

**Secondary School In-year form to change mid year, in-year
application form 2020-2021**

Section 1: Child's details (PLEASE USE BLOCK CAPITALS)

Child's forename(s)

Child's surname

Date of birth (DD/MM/YYYY)

Gender (please circle) FEMALE / MALE

Year group for September 2020

Home address

Does the child currently live this address? YES NO

If NO, where is the child currently living?

Section 2: Parent's details (PLEASE USE BLOCK CAPITALS)

Parent/ Carer's name

Relationship to child

Do you have parental responsibility for the child? YES NO

Do you live at the same address as the child? YES NO

If NO, what is your home address?

Which Local Authority do you pay your Council Tax to?

Which numbers can you be contacted on?

Home:

Mobile:

Email address (all correspondence will be sent to this email address)

@

Section 3: Further information (Please indicate below by ticking any of the boxes that are relevant to your child's application and ensure any relevant supporting documentation is sent along with your completed application)

<input type="checkbox"/>	Does your child have an Education, Health and Care Plan? (this would have been issued by the Special Education Needs Department)
<input type="checkbox"/>	Is your child in the care of a Local Authority (Looked After Child)? Or has your child been previously looked after but ceased to be so because they were adopted? (Or became subject to a child arrangement order or special guardianship order) immediately following having been looked after. <u>If you answer YES to either of these questions, you must attach all relevant documentation with this application.</u> Name of Local Authority Name of Social Worker
<input type="checkbox"/>	Does your child appear to have been in state care outside of England and ceased to be in state care as a result of being adopted?
<input type="checkbox"/>	Is your child from a UK Service Personnel family? If you answer YES please attach all relevant
<input type="checkbox"/>	Has your child ever been permanently excluded from a school? Please provide school name(s)
Additionally, does your child fulfil any of the following?	
<input type="checkbox"/>	Children from the criminal justice system or Pupil Referral Units who need to be reintegrated into mainstream education
<input type="checkbox"/>	Children who have been out of education for two months or more
<input type="checkbox"/>	Gypsy, Roma or Traveller children

**[OFFICIAL-SENSITIVE]
ONLY COMPLETE THIS FORM IF YOU ARE APPLYING FOR BRACKNELL
FOREST SCHOOL(S)**



<input type="checkbox"/>	Refugee and asylum seeker children
<input type="checkbox"/>	Homeless children
<input type="checkbox"/>	Children with unsupportive family backgrounds where a place has not been sought
<input type="checkbox"/>	Young carers
<input type="checkbox"/>	Children with special educational needs, disabilities or medical conditions (but without an Education, Health and Care Plan)

If you have ticked any of the above questions you must attach all relevant supporting information. It may be necessary to forward your application to the Fair Access Panel for consideration.

Section 4: Preferences *(It is in your child's best interest for you to visit this school before submitting your application)*

1st preference school

Reason

Is there a sibling attending the school? If yes, please provide full name and date of birth

Are you a member of staff at this school? YES NO

Line Managers name

Line Managers contact email address

[OFFICIAL-SENSITIVE]
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FOREST SCHOOL(S)



2nd preference school

Reason

Is there a sibling attending the school? If yes, please provide full name and date of birth

Are you a member of staff at this school? YES NO

Line Managers name

Line Managers contact email address

3rd preference school

Reason

Is there a sibling attending the school? If yes, please provide full name and date of birth

Are you a member of staff at this school? YES NO

If you have said YES, please provide:

Line Managers name

Line Managers contact email address

Section 5: It is compulsory to visit the school(s) named in the section 4 before applying for Year 10 and Year 11 to ensure GCSE options can be met

GCSE subject your child would like to take

Please enter the dates you visited the schools named in section 4

Section 6: School history *(please list all schools your child has attended)*

Date started	Date left	Name of school	Local Authority

Current or Last attended school

Name of school

Address

Telephone number

Date last attended

Has this school move been discussed with your child's HeadTeacher? YES NO

If we are unable to offer your child any of your preferred schools will your child continue to attend this school? YES NO

Section 7: Declarations

I understand that the information contained in this form is subject to GDPR (*General Data Protection Regulation*) and my personal data may be exchanged with other departments within Bracknell Forest Council, as well as other Local Authorities, Admissions Authorities, Schools and Government Agencies where necessary.

I understand that any offer of a school place will be based on the information I provide being accurate and correct and that the Local Authority reserve the right to withdraw any school place offered if I give false or misleading information.

I certify that I have parental responsibility for the child named on this form and that the information I have given is correct.

I have read and understood the Guide to In-Year applications, the admissions arrangements for my preferred schools and have completed and submitted any additional forms which may be required.

I understand that School Admissions will verify my address and will contact me should a discrepancy be found and that it is my responsibility to satisfy the Admissions Authority that I live at the address that is stated on the form.

For overseas nationals entering the UK ONLY:

Overseas nationals entering the UK must confirm that they have the right to abode and that the conditions of their visa permit them to access a state funded school.

By submitting this form, you are agreeing that you as the responsible parent/ carer for the child named on this form have checked that your child's visa complies with the above.

Signature of Parent / Carer

Date

The fully completed In-year form must be returned to School Admissions by scanning or taking a photograph using your smart phone to School.Admissions@Bracknell-Forest.gov.uk