

Initial Equalities Screening Record Form

Date of Screening: 21/11/2018	Directorate: OD, Transformation and HR	Section: Transformation and Engagement		
1. Activity to be assessed	An updated EIA screening of the reduction in voluntary sector grant awarded to Shopmobility. An EIA screening and a full EIA were last done in 2016.			
2. What is the activity?	<input checked="" type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input type="checkbox"/> Review <input type="checkbox"/> Service <input type="checkbox"/> Organisational change			
3. Is it a new or existing activity?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing			
4. Officer responsible for the screening	Genny Webb			
5. Who are the members of the screening team?	Genny Webb			
6. What is the purpose of the activity?	Bracknell Shopmobility is based in Bracknell Town Centre. They assist people with mobility impairments, temporary or permanent, to get around the locality.			
7. Who is the activity designed to benefit/target?	Shopmobility is designed to benefit individuals with mobility impairments so they are able to get around the town centre area using motorised scooters or wheelchairs.			
Protected Characteristics	Please tick yes or no	Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	What evidence do you have to support this? E.g. equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data	
8. Disability Equality – this can include physical, mental health, learning or sensory disabilities and includes conditions such as dementia as well as hearing or sight impairment.	Y	N	Adverse impact	Shopmobility’s clients all have a physical disability. Potential reduction in service availability.
9. Racial equality	Y	N	No impact identified at this time.	No particular ethnic group will be disproportionately affected.
10. Gender equality	Y	N	No impact identified at this time.	Data would need to be gathered through the consultation process to demonstrate the service is used equally by all genders.

11. Sexual orientation equality	Y	N	No impact identified at this time.	No particular sexual orientation will be disproportionately affected.
12. Gender re-assignment	Y	N	No impact identified at this time.	Gender re-assigned people will not be disproportionately affected.
13. Age equality	Y	N	Adverse impact	Most clients are older people
14. Religion and belief equality	Y	N	No impact identified at this time.	No particular religion or belief will be disproportionately affected.
15. Pregnancy and maternity equality	Y	N	No impact identified at this time.	Pregnancy and maternity will not be disproportionately affected.
16. Marriage and civil partnership equality	Y	N	No impact identified at this time.	Marriage and civil partnership will not be disproportionately affected.
17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carers/ex-offenders, armed forces communities) and on promoting good community relations.	None			
18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?	N/A			
19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?	N/A			
20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?	Y	N	No	
21. What further information or data is required to better understand the impact? Where and how can that information be obtained?	The proposed grant reduction is the final year of a 3 year reduction period. A full EIA was done in 2016 to consider the impact of the reduction and the options available to Shopmobility to become self-sustaining and financially independent from the council. The council and Shopmobility are in regular communication through grant monitoring meetings. No further information or data is required at this stage.			

22. On the basis of sections 7 – 17 above is a full impact assessment required?	Y	N	A full EIA was done in 2016 and a 12-week consultation carried out. One of the reasons for the 3 year reduction of Shopmobility’s grant was that once the new town centre opened (September 2017) their membership would increase. Although there has been a small increase in the number of members, it’s not at the level anticipated. However, Shopmobility continue to hold high levels of reserves, way above their reserves policy. This reduces the risk to the organisation and affords them the opportunity to find new ways of working to minimise the impact on their customers. The reduction in the grant over the last two years has not resulted in a reduced service to customers.
23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.			
Action	Timescale	Person Responsible	Milestone/Success Criteria
Continue to hold quarterly grant monitoring meetings, focussing on how Shopmobility are moving towards being self-sustaining and independent of council funding.	Ongoing on a quarterly basis	Genny Webb, Principal Policy Officer	
24. Which service, business or work plan will these actions be included in?	OD, Transformation and HR Directorate, Transformation and Engagement team		
25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening?	N/A		
26. Director’s signature.	Signature		Date: