart District, Rushmoor and Surrey Heath Boroughs are taking the same approach. Until the outcome of capacity work to inform Plan making becomes clear, there is no expectation that Hart District, Rushmoor and Surrey Heath Boroughs will be asked to meet any unmet need in Bracknell Forest, and vice versa.</p>	Noted. No change needed.

Organisation	Strategic Matter	Comment Summary	Action
Hart District, Rushmoor & Surrey Heath Borough Councils	Economic Growth and Jobs	<p>The 3 authorities together comprise a Housing Market Area (HMA) and Functional Economic Area (FEA).</p> <p>Agree that it is sensible to identify housing and economic growth as potential duty to cooperate issues. This is to cover the eventuality that cross-boundary working becomes necessary as our respective development plan documents progress through their preparation. In the first instance, Hart District, Rushmoor and Surrey Heath Boroughs are working on the assumption that Bracknell Forest will seek to meet its own needs, or work with other authorities in its HMA and FEA to ensure needs are met in those areas. Hart District, Rushmoor and Surrey Heath Boroughs are taking the same approach. Until the outcome of capacity work to inform Plan making becomes clear, there is no expectation that Hart District, Rushmoor and Surrey Heath Boroughs will be asked to meet any unmet need in Bracknell Forest, and vice versa.</p>	Noted. No change needed.
Hart District Council	Climate Change including Blackwater Valley	Content that reference to issue is removed but would like to see more detail on what is trying to be achieved. Hart District Council is now working to a North Hampshire Low Carbon and Renewable Energy Study that was completed a few years ago.	Hart District Council has been included as a relevant body for this matter as they are part of the Blackwater Valley Partnership. As climate change may increase the risk of flooding in this area it is therefore considered appropriate to include Hart District Council. No change needed.

Organisation	Strategic Matter	Comment Summary	Action
Hart District Council	Utilities	Content to see issue removed as a DtC issue but happy to hear more about what is envisaged.	Hart District Council has been included as a relevant body for this matter as they a neighbouring council and are supplied by the same water company. However, if future work on the CLP deems that there are no cross boundary issues on this matter then Hart District Council will be removed from the list of relevant bodies. No change needed but this will be kept under review.
Hart District Council	Landscape including Green Belt	Recognises that landscape crosses boundaries, but queries whether this a DtC issue.	Hart District Council has been included as a relevant body for this matter as they a neighbouring council. However, if future work on the CLP deems that there are no cross boundary issues on this matter then Hart District Council will be removed from the list of relevant bodies. No change needed but this will be kept under review.
Hart District Council	Housing including gypsies & travellers	Gypsies and travellers should perhaps be identified as a separate Duty to Co-operate (DtC) issue from general housing. If travellers are identified as a DtC issue separate from general housing, then a different set of DtC partners may emerge. Their needs are unique and don't necessarily relate to housing market areas. Gypsies and travellers are an issue that Hart District and Bracknell Forest may need to cooperate on.	It is considered that general housing and gypsies & travellers can be grouped together as the bodies which have been identified to co-operate with on this matter are wider than the Borough's housing market areas.
Highways England	Strategic Transport	Agree	Noted. No change needed.

<b>Organisation</b>	<b>Strategic Matter</b>	<b>Comment Summary</b>	<b>Action</b>
Highways England	Housing including gypsies & travellers	Wish to be engaged on issues relating to Homes, Jobs and Commercial Development.	Agree. Highways England will be added to the list of bodies for co-operation on 'housing including gypsies & travellers'.
Highways England	Economic Growth and Jobs	Wish to be engaged on issues relating to Homes, Jobs and Commercial Development.	Agree. Highways England will be added to the list of bodies for co-operation on 'economic growth and jobs' which is part of the 'homes, jobs and commercial development' matter.
Highways England	Retail and Town Centres	Wish to be engaged on issues relating to Homes, Jobs and Commercial Development.	Agree. Highways England will be added to the list of bodies for co-operation on 'retail and town centres' which is part of the 'homes, jobs and commercial development' matter.
Runnymede Borough Council	Housing including gypsies & travellers	Agree that the matters that have been identified as being of relevance to the authorities are appropriate.	Noted. No change needed.
Runnymede Borough Council	Economic Growth and Jobs	Agree that the matters that have been identified as being of relevance to the authorities are appropriate.	Noted. No change needed.
Runnymede Borough Council	Retail and Town Centres	Agree that the matters that have been identified as being of relevance to the authorities are appropriate.	Noted. No change needed.
Runnymede Borough Council	Flood Risk	Agree that the matters that have been identified as being of relevance to the authorities are appropriate.	Noted. No change needed.
Runnymede Borough Council	Natural Environment including Thames Basin Heaths	Agree that the matters that have been identified as being of relevance to the authorities are appropriate.	Noted. No change needed.

<b>Organisation</b>	<b>Strategic Matter</b>	<b>Comment Summary</b>	<b>Action</b>
Runnymede Borough Council	Landscape including Green Belt	Would like Green Belt to be added as it has implications for other authorities across the South East, since the Green Belt serves to restrain development in the context of the metropolis.	Agree. Runnymede Borough Council will be added to the list of bodies for co-operation on 'landscape including Green Belt'.
Runnymede Borough Council	Climate Change including Blackwater Valley	Would like the matter of Climate Change to be added as it knows no limits in terms of local authority boundaries.	Agree. Runnymede Borough Council will be added to the list of bodies for co-operation on 'climate change including the Blackwater Valley'.
Spelthorne Borough Council	Housing including gypsies & travellers	Has recently undertaken its own Duty to Cooperate scoping exercise that identified several issues as being of relevance to Bracknell Forest. Those issues are the same as in the Bracknell Forest Borough Council scoping statement and as such, the issues are appropriate and correct.	Noted. No change needed.
Spelthorne Borough Council	Economic Growth and Jobs	Has recently undertaken its own Duty to Cooperate scoping exercise that identified several issues as being of relevance to Bracknell Forest. Those issues are the same as in the Bracknell Forest Borough Council scoping statement and as such, the issues are appropriate and correct.	Noted. No change needed.
Surrey County Council	Housing including gypsies & travellers	Support the issues.	Noted. No change needed.
Surrey County Council	Economic growth and jobs	Support the issues.	Noted. No change needed.
Surrey County Council	Retail and town centres	Support the issues.	Noted. No change needed.
Surrey County Council	Strategic transport	Support the issues. Strategic transport is a key issue, particularly with regard to the A321 and A322 corridors	Noted. No change needed.
Surrey County Council	Utilities	Support the issues.	Noted. No change needed.

<b>Organisation</b>	<b>Strategic Matter</b>	<b>Comment Summary</b>	<b>Action</b>
Surrey County Council	Community facilities including health and education	Support the issues.	Noted. No change needed.
Surrey County Council	Flood risk	Support the issues.	Noted. No change needed.
Surrey County Council	Landscape including Green belt	Support the issues.	Noted. No change needed.
Surrey County Council	Climate change including Blackwater Valley	Support the issues.	Noted. No change needed.
Surrey County Council	Other	As Minerals and Waste Matters are not to be included within the scope of the plan, it is assumed that the Duty to Cooperate on Minerals and Waste issues will apply to the Joint Minerals and Waste Plan as it progresses and that engagement with the County Council will take place at a later date through a joint process.	As work progresses, Surrey County Council will be engaged with the joint Minerals and Waste Plan. No change needed.
West Berkshire District Council	Housing including gypsies & travellers	Agreed	Noted. No change needed.
West Berkshire District Council	Economic growth and jobs	Agreed	Noted. No change needed.
West Berkshire District Council	Retail and town centres	Agreed	Noted. No change needed.
West Berkshire District Council	Strategic Transport	It would also be useful to add 'strategic transport'. Currently work together through the Berkshire Strategic Transport Forum (BSTF) at both an officer and member level and it would useful to recognise this.	Agree. West Berkshire District Council will be added to the list of bodies for co-operation on 'strategic transport'.

<b>Organisation</b>	<b>Strategic Matter</b>	<b>Comment Summary</b>	<b>Action</b>
West Berkshire District	Other	In general it is envisaged that the Memorandum of Understanding on Strategic Planning (MoU) signed by all the Berkshire unitary authorities as a starting point to guide our approach to cooperation will continue to be used. In accordance with the MoU we will also continue to use existing partnerships and working groups to take issues forward as appropriate. At an officer level these include the Berkshire Development Plans Group (DPG) which reports to the Berkshire Heads of Planning (BHoP). At a member level this includes Berkshire Leaders (and occasional meeting of portfolio holders for specific issues).	Noted. No change needed.
Wokingham Borough Council	Housing including gypsies & travellers	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.
Wokingham Borough Council	Economic growth and jobs	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.
Wokingham Borough Council	Retail and town centres	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.
Wokingham Borough Council	Strategic transport	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.
Wokingham Borough Council	Utilities	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.
Wokingham Borough Council	Community facilities including health and education	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.
Wokingham Borough Council	Flood risk	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.

<b>Organisation</b>	<b>Strategic Matter</b>	<b>Comment Summary</b>	<b>Action</b>
Wokingham Borough Council	Landscape including Green belt	Welcomes duty to cooperate discussions on the identified areas.	Noted. No change needed.
Wokingham Borough Council	Climate change including Blackwater Valley	Welcomes duty to cooperate discussions on the identified areas	Noted. No change needed.
Wokingham Borough Council	Other	Wokingham Borough Council agree with the approach taken. Wokingham Borough Council is already working with Bracknell Forest and the other Berkshire authorities on certain areas including the need for housing.	Noted. No change needed.
Wycombe District Council	Housing including gypsies & travellers	Agree that the issues identified for Wycombe District Council are relevant.	Noted. No change needed.
Wycombe District Council	Economic growth and jobs	Agree that the issues identified for Wycombe District Council are relevant.	Noted. No change needed.
Wycombe District Council	Retail and Town Centres	Believe that retail and town centres are relevant issues and therefore ask to be added to the consultee list.	Agree. Wycombe District Council will be added to the list of bodies for co-operation on 'retail and town centres'.
Wycombe District Council	Other	In terms of the Duty to Co-operate it is agreed that the relevant duty to co-operate issues have been identified.	Noted. No change needed.